

**Board of County
Commissioners**

Tony Grindberg
Chad Peterson
Mary Scherling
Jim Kapitan
Duane Breitling



PO Box 2806
211 Ninth Street South
Fargo, North Dakota 58108
701-241-5609
www.casscountynd.gov

MEMO

TO: Cass County Board of Commissioners

FROM: Taylor Kaushagen, Commission Assistant

Date: October 29, 2024

Subject: Amend Commission Policy Manual Section 4.00 Advisory Boards, Cass County
Planning Commission

There is a vacancy on the Cass County Planning Commission for a representative living in the City of Fargo. It is the responsibility of the County Commission to appoint members to the Cass County Planning Commission.

The Commission Office has received two applicants for position from:

- Jay Nelson
- Jake Klobuchar

The request today is for the Commission to appoint one of the two eligible applicants to fill the vacant term effective November 5, 2024, to December 31, 2027.

Other current open Board positions include:

- City Planning and Zoning Boards of Fargo, Gardner, Harwood, Mapleton, North River, Oxbow, and West Fargo from the extra-territorial area
- Southeast Human Services Board

SUGGESTED MOTION:

Move to amend Commission Policy Manual Section 4.00 Advisory Boards and appoint _____ to the Cass County Planning Commission representing the City of Fargo for an unexpired term effective November 5, 2024 to December 31, 2024.



Application for Boards and Commissions

Cass County Government ~ Commission Office ~ 211 9th Street S, Fargo, ND 58103 ~ 701-241-5609

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Board of Commission you are applying for:

Fargo City and Planning Board

Name: First Middle Last County Legislative District #
 Jay H Nelson Cass 21

Address City State Zip Code
 524 14th Street South Fargo ND 58103

Email Telephone #1 Type Telephone #2 Type
 jaynelson.fargo@gmail.com 701-730-0290 Cell 701-730-0290 Work

Employer Name	Occupation/Title	Email Address	Address	City	State	Zip
Archer Real Estate Services, Inc.	Commercial & Investment Sales Agent	jaynelson.fargo@gmail.com	808 3rd Avenue South, #01	Fargo	ND	58103

Education Level	Name of School	Location	# of Years Attended	Did you Graduate ?	Major Course of Study
High School	Moorhead Senior High School	Moorhead MN	4	<input checked="" type="radio"/> Yes <input type="radio"/> No	General
Trade/Business/Correspondence	Moorhead Technical College	Moorhead, Mn	1+	<input type="radio"/> Yes <input checked="" type="radio"/> No	Accounting

Memberships in Organizations	Office held	Date Started	Date Ended
Fargo-Moorhead Commercial Exchange (commercial real estate trade group)	President	1/1/2019	12/31/2019
Fargo-Moorhead Commercial Exchange (commercial real estate trade group)	President	1/1/2012	12/31/2024
FMWF Chamber of Commerce	Member	10/1/2009	10/31/2024

Volunteer Activities

- Past Present Fargo Historic Preservation Commission
- Past Present Jefferson Area Neighborhood Association
- Past Present Fargo Neighborhood Coalition
- Past Present Fargo-Moorhead Community Theatre, board president

Your special skills and qualifications

Active full time commercial realtor for 20 years specializing in the Fargo-Moorhead market. Member National Association of Realtors. Frequent member and contributor to Fargo citizen input committees. I do my homework and don't hesitate to ask the tough questions or challenge the status quo.

References (List three persons, not related to you, whom you have known for at least one year)

Name	Address	Phone Number	# of years Acquainted	How are you Acquainted?
Bill Lucas	Jonesboro, Arkansas (formerly Fargo)	██████████	15	Fellow Artist (acting)
Shawn Ostlie	Fargo, ND	██████████	20	Real Estate Employment
Brian Arett	Fargo, ND	██████████	25	Meals On Wheels

I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my qualifications and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damages that may result from furnishing the same to you. I understand anything contained in this application may be a public record and/or subject to an open records request under North Dakota law.

Signature

Jay H Nelson

Date 10/23/2024



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Klobuchar Jacob P
- Resume - Oct 166.6...
24.pdf

Board of Commission you are applying for:

Cass County Planning Commission

Name: First	Middle	Last	County	Legislative District #
Jake	Patrick	Klobuchar	ND	27

Address	City	State	Zip Code
6163 56th Ave S	Fargo	ND	58104

Email	Telephone #1	Type	Telephone #2	Type
jake.klobuchar@townandcountry.org	2189293211	Cell	7013561768	Work

Employer Name	Occupation/Title	Email Address	Address	City	State	Zip
Town & Country Credit Union	SVP, Fargo Market President	jake.klobuchar@townandcountry.org	5181 38th St S	Fargo	ND	58104

Education Level	Name of School	Location	# of Years Attended	Did you Graduated ?	Major Course of Study
College	North Dakota State University	Fargo	5	<input checked="" type="radio"/> Yes <input type="radio"/> No	Finance

Memberships in Organizations	Office held	Date Started	Date Ended
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Volunteer Activities

- Past Present Sharehouse Foundation - Board Secretary
- Past Present Lake Agassiz Development Group - Board Member and Voting Committee Member
- Past Present Dakota Credit Union Foundation - Board Member

Your special skills and qualifications

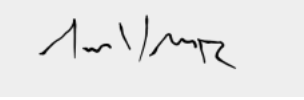
Self-motivated leader with experience in problem solving many different banking transactions including large real estate transactions. Leadership style with a focus on time management, active listening and interpersonal communication.

References (List three persons, not related to you, whom you have known for at least one year)

Name	Address	Phone Number	# of years Acquainted	How are you Acquainted?
Kalli Schell	██████████	██████████	7.5	President/CEO of Town & Country Credit Union
Fred Beuchler	██████████	██████████	5	Current manager
Ryan Salvatore	██████████	██████████	10+	Ryan is a lender with Lake Agassiz

I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my qualifications and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damages that may result from furnishings the same to you. I understand anything contained in this application may be a public record and/or subject to an open records request under North Dakota law.

Signature

A handwritten signature in black ink on a light gray rectangular background. The signature is stylized and appears to be 'Amir / Amir'.

Date 10/23/2024