

CASS HUMAN SERVICE ZONE BOARD MEETING

March 3, 2025

MINUTES

With quorum present, Chair Bollinger called the meeting to order at 1:00 p.m.

Present: Julie Haugen; Dan Madler; Senator Kyle Davison; Rick Steen; Jen Sahr; Gail Bollinger

Absent: Commissioner Joel Vettel; Carey Fry;

Presenter: Gail Bollinger, Zone Director; Cass Human Service Zone Alignment Team: Tara Carlson; Jim Corbid; Thomas Taban; Kirsten Hutchinson; Sara Berger

I. **Approval of Minutes**

Ms. Haugen made a motion to approve February 10, 2025, meeting minutes. Mr. Davison seconded. Motion carried.

II. **Board Member Introductions**

This will be tabled until Mr. Vettel is present in-person.

III. **Zone Vision and Values Alignment Team Update**

Chair Bollinger provided background information on the project's progress from when it began in 2023 to the present. Alignment Team Members discussed the expectations and actions being implemented to fulfill the agency's mission. Additionally, one Team Member shared a personal story about how she was able to establish a meaningful connection to the project's purpose.

Following the completion of the project, Team Members were given the option to disband or continue serving as a resource for Cass Human Service Zone. The Alignment Team decided to continue working together to support the agency in meeting the expectations established during this process. They will collaborate with both Team Members and leadership to foster a unified and effective organization.

IV. **Operations Report / Legislative Update**

The Family Service Department continues to experience a high volume of reports requiring assignment. Chair Bollinger noted this trend is consistent with previous years and is expected to decrease as the school year comes to an end. To help manage the workload, a Team Member from another Zone has been assigned some reports, and approval has been granted for two emergency temporary workers to assist with process management paperwork. Chair Bollinger will continue reaching out to other agencies for additional support.

Legislators are currently on recess for their crossover break and will resume work on March 5. During legislative sessions, at least one of the 18 Zone Directors is

present in Bismarck, while many others monitor remotely. Chair Bollinger will travel there in the coming weeks to assist with monitoring. She provided an update on several bills being tracked that may impact the agency.

V. Adjournment

Mr. Davison made a motion to adjourn the meeting at 1:59 p.m. Mr. Steen seconded. Motion carried.

A handwritten signature in blue ink, appearing to read "Gail Bollinger", written over a horizontal line.

Gail Bollinger, Zone Director
Cass Human Service Zone

A handwritten signature in blue ink, appearing to read "Blair Hodge", written over a horizontal line.

Blair Hodge, Recorder