

CASS COUNTY BOARD OF COMMISSIONERS  
AGENDA FOR NOVEMBER 4, 2024



- 3:30 PM Meeting called to order  
Roll call of the members  
Pledge of Allegiance  
Approve minutes of previous meeting  
Approve order of agenda

CONSENT AGENDA

- a. Approve raffle permit for Chaffee Lions Club
- b. Authorize North Dakota Department of Transportation County Federal Aid Maintenance Certification and Cass County Federal Aid Program for 2025
- c. Retroactively approve special event permit for Downtown Tavern dba The Boiler Room; permit for Jack Nick, LLC dba Knickerbocker Liquor Locker
- d. Authorize purchase of door access controls for the Law Enforcement Storage Building
- e. Contract approval—Houston Engineering, Inc. hydraulic study on Cass Highway 81; 2025 Youthworks agreement for youth shelter services

PUBLIC COMMENT

REGULAR AGENDA

- |  |                    |
|--|--------------------|
| 1. Set public hearing for road rights-of-ways (Stamness)             | Information/action |
| 2. Fire Emergency and Burn Restrictions Declaration (Prochniak)      | Information/action |
| 3. Public hearing on tax-forfeited properties (Madrigga)             | Information/action |
| 4. Sheriff's Office staffing levels (Jahner)                         | Information/action |
| 5. NDDOCR Prioritization Plan (Wilson)                               | Information/action |
| 6. Appoint member to Cass County Planning Commission (Commissioners) | Information/action |
| 7. Approve vouchers (Breitling)                                      | Action requested   |
| 8. Committee reports   |                    |
| 9. Correspondence  |                    |
| 10. Adjournment  |                    |

MEETING REMINDERS—A quorum of Commissioners may be present at any of the following meetings:  
November 4, 1:00 PM—Cass Human Service Zone Advisory Board meeting, Commission Room  
November 7, 9:00 AM—Maple River Water Resource District meeting, Highway Department  
November 12, 8:30 AM—Southeast Cass Water Resource District meeting, Highway Department  
November 12, 9:00 AM—Cass County Weed Control Board meeting, Weed Control Office  
November 14, 9:00 AM—Cass County Joint Water Resource District Board meeting, Highway Department  
November 14, 10:00 AM—Red River Regional Dispatch Center Board of Authority meeting, Commission Room

**NEXT REGULAR MEETING TO BE HELD NOVEMBER 18, 2024  
AGENDA DEADLINE IS 5:00 PM ON MONDAY, NOVEMBER 11, 2024**

\*County Commission and Committee meetings will be streamed live on Cass County Government [Facebook](#), [Twitter](#) and [YouTube](#) pages

- 1) **MEETING CALLED TO ORDER BY THE CHAIRMAN**
- 2) **ROLL CALL OF THE MEMBERS BY THE SECRETARY**
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MINUTES OF PREVIOUS MEETING** (voice vote)  
Move that the minutes of the previous meeting be approved.
- 5) **ORDER OF THE AGENDA--CHAIRMAN READS THE REVISIONS, IF ANY** (voice vote)  
Move to approve the order of the agenda as printed OR as amended  
  
(For revisions, see handout provided on meeting day)
- 6) **APPROVE CONSENT AGENDA** (roll call vote)  
Move to approve the consent agenda as printed OR as amended above.