

CASS COUNTY BOARD OF COMMISSIONERS  
AGENDA FOR TUESDAY, JULY 16, 2024



- 3:30 PM Meeting called to order  
Roll call of the members  
Pledge of Allegiance  
Approve minutes of previous meeting  
Approve order of agenda

CONSENT AGENDA

- a. Receive monthly financial statement from the Finance Office
- b. Authorize raffle permit for Red River Valley NAVHDA; raffle permit for West Fargo Clay Target Team
- c. Authorize special event permits for Bronco Bar
- d. Authorize road closure request in Buffalo for National Night to Unite
- e. Contract approval—Quadient Leasing USA, Inc. addendum agreement for lease of mailing equipment; Foster County Mutual Aid Agreement; Houston Engineering, Inc. and Braun Intertec Corporation contract documents for Cass Highway 31 Bridge over the Sheyenne River

PUBLIC COMMENT

REGULAR AGENDA

- |   |                    |
|---|--------------------|
| 1. Presentation of retirement gift to Stan Wolf (Commissioners)             | Information        |
| 2. Abatement application for Alerus Tower (Fracassi)                        | Information/action |
| 3. Abatement application for Centennial Building and parking lot (Fracassi) | Information/action |
| 4. Raymond Subdivision plat approval (Soucy)                                | Information/action |
| 5. Kindred Border Station Lot 1 plat approval (Soucy)                       | Information/action |
| 6. Update on Correctional Officer hiring efforts (Jahner)                   | Information        |
| 7. Reclassification for Correctional Officer position (Jahner)              | Information/action |
| 8. Approve vouchers (Kapitan)   | Action requested   |
| 9. Committee reports  |                    |
| 10. Correspondence  |                    |
| 11. Adjournment   |                    |

REMINDERS:

- July 16, 8:00 AM—Rush River Water Resource District, Highway Department  
July 16, 2:00 PM—Road Advisory Committee meeting, Commission Room  
July 22, 1:00 PM—Cass County Cemetery Board meeting, Commission Room  
July 23, 8:00 AM—North Cass Water Resource District meeting, Highway Department  
July 24, 8:00 AM—Cass County Budget Hearings, Commission Room  
July 25, 7:00 AM—Cass County Planning Commission meeting, Highway Department  
July 25, 8:00 AM—Cass County Budget Hearings, Commission Room  
July 25, 8:00 AM—Cass County Joint Water Resource District meeting, Highway Department  
July 25, 3:30 PM—Metro Flood Diversion Authority Board meeting, Fargo City Commission Chambers  
July 26, 8:00 AM—Cass County Budget Hearings, Commission Room \*if needed\*  
July 31, 2:00 PM—Civil Asset Forfeiture Board meeting, Commission Conference Room  
August 1, 8:00 AM—Maple River Water Resource District, Highway Department

**NEXT REGULAR MEETING TO BE HELD MONDAY, AUGUST 5, 2024  
AGENDA DEADLINE IS 5:00 PM ON MONDAY, JULY 29, 2024**

\*County Commission and Committee meetings will be streamed live on Cass County Government [Facebook](#), [Twitter](#) and [YouTube](#) pages

- 1) **MEETING CALLED TO ORDER BY THE CHAIRMAN**
- 2) **ROLL CALL OF THE MEMBERS BY THE SECRETARY**
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MINUTES OF PREVIOUS MEETING** (voice vote)  
Move that the minutes of the previous meeting be approved.
- 5) **ORDER OF THE AGENDA--CHAIRMAN READS THE REVISIONS, IF ANY** (voice vote)  
Move to approve the order of the agenda as printed OR as amended  
  
(For revisions, see handout provided on meeting day)
- 6) **APPROVE CONSENT AGENDA** (roll call vote)  
Move to approve the consent agenda as printed OR as amended above.