



Robert W. Wilson
County Administrator

Telephone: 701-241-5770
wilsonro@casscountynynd.gov

MEMO

TO: County Commission
FROM: Robert W. Wilson
Date: May 28, 2024
Subject: Updated FCPH Cass County Agreement

Fargo Cass Public Health (FCPH) has reached out to Cass County and proposed several updates to the longstanding agreement between Cass County and FCPH.

The main impetus behind updating the contract is to reflect the change of interaction between FCPH and the Cass County Jail after the transition of jail nursing staff from FCPH employment to Cass County employment, along with accurately reflecting actual services provided for the entire County.

Another issue to address is the increasing cost of public health services within West Fargo. Since the City of West Fargo ended its financial support of FCPH in 2016 in lieu of Century Code interpretation, the City of Fargo and Cass County have absorbed those costs. In doing an estimated cost for environmental health services for 2023, the cost burden for the City of Fargo has increased providing these services outside of the City of Fargo boundaries, predominately due to increased services in West Fargo. Beginning in 2025, the City of Fargo will be looking to the County to pay an increase for environmental health practitioner time for Cass County to provide health services for West Fargo and Cass County. Cass County is free to enter into an agreement with the City of West Fargo to recoup all or a portion of these expenses, but that would be a separate engagement Cass County will need to initiate with West Fargo.

For Commission review I have attached a clean and redlined version of the proposed updated agreement and a history, prepared in 2018 by FCPH, of services provided in West Fargo as well as a history of financial support for FCPH by the City of West Fargo until 2016.

I have reached out to West Fargo City Administrator Dustin Scott and indicated the County Commission may direct me to pursue an agreement with West Fargo to recoup the FCPH the costs of services provided within the City of West Fargo. Additionally, a meeting is set for next month with FCPH representatives to review the exact value of services provided in West Fargo.

For consideration at the June 3rd Commission meeting is the updated agreement with FCPH that accurately reflects services provided moving forward with a notation that West Fargo services will continue to be billed to Cass County. Cass County will retain the option to pursue a separate agreement with the City of West Fargo.

SUGGESTED MOTION: Authorize Chair to Sign Agreement for Provision of Health Services for Cass County by Fargo Cass Public Health.

**AGREEMENT FOR PROVISION OF HEALTH SERVICES
FOR CASS COUNTY BY
FARGO CASS PUBLIC HEALTH**

Cass County and the City of Fargo hereby enter into an agreement in accordance applicable ND Century Code Sections 23 and 54-40, under which public health services will be provided by Fargo Cass Public Health throughout Cass County and within those cities within the County that do not have approved health departments. This agreement reflects all public health services provided throughout Cass County regardless of jurisdictional budgetary support. This agreement will be effective as of date of acceptance, and will continue annually thereafter, subject to renegotiation or cancellation by either Cass County ("County") or the City of Fargo ("City") upon 90 days notice to the other by certified mail.

NOW, THEREFORE, it is hereby agreed between the parties as follows:

1. HEALTH OFFICER:

The City Health Officer will act as health officer for Cass County and provide oversight and consultation on all programs provided to Cass County through Fargo Cass Public Health. The position will also assist in verifying program compliance with the standards for public health agencies as set by the North Dakota State Health Department. The Health Officer will provide expertise and advisement on any public health issues or emergency and engage in media and messaging opportunities as appropriate.

2. NURSING SERVICES:

The nursing services provided in Cass County by Fargo Cass Public Health will include, but not be limited to the following services:

- A. Home Health Care:** Referrals accepted from any source. Eligibility will be based on established referral criteria. An evaluation visit is made, and nursing assessment is done to determine care needed by client. An individualized plan of treatment is developed to address specific needs of the client and will require a primary medical provider to sign and authorize care on recurring basis per Medicaid, and agency policy. Services may

include medication assistance, chronic disease management and education, INR checks, safety assessments, supervision of HHA services, and referrals to community resources.

- B. Home Health Aide (HHA) / Qualified Service Provider (QSP):** Referrals accepted from Cass County and Lake Agassiz Human Service Zones. Authorized services may include light housekeeping duties, meal prep, money management, laundry, shopping, communication, and personal cares to include assistance with bathing, dressing, incontinence, skin, and hair care. Supervision for QSP services by FCPH Nursing Manager and Human Service Zone case worker.

- C. Maternal and Child Health Services:** Referrals accepted and screened for eligibility, from a variety of sources including medical provider, community agency, family, etc. Home visits for high-risk prenatal and/or postnatal families. Eligible referrals will be assigned to a Maternal Child Health program. Home visits may include nursing and developmental assessments, health and safety education, anticipatory guidance, referral to community resources, and other interventions or services as indicated.

- D. Communicable Disease:** Activities include but not limited to immunizations for children and adults, and tuberculosis case management. FCPH staff may also work with the Regional State Epidemiologist as needed for communicable disease cases and/or outbreaks in the community or educational setting.

- E. School Health:** FCPH school nurses will provide direct services to students and/or staff at Kindred, Casselton, Northern Cass Schools, and Mapleton. Other Cass County schools may request public health nursing coverage for screening or education needs, such as health, safety, or health promotion topics. Consultation with school staff as requested.

- F. Community / Senior Outreach Services:** Fargo Cass Public Health will provide clinics to various senior centers and community housing facilities according to identified needs or requested services. These clinics may include but are not limited to blood pressure screening, health education, and various immunization clinics, including seasonal influenza. Any individuals with identified health risks will be referred to their primary provider or other appropriate community resource.

- G. Correctional Health: Nursing services transferred to Cass County as of _____.**
FCPH will continue to provide Cass County use of the Intergy software system for the electronic health record documentation for inmate nursing/medical care until the EPIC medical record transition

is implemented for Correctional Health. Cass County will continue to pay for the cost of e-prescribe until the transition is completed. Any additional providers prior to the transition away from Intergy use will result in increased fees. After the Intergy system becomes inactive the CC Nursing supervisor will retain a “read only” status through Fargo Cass Public Health for the Intergy system at no cost in order to have access to historical medical records for inmates.

Will assist with tuberculosis management at the Cass County Jail that goes beyond their capacity for response. FCPH will provide public education messages around any disease outbreaks and prevention strategies as needed for the County

3. **COMMUNICATIONS / PUBLIC INFORMATION:** Fargo Cass Public Health communication, internal and external, serves to provide education, public awareness, and/or crisis communication. Messaging may be provided in written materials, advertising, online or other forms of social media. Media interviews, when requested, will be directed to the Public Information Officer who will notify the appropriate department within FCPH to fulfill the media request. Serves as the point of contact for public inquiries for the agency.

4. **HEALTH PROTECTION AND PROMOTION SERVICES:**
 - A. **Health Promotion:** Activities may include group and/or individual wellness and health education programs including nutrition, tobacco, substance abuse prevention, breastfeeding, mental health, physical activity, and obesity prevention.

 - B. **Family Planning:** Reproductive health services including STD counseling, testing, and treatment, breast and pelvic exams, colposcopy, birth control, and PrEP (Pre-Exposure Prophylaxis) are available at Fargo Cass Public Health and accessible for all residents of Cass County. Fees for services are based on household size and income. No one will be denied services due to inability to pay.

 - C. **Women’s Way:** A free breast and cervical cancer early detection program for eligible ND women. May provide financial assistance for office visits for breast and cervical cancer screenings, mammograms, Pap tests, HPV tests, and for breast or cervical diagnostic tests.

 - D. **ND Ryan White Program:** Provides case management and reimbursement of services for individuals living with HIV. This program provides financial assistance, transportation, outpatient medical care, dental, vision, mental health, and medications. Also provides supportive services to help

individuals manage their HIV and maintain their health, as well as prevent further transmission of HIV.

5. WIC SERVICES (The Special Supplemental Nutrition Program for Women, Infants, and Children):

The Special Nutrition Program for Women, Infants, and Children serves residents of Cass County who are pregnant, breastfeeding and recently delivered, infants, and children under age five who meet an income guideline and live in North Dakota. WIC is an effective health program, which provides quality nutrition education, health assessment, referral, and nutritious food.

6. LABORATORY SERVICES:

Laboratory services are accessible to all residents of Cass County to test/screen sexually transmitted diseases (including HIV and Hepatitis C). Other tests are available including hemoglobin, cholesterol, urinalysis, pregnancy testing, along with other provider ordered testing. If testing analysis is not available on-site, reference or State labs will be utilized as warranted.

7. ENVIRONMENTAL HEALTH SERVICES:

This contract applies to Environmental Health services rendered in Cass County. Fargo Cass Public Health will provide the expertise, facilities, equipment, and staff necessary to review, inspect, analyze, permit, and enforce the various local, state, and federal statutes and regulations governing environmental health issues within Cass County. The principal environmental health programs included under this agreement shall include, but are not limited to, the following:

- A. Water Wells:** Perform such periodic sampling, analysis, and reporting to assure community and non-community water wells comply with applicable health standards and regulations.
- B. Aquatic Facilities:** Conduct aquatic facility inspections to assure compliance with applicable health standards and regulations. Cass County specifically retains the right to promulgate, amend, and repeal the aquatic regulations to be enforced under this Agreement
- C. On-Site Sewage Treatment Systems:** Conduct on-site sewage treatment system inspections and/or evaluations to assure compliance with applicable health standards and regulations. Cass County specifically

retains the right to promulgate, amend, and repeal the on-site regulations to be enforced under this Agreement.

- D. Nuisances:** Respond to citizen complaints to verify compliance with applicable health, safety, public nuisance, or other statutes, regulations, or ordinances enacted in the public interest.
- E. Food Service:** Perform periodic inspections, as necessary, to verify all licensed school and childcare kitchens comply with applicable health standards and regulations, and to report such findings to school and state officials as required by law.
- F. Miscellaneous:** Perform such other inspections, sampling, and analysis, and file such reports as may be necessary during the term of this agreement which otherwise would be the obligation of County to perform under such statutes, rules or regulations as may hereafter be promulgated by the State or Federal governments.
- G. Enforcement:** In the event enforcement of the foregoing environmental health services should require legal assistance, Fargo Cass Public Health will approach the office of Cass County States Attorney for such legal assistance.

FCPH has a signed MOU with West Fargo, ND, for provision of select Environmental services within West Fargo, with applicable licensing fees for establishments remitted to the City of Fargo. This MOU agreement does not provide for any monetary support for programming or staffing expenditures within the FCPH budget.

8. EMERGENCY PREPAREDNESS SERVICES:

Provides emergency preparedness planning and response for Cass County and acts as a liaison between the North Dakota Department of Health and local public health to strengthen the infrastructure between emergency services and public/private healthcare to respond to public health emergencies. Coordination and planning for the deployment of the National Pharmaceutical Stockpile, along with bioterrorism and emergency response for Cass County. Assists county as needed with local emergency public health plans.

9. HARM REDUCTION SERVICES:

- A. Gladys Ray Shelter:** provide a safe, comfortable temporary shelter to people who cannot access other shelter options in the community, and to help connect people to housing and services.

- B. Withdrawal Management Unit (WMU):** provides short term residential, social model (non-medical) detoxification services for adult men and women.
- C. Homeless Response:** Staff teams provide outreach in a variety of community settings. Programs include Mobile and street outreach, Downtown Engagement Center, Winter Warming Initiative, and Neighborhood Response. Referrals and requests for a response typically come from local law enforcement, emergency departments, withdrawal management programs, and other area shelters.
- D. Substance Use Response:** offers harm reduction services, safety, and disease education, supplies for persons who inject drugs, Overdose response and Narcan/naloxone administration training, and referrals to healthcare, treatment, behavioral health, social services, housing, and peer supports for recovery.

10. INDEMNIFICATION:

County hereby agrees to indemnify and hold City, its officers, agents, employees, and members harmless from any and all claims, demands, and causes of action which may be asserted against City as a result of rendering of any of the services by City which are described in this agreement. The obligation of County under the terms of this provision shall include the duty to provide a legal defense of such claims.

11. NOTIFICATIONS:

Should unexpected difficulties arise in interpreting or implementing this agreement, or other formal notification to the parties become necessary, the primary contact persons for the respective parties are hereby designated to be:

Director of Public Health
 Fargo Cass Public Health
 1240 25th St S
 Fargo, ND 58103-2367
 701.241.1360

County Administrator
 Cass County Government
 211 S. 9th Street
 Fargo, ND 58108-2806
 701.236.6700

12. BILLING FOR FARGO CASS PUBLIC HEALTH SERVICES:

- A. Vehicles:**
 The City of Fargo will provide necessary vehicles, and maintenance on those vehicles, for the staff providing services in the County. Mileage will be charged at the current City of Fargo reimbursement rate.
- B. Annual Budget:**

The annual operating budget for Fargo Cass Public Health Services will be submitted annually for approval by the Cass County Commission for the reimbursement of the foregoing services.

C. Monthly Billings:

Fargo Cass Public Health will bill Cass County monthly for actual expenses incurred in providing the foregoing services. A report of activities will be provided as requested.

D. Refunds to Cass County:

Fees received for any on-site septic services will be credited to Cass County on the final billing for each month.

WHEREFORE, the parties have duly caused their representatives

to execute this Agreement on their behalf this _____ day of _____, 2024.

CASS COUNTY:

FARGO CASS PUBLIC HEALTH:

Chad Peterson
CHAIRMAN, COUNTY COMMISSION

Tracie Newman, MD, MPH, FAAP
HEALTH OFFICER

Brandy Madrigga
COUNTY AUDITOR

Desi Fleming, RN, MSN
DIRECTOR OF PUBLIC HEALTH

Timothy J. Mahoney
MAYOR, CITY OF FARGO

Attest:

Steve Sprague
CITY AUDITOR

**AGREEMENT FOR PROVISION OF HEALTH SERVICES
FOR CASS COUNTY BY
FARGO CASS PUBLIC HEALTH**

Cass County and the City of Fargo hereby enter into an agreement in accordance applicable ND Century Code Sections 23 and 54-40, under which public health services will be provided by Fargo Cass Public Health throughout Cass County and within those cities within the County that do not have approved health departments. This ~~revised~~ agreement reflects all public health services provided throughout Cass County regardless of jurisdictional budgetary support. This agreement will be effective as of date of acceptance, and will continue annually thereafter, subject to renegotiation or cancellation by either Cass County ("County") or the City of Fargo ("City") upon 90 days notice to the other by certified mail.

NOW, THEREFORE, it is hereby agreed between the parties as follows:

1. HEALTH OFFICER:

The City Health Officer will act as health officer for Cass County and provide oversight and consultation on all programs provided to Cass County through Fargo Cass Public Health. The position will also assist in verifying program compliance with the standards for public health agencies as set by the North Dakota State Health Department. The Health Officer will provide expertise and advisement on any public health issues or emergency and engage in media and messaging opportunities as appropriate.

2. NURSING SERVICES:

The nursing services provided in Cass County by Fargo Cass Public Health will include, but not be limited to the following services:

- A. Home Health Care:** Referrals accepted from any source. Eligibility will be based on established referral criteria. An evaluation visit is made, and nursing assessment is done to determine care needed by client. An individualized plan of treatment is developed to address specific needs of the client and will require a primary medical provider to sign and authorize care on recurring basis per Medicaid, ~~Medicare~~, and agency policy.

Services may include medication assistance, chronic disease management and education, INR checks, safety assessments, supervision of HHA services, and referrals to community resources.

- B. Home Health Aide (HHA) / Qualified Service Provider (QSP):** Referrals accepted from Cass County and Lake Agassiz Human Service Zones. Authorized services may include light housekeeping duties, meal prep, money management, laundry, shopping, communication, and personal cares to include assistance with bathing, dressing, incontinence, skin, and hair care. Supervision for QSP services by FCPH Nursing Manager and Human Service Zone case worker.

- C. Maternal and Child Health Services:** Referrals accepted and screened for eligibility, from a variety of sources including medical provider, community agency, family, etc. Home visits for high-risk prenatal and/or postnatal families. Eligible referrals will be assigned to ~~the Nurse Family Partnership program or the~~ Maternal Child Health program. Home visits may include nursing and developmental assessments, health and safety education, anticipatory guidance, referral to community resources, and other interventions or services as indicated.

- D. Communicable Disease:** Activities include but not limited to immunizations for children and adults, and tuberculosis case management. FCPH staff may also work with the Regional State Epidemiologist as needed for communicable disease cases and/or outbreaks in the community or educational setting.

- E. School Health:** FCPH school nurses will ~~be housed and~~ provide direct services to students and/or staff at Kindred, Casselton, Northern Cass Schools, and Mapleton. Other Cass County schools may request public health nursing coverage for screening or education needs, such as health, safety, or health promotion topics. Consultation with school staff as requested.

- F. Community / Senior Outreach Services:** Fargo Cass Public Health will provide clinics to various senior centers and community housing facilities according to identified needs or requested services. These clinics may include but are not limited to blood pressure screening, health education, and various immunization clinics, including seasonal influenza. Any individuals with identified health risks will be referred to their primary provider or other appropriate community resource.

- G. Correctional Health:** ~~Nursing services transferred to Cass County as of _____.~~ Fargo Cass Public Health will provide nursing services at ~~the Cass County Jail, routinely Monday through Friday, daytime, and early~~

Commented [RW1]: Is this screening and testing or TB management? Should this be in the Correctional Health section?

Commented [RW2R1]: Same comment applies to remainder of paragraph.

Commented [DF3R1]: I moved to correctional health

evening hours along with weekend partial day coverage. FCPH nursing staff work in partnership with the Cass County Jail staff and have medication trained Correctional staff to assist in med pass coverage as needed. The nurses will work under the medical direction of the contracted medical provider (presently Family HealthCare Center), along with various community mental/behavioral health providers. Services include but are not limited to nursing assessment, triage, acute care, medication assistance, consultation and referral, and health education/promotion activities. The services will also include HIV testing and counseling, required by law. (North Dakota Century Code 23-07-07.5) along with TB screening. Nursing services are guided by standards set forth by the National Commission on Correctional Health Care.

FCPH will continue to provide Cass County use of the Intergy software system for the electronic health record documentation for inmate nursing/medical care until the EPIC medical record transition is implemented for Correctional Health. Cass County will continue to provide monetary support to pay for the cost of e-prescribe until the transition is completed. Any additional providers prior to the transition away from Intergy use will result in increased fees. After the Intergy system becomes inactive, the CC Nursing supervisor will retain a “read only” status through Fargo Cass Public Health for the Intergy system at no cost in order to have access to historical medical records for inmates.

Will assist with tuberculosis management at the Cass County Jail that goes beyond their capacity for response. FCPH will provide public education messages around any disease outbreaks and prevention strategies as needed for the County

Commented [RW4]: Likely this whole section will need to go away or will require substantial rewrite after Family Healthcare is formally engaged.

Commented [DF5R4]: It is written to reflect the transition, so wouldn't require immediate change as it covers things after the transition as well with the "read only" access to intergy. Could be changed with a routine update thereafter.

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3. COMMUNICATIONS / PUBLIC INFORMATION: Fargo Cass Public Health communication, internal and external, serves to provide education, public awareness, and/or crisis communication. Messaging may be provided in written materials, advertising, online or other forms of social media. Media interviews, when requested, will be directed to the Public Information Officer who will notify the appropriate department within FCPH to fulfill the media request. Serves as the point of contact for public inquiries for the agency.

4. HEALTH PROTECTION AND PROMOTION SERVICES:

A. Health Promotion: Activities may include group and/or individual wellness and health education programs including nutrition, tobacco, substance abuse prevention, breastfeeding, mental health, physical activity, and obesity prevention.

Commented [RW6]: Budget will reflect provision of services - does City have option to not provide if budgetary or workforce limitation exist?

Commented [DF7R6]: By century code need to provide core functions of public health, but could scale back and prioritize if budget limited workforce.

- B. **Family Planning:** Reproductive health services including STD counseling, testing, and treatment, breast and pelvic exams, colposcopy, birth control, and PrEP (Pre-Exposure Prophylaxis) are available at Fargo Cass Public Health and accessible for all residents of Cass County. Fees for services are based on household size and income. No one will be denied services due to inability to pay.
- C. **Women's Way:** A free breast and cervical cancer early detection program for eligible ND women. May provide financial assistance for office visits for breast and cervical cancer screenings, mammograms, Pap tests, HPV tests, and for breast or cervical diagnostic tests.
- D. **ND Ryan White Program:** Provides case management and reimbursement of services for individuals living with HIV. This program provides financial assistance, transportation, outpatient medical care, dental, vision, mental health, and medications. Also provides supportive services to help individuals manage their HIV and maintain their health, as well as prevent further transmission of HIV.

5. WIC SERVICES (The Special Supplemental Nutrition Program for Women, Infants, and Children):

The Special Nutrition Program for Women, Infants, and Children serves residents of Cass County who are pregnant, breastfeeding and recently delivered, infants, and children under age five who meet an income guideline and live in North Dakota. WIC is an effective health program, which provides quality nutrition education, health assessment, referral, and nutritious food.

6. LABORATORY SERVICES:

Laboratory services are accessible to all residents of Cass County to test/screen sexually transmitted diseases (including HIV and Hepatitis C). Other tests are available including hemoglobin, cholesterol, ~~urinalysis, pregnancy~~urinalysis, pregnancy testing, along with other provider ordered testing. If testing analysis is not available on-site, reference or State labs will be utilized as warranted.

7. ENVIRONMENTAL HEALTH SERVICES:

This contract applies to Environmental Health services rendered in Cass County; ~~however, Fargo Cass Public Health also has a provision for Environmental Health services for the City of West Fargo, ND, that is a separate contract signed with the City of West Fargo.~~

Fargo Cass Public Health will provide the expertise, facilities, equipment, and staff necessary to review, inspect, analyze, permit, and enforce the various local, state, and federal statutes and regulations governing environmental health issues within Cass County. The principal environmental health programs included under this agreement shall include, but are not limited to, the following:

- A. **Water Wells:** Perform such periodic sampling, analysis, and reporting to assure community and non-community water wells comply with applicable health standards and regulations.
- B. **Aquatic Facilities:** Conduct aquatic facility inspections to assure compliance with applicable health standards and regulations. Cass County specifically retains the right to promulgate, amend, and repeal the aquatic regulations to be enforced under this Agreement
- C. **On-Site Sewage Treatment Systems:** Conduct on-site sewage treatment system inspections and/or evaluations to assure compliance with applicable health standards and regulations. Cass County specifically retains the right to promulgate, amend, and repeal the on-site regulations to be enforced under this Agreement.
- D. **Nuisances:** Respond to citizen complaints to verify compliance with applicable health, safety, public nuisance, or other statutes, regulations, or ordinances enacted in the public interest.
- E. **Food Service:** Perform periodic inspections, as necessary, to verify all licensed school and childcare kitchens comply with applicable health standards and regulations, and to report such findings to school and state officials as required by law.
- F. **Miscellaneous:** Perform such other inspections, sampling, and analysis, and file such reports as may be necessary during the term of this agreement which otherwise would be the obligation of County to perform under such statutes, rules or regulations as may hereafter be promulgated by the State or Federal governments.
- G. **Enforcement:** In the event enforcement of the foregoing environmental health services should require legal assistance, Fargo Cass Public Health will approach the office of Cass County States Attorney for such legal assistance.

FCPH has a signed MOU with West Fargo, ND, for provision of select Environmental services within West Fargo, with applicable licensing fees for establishments remitted to the City of Fargo. This MOU agreement does not

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provide for any monetary support for programming or staffing expenditures within the FCPH budget.

8. EMERGENCY PREPAREDNESS SERVICES:

Provides emergency preparedness planning and response for Cass County and acts as a liaison between the North Dakota Department of Health and local public health to strengthen the infrastructure between emergency services and public/private healthcare to respond to public health emergencies. Coordination and planning for the deployment of the National Pharmaceutical Stockpile, along with bioterrorism and emergency response for Cass County. Assists county as needed with local emergency public health plans.

9. HARM REDUCTION SERVICES:

- A. **Gladys Ray Shelter:** provide a safe, comfortable temporary shelter to people who cannot access other shelter options in the community, and to help connect people to housing and services.
- B. **Withdrawal Management Unit (WMU):** provides short term residential, social model (non-medical) detoxification services for adult men and women.
- C. ~~Homeless Response~~**Mobile Outreach:** Staff teams provide outreach in a variety of community settings. Programs include Mobile and street outreach, Downtown Engagement Center, Winter Warming Initiative, and Neighborhood Response. a less costly response to substance use related incidents in the community, especially the downtown area. Referrals and requests for a response typically come from local law enforcement, emergency departments, withdrawal management programs, and other area shelters.
- D. ~~Syringe Services Program (SSP)~~**Substance Use Response:** offers harm reduction services, safety, and disease education, supplies for persons who inject drugs, Overdose response and Narcan/naloxone administration training, and referrals to healthcare, treatment, behavioral health, social services, housing, and peer supports for recovery.
- E. ~~Downtown Engagement Center (DEC):~~ The Engagement Center engages homeless residents to connect with social service and health resources along with an opportunity to build relationships and trust. The DEC offers a place to be out of the elements of weather, with activities, laundry, and showering facilities.

10. INDEMNIFICATION:

County hereby agrees to indemnify and hold City, its officers, agents, employees, and members harmless from any and all claims, demands, and causes of action which may be asserted against City as a result of rendering of any of the services by City which are described in this agreement. The obligation of County under the terms of this provision shall include the duty to provide a legal defense of such claims.

11. NOTIFICATIONS:

Should unexpected difficulties arise in interpreting or implementing this agreement, or other formal notification to the parties become necessary, the primary contact persons for the respective parties are hereby designated to be:

Director of Public Health
Fargo Cass Public Health
1240 25th St S
Fargo, ND 58103-2367
701.241.1360

Director of Social Services
Cass County Social Services
P. O. Box 3106
Fargo, ND 58108-3106
701.236.6700

12. BILLING FOR FARGO CASS PUBLIC HEALTH SERVICES:

A. Vehicles:

The City of Fargo will provide necessary vehicles, and maintenance on those vehicles, for the staff providing services in the County. ~~For staff covering services in closer proximity, personal cars may be used with~~ Mileage will be charged at the current City of Fargo reimbursement rate.

Commented [RW8]: Why not federal reimbursement rate?

B. Annual Budget:

The annual operating budget for Fargo Cass Public Health Services will be submitted annually for approval by the Cass County Commission for the reimbursement of the foregoing services.

Commented [DF9R8]: The City typically follows the Federal rate, but if they changed from that we would have to follow the City determined rate if that makes sense so we just list as such.

C. Monthly Billings:

Fargo Cass Public Health will bill Cass County monthly for actual expenses incurred in providing the foregoing services. A report of activities will be provided as requested.

D. Refunds to Cass County:

Fees received for any on-site septic services will be credited to Cass County on the final billing for each month.

WHEREFORE, the parties have duly caused their representatives

to execute this Agreement on their behalf this ____ day of _____, 2022.

CASS COUNTY:

FARGO CASS PUBLIC HEALTH:

Rick Steen
CHAIRMAN, COUNTY COMMISSION

Tracie Newman, MD, MPH, FAAP
HEALTH OFFICER

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Brandy Madrigga
COUNTY AUDITOR

Desi Fleming, RN, MSN
DIRECTOR OF PUBLIC HEALTH

Timothy J. Mahoney
MAYOR, CITY OF FARGO

Attest:

Steve Sprague
CITY AUDITOR



Public Health
Prevent. Promote. Protect.
Fargo Cass Public Health

FARGO CASS PUBLIC HEALTH
1240 25th Street South
Fargo, ND 58103-2367
Phone 701.241.1360
Fax 701.241.1366
FargoCassPublicHealth.com

WEST FARGO SERVICES SUMMARY REPORT 2018

The purpose of this report is provide a snapshot of services provided by Fargo Cass Public Health (FCPH) in the West Fargo (WF) area, and to provide a history of support. The following provides the funding support to FCPH from the City of West Fargo for public health services.

2004	\$35,000	*contract initiated	2010	\$64,112
2005	\$40,000		2011	\$75,000
2006	\$45,000		2012	\$83,000
2007	\$50,000		2013	\$100,475
2008	\$58,000		2014	\$120,000
2009	\$58,000		2015	\$160,000

*2016 – Contract terminated by WF (City of Fargo absorbed budget shortfall)

Fargo Cass Public Health funding for 2018 includes support from the City of Fargo, Cass County, State Aid, and other revenue streams including grant funds, and fee for service. See the attached chart for the budget breakdown of revenue for 2018.

Fargo Cass Public Health offers a variety of services including home-based nursing or personal care, Health Promotion, WIC, Clinic Services, Environmental Health, Public Information, and Harm Reduction. Although many services are provided within the West Fargo zip code and tax base, some of the services are accessed by West Fargo citizens coming to our facilities. It is difficult to quantify a total dollar figure, so the following information will provide more of a statistical overview approximating service usage of West Fargo residents for 2018.

Nursing services provided in the West Fargo area, make up our highest utilized programs. These programs are delivered in homes and involve registered nurses providing adult health maintenance services, such as medication management, nursing assessment, and health and safety education. Average length of these visits are 30 to 45 minutes.

Maternal child health (MCH) visits are also provided to eligible referrals in the home setting by registered nurses, with an average visit length of 1 to 1.5 hours. MCH visits can be prenatal visits with the mom, or visits to assess and address physical and/or social, or emotional needs after delivery. The West Fargo area comprises **22%** of our current client caseload.

Vision: Healthy People in Healthy Communities

Mission: To *prevent* disease and injury, *promote* wellness, and *protect* community health.



Home Health Aide / Qualified Service Provider visits are also provided in the home to assist clients with personal cares and light homemaking duties. West Fargo clients for this service make up **33%** of our current caseload.

Nurse Family Partnership (NFP) visits involve registered nurses home visits to limited income first time mom's beginning during pregnancy and continuing until their child turns two. Home visits typically last 1.5 to 2 hours per visit. West Fargo area clients currently account for **21%** of the client caseload.

Tuberculosis (TB) case management is provided to treat and manage TB infection. Course of treatment is typically 4-9 months depending on medication used for treatment. Average home visit length is 1 hour. Of the current caseload for TB, **26%** reside in the WF area.

The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) provides supplemental foods, health care referrals, and nutrition education for low-income pregnant, breastfeeding, and non-breastfeeding postpartum women, and to infants and children up to age five who are found to be at nutritional risk. Although FCPH receives Federal grant money for a portion of this program, it does not cover all program expenses. This program is provided at the main Fargo Cass Public Health building and serves 3,200 clients in Cass County, with about **14%** of those residing in the West Fargo zip code. This data does not reflect the WF tax base area, so the percentage would increase with that addition.

Fargo Cass Public Health Clinic provides many services including Family Planning Title X programs, STI testing, Women's Way, Ryan White program, Health Tracks, and immunizations. For 2018, West Fargo residents comprised **13%** of our client visits to the clinic for services. This data does not reflect the WF tax base area, so the percentage would increase with that addition.

Environmental Health provides a variety of services for West Fargo and does have a contract in place that directs all license fees that FCPH oversees are paid to Fargo Cass. This includes aquatic facilities, food, alcohol service, tanning salons, body art, pet stores, lodging, and child cares providing food service. Although FCPH receives the license fees, this amount does not cover the cost of staff time and mileage. For 2018,

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West Fargo facilities made up **13%** of all inspections; **3%** of all consultations, and **8%** of Aquatic inspections of the Environmental Health activities. This data does not reflect the WF tax base area, so the percentage would increase with that addition.

Health Promotion services were provided in 2018 at many WF schools, childcares, and community settings. Health education topics and activities included tobacco cessation and usage, Narcan training, alcohol and tobacco compliance checks, birth control and sexually transmitted infections, and staff trainings for physical activity in child care settings.

Harm Reduction services are all based in Fargo, but are utilized by individuals throughout the County. Services include the Gladys Ray Shelter, Veteran's Drop-in Center, Homeless Outreach, Mobile Outreach, Syringe Services Program, Withdrawal Management, Naloxone trainings, and the Community Service Program. As alcohol and drug usage continue to increase in our communities, so does the need for services.

The mission of Fargo Cass Public Health is to prevent disease and injury, promote wellness, and protect community health. The staff are dedicated to providing quality services throughout Fargo, West Fargo, and the entire Cass County area. Staff continue to seek out funding opportunities to support services as they become available, and to utilize current resources efficiently, adapting services as needs change within our area.

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2018 Fargo Cass Public Health Budget

City of Fargo	\$4,766,591.00
Cass County	\$756,394.00
State Aid	\$547,668.00
Grants/Self-Pay/Fee for Service	\$5,281,146.00
Total Expense	\$11,351,799.00

