CASS COUNTY PLANNING COMMISSION AGENDA

Thursday, April 25, 2024 at 7:00 a.m.

Cass County Highway Dept., 1201 Main Ave W, West Fargo, ND 58078

- A. Call to Order
- B. Roll Call
- C. Determination of a Quorum
- D. Approve Meeting Minutes of March 28, 2024

E. <u>Public Hearing Items</u>

- Hearing on an application requesting a Minor Subdivision Plat of Erdmann Subdivision located in Section 4, Township 138 North, Range 50 West of the 5th Principal Meridian, Warren Township, Cass County, North Dakota.
- Hearing on an application requesting a Minor Subdivision Plat of Chip and Jane's Subdivision located in Section 33, Township 138 North, Range 50 West of the 5th Principal Meridian, Wiser Township, Cass County, North Dakota.
- Hearing on an application requesting a Minor Subdivision Plat of Johnson Subdivision located in Section 22, Township 140 North, Range 55 West of the 5th Principal Meridian, Tower Township, Cass County, North Dakota.

F. New Business

G. Old Business

1. Opening on Planning Commission for a Fargo Resident

H. Adjournment

CASS COUNTY PLANNING COMMISSION March 28, 2024

A. CALL TO ORDER

A meeting of the Cass County Planning Commission was called to order March 28, 2024 at 7:01am in the Tundra conference room at the Cass County Highway Department.

B. ROLL CALL

Planning Commissioners attending in person were David Gust, Dr. Tim Mahoney, Keith Monson, Brad Olson, Keith Gohdes and Hugh Veit. Ken Lougheed attended via Teams, and Commissioner Duane Breitling was absent.

Attending in person were Cole Hansen, Cass County Planner and Tom Soucy, Interim Cass County Engineer, Dean Vetter and Eric Dodds from AE2S and Chris Bakkegard from the FM Diversion Authority. Members of the public that attended in person were George Voigt, James Tvedt, Merle Anders and Loren Richards.

C. DETERMINATION OF A QUORUM

It was determined that there was a quorum based on the roll call.

D. MINUTES, APPROVED

MOTION, passed

Mr. Olson moved and Mr. Veit seconded to approve the minutes of the February 22, 2024 meeting as presented.

Motion carried.

E. PUBLIC HEARING

1. Hearing on an application requesting a Minor Subdivision Plat of ASD Subdivision located in Section 6, Township 143 North, Range 55 West of the 5th Principal Meridian, Rochester Township, Cass County, North Dakota.

Mr. Lougheed opened the public hearing.

Dr. Mahoney entered the meeting at 7:03am.

The applicant is seeking approval of a minor subdivision entitled ASD Subdivision to plat a one (1) Lot subdivision of approximately 9.5 acres. According to the applicant, the subdivision is requested to combine two lots into one and remove the tillable land.

The proposed ownership and maintenance responsibility of the subdivision will be private. The subdivision will use County Road 1 for road access, ditches for storm sewer conveyance, rural water. The property currently does have an on-site septic system for wastewater treatment.

There was no public comment, the public hearing was closed.

MOTION, passed

Mr. Gust moved, and Mr. Veit seconded to accept the findings and recommendations of staff and recommend approval to the County Commission

of the subdivision application as the proposal meets the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance and all other applicable regulations, including that the remnant lot be added to the main lot.

2. Hearing on an application requesting a Minor Subdivision Plat of Voigt Subdivision located in Section 32, Township 142 North, Range 49 West of the 5th Principal Meridian, Wiser Township, Cass County, North Dakota.

Mr. Lougheed opened the public hearing.

The applicant is seeking approval of a minor subdivision entitled Voigt Subdivision to plat a one (1) Lot subdivision of approximately 4.6 acres. According to the applicant, the subdivision is requested to separate the existing farmstead from the tillable land.

The proposed ownership and maintenance responsibility of the subdivision will be private. The subdivision will use 170th Ave SE for road access, ditches for storm sewer conveyance, rural water. The property currently does have an on-site septic system for wastewater treatment.

Mr. Hansen said that the tree line will be removed and the building outside the area is now gone.

There was no public comment, the public hearing was closed.

MOTION, passed

Mr. Olson moved, and Mr. Monson seconded to accept the findings and recommendations of staff and recommend approval to the County Commission of the subdivision application as the proposal meets the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance and all other applicable regulations.

3. Hearing on an application requesting a Minor Subdivision Plat of FMD-Harwood Subdivision located in Township 141 North, Range 49 West of the 5th Principal Meridian, Harwood Township, Cass County, North Dakota.

Mr. Lougheed opened the public hearing.

The applicant is seeking approval of a minor subdivision entitled FMD-Harwood Subdivision to plat a nineteen (19) Lot subdivision of approximately 1,496 acres. According to the applicant, the subdivision is requested to plat the diversion channel.

The proposed ownership and maintenance responsibility of the subdivision will be public.

Mr. Bakkegard answered questions regarding green space. He made it clear that any additional platting will happen in the next few years after diversion construction is complete. The reason for this platting now is for construction purposes and there will be no residential building.

There was no additional public comment, the public hearing was closed.

MOTION, passed

Dr. Mahoney moved, and Mr. Gohdes seconded to accept the findings and recommendations of staff and recommend approval to the County Commission of the subdivision application as the proposal meets the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance and all other applicable regulations.

4. Hearing on an application requesting a Minor Subdivision Plat of FMD-Berlin Subdivision located in Sections 24, 25, and 36, Township 142 North, Range 49 West of the 5th Principal Meridian, Berlin Township, Cass County, North Dakota.

Mr. Lougheed opened the public hearing.

The applicant is seeking approval of a minor subdivision entitled FMD-Berlin Subdivision to plat a three (3) Lot subdivision of approximately 594 acres. According to the applicant, the subdivision is requested to plat the diversion channel.

The proposed ownership and maintenance responsibility of the subdivision will be public.

Mr. Hansen read a letter of concern from Mr. Jim Krogh. Mr. Krogh's concern is the consolidation of tracts of land acquired by the FM Diversion Authority. He would like any excess land to be turned back into productive agricultural land use. He is concerned that future replatting of Diversion land will permanently be turned over to a group that has little concern for the future use of small tracts of unused land. Mr. Bakkegard said that they will not know what is needed until construction is completed. There will be a replatting process that will go through proper design processes in which time the Diversion Authority will look more closely to ensure everything is correctly connected. Mr. Dodd did thank Mr. Krogh for keeping a close eye on this property and bringing up any concerns. Mr. Gust indicated that he appreciates the work being done with the platting process of the diversion areas.

There were no additional public comments, the public hearing was closed.

MOTION, passed

Mr. Veit moved, and Mr. Olson seconded to accept the findings and recommendations of staff and recommend approval to the County Commission of the subdivision application as the proposal meets the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance and all other applicable regulations.

5. Hearing for the purpose of presenting the 2023 Storm Water Pollution Prevention Program Summary and for public input on the Cass County Stormwater Pollution Prevention Plan.

Mr. Hansen summarized the 2023 Storm Water Pollution Prevention Program. The plan covers the Highway Department main facility. Culvers covered under the permit are within the city of Fargo jurisdiction. The facility map will require updates to the remodel and expansion of office space. No action is required to be taken.

F. NEW BUSINESS

G. OLD BUSINESS

Opening on Planning Commission for a Fargo Resident. Dr. Mahoney said that the City of Fargo is having a meeting to review boards that needs to be filled, and this position will be added to their meeting.

H. ADJOURNMENT

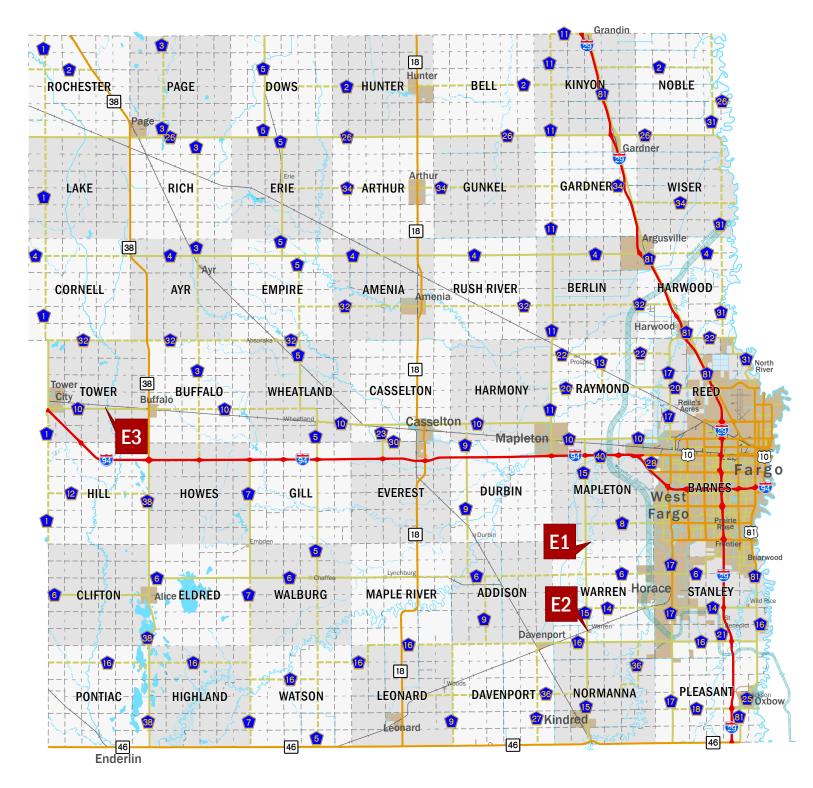
On motion by Mr. Gust and seconded by Dr. Mahoney and all voting in favor, the meeting was adjourned at 7:31 am.

Minutes prepared by Lisa Shasky, Principal Secretary, Cass County Highway Department.

Agenda Items

Cass County Planning Commission

April 25, 2024



Agenda Items:

- E1 Erdmann Subdivision
- E2 Chip & Jane's Subdivision
- E3 Johnson Subdivision



Maps and data are to be used for reference purposes only and Cass County, ND, is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.





Cass County Planning Commission Staff Report

Entitlements Requested:	Minor Subdivision (2 Lots) of a part of the NW ½ of Section 4, Township 138 North, Range 50 West			
Title:	Erdmann Subdivision	Date:	04/25/24	
Location:	NW ¼ of Section 4, Township 138 North, Range 50 West (Warren Township)	Staff Contact:	Cole Hansen	
Parcel Number:	67-0000-12615-010, 67-0000- 12615-020	Water District:	Southeast Cass Water District	
Owner(s)/Applicant:	Mark & Karen Erdmann	Engineer/ Surveyor:	Moore Engineering	
Status:	Planning Commission Hearing: April 25, 2024			

Existing Land Use	Proposed Land Use
Residential/Agricultural	Residential
Pr	oposal

The applicant is seeking approval of a minor subdivision entitled **Erdmann Subdivision** to plat a two (2) Lot subdivision of approximately 19.8 acres. According to the applicant, the subdivision is requested to plat an existing auditor's lot and create a new lot for sale and development.

The proposed ownership and maintenance responsibility of the subdivision will be private. The subdivision will use 42^{nd} St SE for road access, ditches for storm sewer conveyance, rural water. The property currently does have an on-site septic system for wastewater treatment.

	Agency Comments
County Engineer	No comments were received prior to publishing the staff report.
Water Resource District	No comment.
Cass County Electric Cooperative	No comments were received prior to publishing the staff report.
Century Link	No comments were received prior to publishing the staff report.
Sprint/T-Mobile/Congent	No comments were received prior to publishing the staff report.
AT&T	No comments were received prior to publishing the staff report.
Xcel Energy	No comments were received prior to publishing the staff report.
Otter Tail Power Company	No comments were received prior to publishing the staff report.
Magellan Pipeline Company	No comments were received prior to publishing the staff report.

NuStar Energy	No comments were received prior to publishing the staff report.
Cass Rural Water	No comments were received prior to publishing the staff report.
North Dakota Department of Transportation	No comments were received prior to publishing the staff report.
County Sanitarian	No issue with proposal.
Township Chairman	No comments were received prior to publishing the staff report.
The City of Fargo	No comments were received prior to publishing the staff report.
The City of West Fargo	No comments were received prior to publishing the staff report.
Public Comment	No comments were received prior to publishing the staff report.

Staff Analysis

Land Use and Surrounding Uses

The subject property is bound by agricultural production land on the north, west, south, and east sides of the lot. 42nd St SE borders the north of the property.

Floodzone

According to the FEMA Flood Map Service Center, this property is currently unmapped and no Special Hazard Flood Area has been identified. In addition, no wetlands or other notable features are present on the proposed subdivision Lot.

Land Development Rights

The subject quarter-quarter section currently is developed and requires the transfer of a development right. Section 5.04 (e) of the Cass County Subdivision Ordinance states that every quarter-quarter section is granted one (1) Development Right to create a buildable lot with a minimum of 40 acres. Because the lot subdivision proposal is less than 40 acres, a transfer of a development right is required along with a deed restriction.

Staff Recommendation

To accept the findings and recommendations of staff and recommend **approval** to the County Commission of the subdivision application as the proposal **meets** the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance and all other applicable regulations.

Attachments

- 1. Location Map
- 2. Plat Document

Minor Subdivision

Erdmann Subdivision

Section 4, Warren Township Township 138 North - Range 50 West



Cass County Planning Commission April 25, 2024



Imagery: spring 2021

Maps and data are to be used for reference purposes only and Cass County, ND, is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.

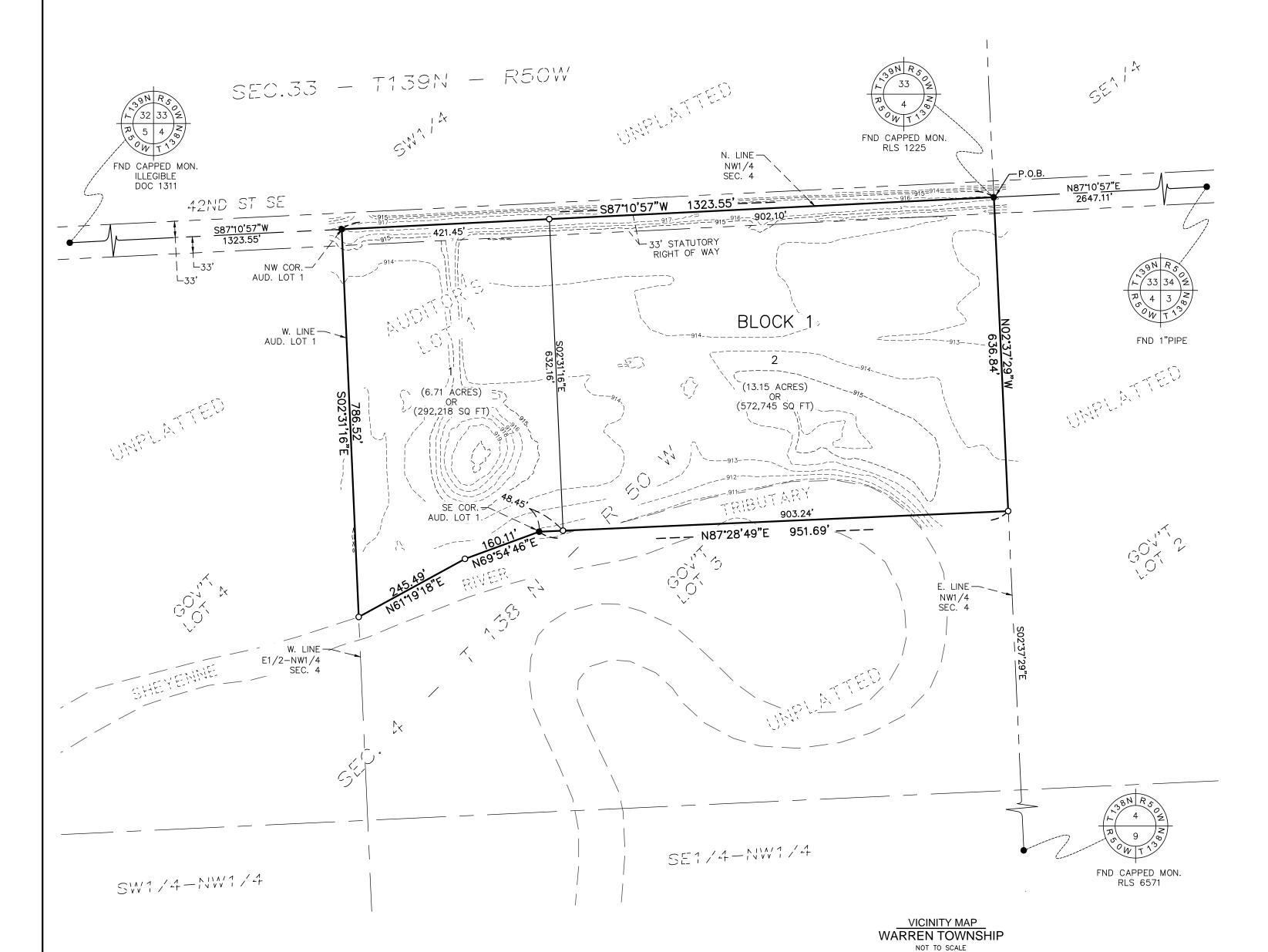


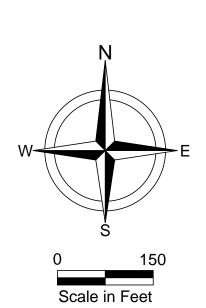


PLAT OF

ERDMANN SUBDIVISION

A REPLAT OF AUDITOR'S LOT 1 OF THE NORTHWEST QUARTER OF SECTION 4 AND A PLAT OF PART OF GOVERNMENT LOT 3 OF THE NORTHWEST QUARTER OF SECTION 4, TOWNSHIP 138 NORTH, RANGE 50 WEST, CASS COUNTY, NORTH DAKOTA





BASIS OF BEARINGS: THE NORTH LINE OF THE NW1/4 OF SECTION 4, T138N, R50W HAS AN ASSUMED BEARING OF S8710'57"W

	<u>LEGEND</u>
0	IRON MONUMENT SET AND MARKED WITH LAND SURVEYOR NO. 28251
•	IRON MONUMENT FOUND
P.0.	B. POINT OF BEGINNING
	- SECTION LINE
	- PLAT BOUNDARY LINE
	- LOT LINE
	- RIGHT OF WAY LINE

NOTES

1. TOTAL PLATTED AREA: 19.86 ACRES

- TOTAL PLATTED AREA: 19.86 ACRES
 THE SUBJECT PROPERTY IS IN ZONE A "AREAS WITH A 1% ANNUAL CHANCE OF FLOODING AND A 26% CHANCE OF FLOODING OVER THE LIFE OF THE 30—YEAR MORTGAGE.", AS INDICATED IN FIRM MAP 3802650001C, REVISED JANUARY 16, 2015.
- 3. CONTOURS SHOWN ARE FROM 2020 LIDAR DATA.
- 4. PROJECT BENCHMARK: NGS MONUMENT DESIGNATION "FMM 12" ROD IN SLEEVE NEAR INTERSECTION OF 40TH AVE W. AND SHEYENNE ST. ELEVATION = 907.39' (NAVD 88 DATUM).

6	5 PLAT	4	3	2	1
7	LOCATION 8	9	10	11	12
18	17	16	15	14	13
19	20	21	22	23	24
30	29	28	27 RRV&W RAIL	_{DAD} 26	25
31	WARREN 32	33	34	35	36 N

ERTIFICATE

Jacob R. Duchsherer, being duly sworn, deposes and says that he is the registered land surveyor who prepared and made the attached plat of "ERDMANN SUBDIVISION", a replat of Auditor's Lot 1 of the Northwest Quarter of Section 4 and a plat of part of Government Lot 3 of the Northwest Quarter of Section 4, Township 138 North, Range 50 West, Cass County, North Dakota; that said plat is a true and correct representation of said survey; that all distances are correctly shown on said plat; that monuments have been placed in the ground as indicated for the guidance of future surveys and that said subdivision is described as follows:

Beginning at the north quarter corner of said Section 4; thence South 87 degrees 10 minutes 57 seconds West (assumed bearing) along the north line of said Northwest Quarter for a distance of 1323.55 feet to the northwest corner of Auditor's Lot 1 of said Northwest Quarter; thence South 02 degrees 31 minutes 16 seconds East along the west line of said Auditor's Lot 1 and the west line of the East Half of the Northwest Quarter (E1/2NW1/4) of said Section 4 for a distance of 786.52 feet; thence North 61 degrees 19 minutes 18 seconds East for a distance of 245.49 feet; thence North 69 degrees 54 minutes 46 seconds East for a distance of 160.11 feet to the southeast corner of said Auditor's Lot 1; thence North 87 degrees 28 minutes 49 seconds East for a distance of 951.69 feet to the east line of said Northwest Quarter; thence North 02 degrees 37 minutes 29 seconds West along the east line of said Northwest Quarter for a distance of 636.84 feet to the point of beginning.

Said tract contains 19.86 acres, more or less, and is subject to all easements, restrictions, reservations and rights of way of record, if any.

PRELIMINARY

Jacob R. Duchsherer
Registered Land Surveyor
REG. No. LS-28251

State of North Dakota)
County of Cass

JACOB R.
DUCHSHERER
LS-28251

DATE

VORTH DAKOTE

On this _____ day of _____, 2024, before me, a Notary Public in and for said County and State, personally appeared Jacob R. Duchsherer, Registered Land Surveyor, known to me to be the person described in and who executed the foregoing instrument and acknowledged to me that he executed the same as his free act and deed.

Notary Public, Cass County, North Dakota

DEDICATION

We, the undersigned, do hereby certify that we are the owners of the land described in the plat of "ERDMANN SUBDIVISION", a replat of Auditor's Lot 1 of the Northwest Quarter of Section 4 and a plat of part of Government Lot 3 of the Northwest Quarter of Section 4, Township 138 North, Range 50 West, Cass County, North Dakota; that we have caused it to be platted into lots and blocks as shown by said plat and certificate of Jacob R. Duchsherer, Registered Land Surveyor and that the description as shown in the certificate of the registered professional land surveyor is correct.

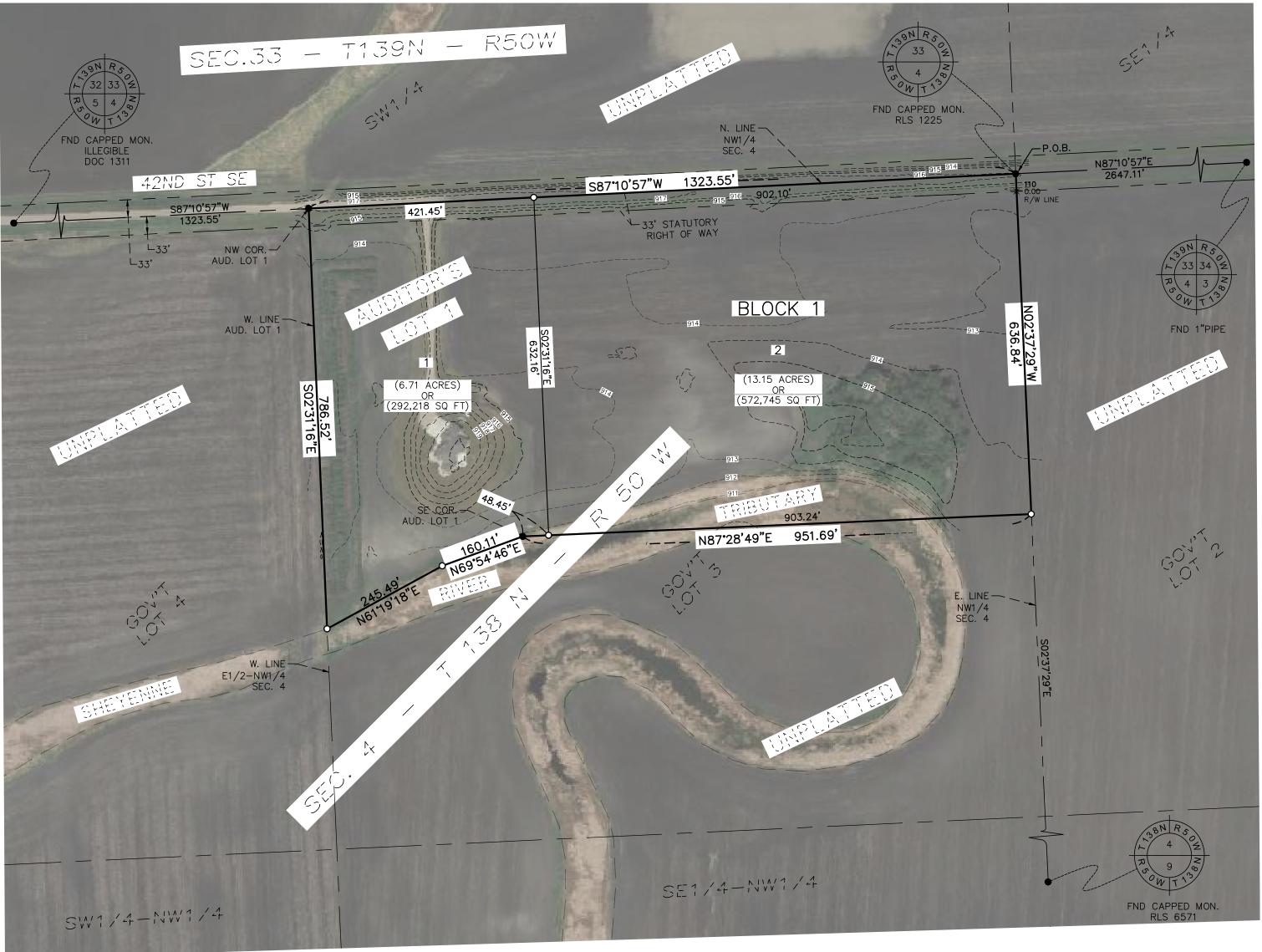
Owners:		Mortgagee: Bremer Bank, National Association
Mark R. Erdmann	Karen D. Erdmann	By: Its:
State of North Dakota) County of Cass)		State of North Dakota) County of Cass
on this day of, 2024, because and who executed the foregoing instrument and free act and deed.	pefore me, a notary public in and for said county and state, D. Erdmann, known to me to be the person described in acknowledged to me that they executed the same as their	on this day of, 2024, before me, a notary public in and for said county and state, personally appeared, known to me to be the person described in and who executed the foregoing instrument and acknowledged to me that he/she executed the same in the name of Bremer Bank, National Association.
Notary Public, Cass County, North Dakota		Notary Public, Cass County, North Dakota
Mortgagee: Gate City Bank		
By:		
State of North Dakota) County of Cass)		
on this day of, 2024, I personally appeared executed the foregoing instrument and acknowled Gate City Bank.	before me, a notary public in and for said county and state, , known to me to be the person described in and who dged to me that he/she executed the same in the name of	
Notary Public, Cass County, North Dakota		
WARREN TOWNSHIP REVIEW Reviewed by Warren Township, Cass County, North	Dakota, this day of, 2024.	
Signed:	_	
Attest:Vance Kemmer, Clerk	_	
COUNTY ENGINEER REVIEW		
Reviewed by the Cass County Engineer this	_ day of, 2024.	
Signed: Tom Soucy, Cass County Engineer	_	
CASS COUNTY PLANNING COMMISSION REVIEW Reviewed by the Cass County Planning Commissio	_	
	ii tilis ddy 01, 2024.	
Signed: Ken Lougheed, Chairperson	_	
Attest: Lisa Shasky, Secretary	_	
CASS COUNTY COMMISSION APPROVAL		
Approved by Cass County, North Dakota, this	day of, 2024.	
Signed: Chad Peterson, Chairperson, Board of C	ounty Commissioners	
Attest: Brandy Madrigga, Cass County Finance [Director	

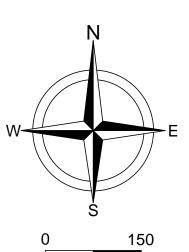


PLAT OF

ERDMANN SUBDIVISION

A REPLAT OF AUDITOR'S LOT 1 OF THE NORTHWEST QUARTER OF SECTION 4 AND A PLAT OF PART OF GOVERNMENT LOT 3 OF THE NORTHWEST QUARTER OF SECTION 4, TOWNSHIP 138 NORTH, RANGE 50 WEST, CASS COUNTY, NORTH DAKOTA





BASIS OF BEARINGS: THE NORTH LINE OF THE NW1/4 OF SECTION 4, T138N, R50W HAS AN ASSUMED BEARING OF S87°10'57"W

Scale in Feet

O IRON MONUMENT SET AND MARKED WITH LAND SURVEYOR NO. 28251 IRON MONUMENT FOUND P.O.B. POINT OF BEGINNING ----- SECTION LINE PLAT BOUNDARY LINE LOT LINE — — RIGHT OF WAY LINE

1. TOTAL PLATTED AREA: 19.86 ACRES

- 2. THE SUBJECT PROPERTY IS IN ZONE A "AREAS WITH A 1% ANNUAL CHANCE OF FLOODING AND A 26% CHANCE OF FLOODING OVER THE LIFE OF THE 30-YEAR MORTGAGE.", AS INDICATED IN FIRM MAP 3802650001C, REVISED JANUARY 16, 2015.
- 3. CONTOURS SHOWN ARE FROM 2020 LIDAR DATA.
- 4. PROJECT BENCHMARK: NGS MONUMENT DESIGNATION "FMM 12" - ROD IN SLEEVE NEAR INTERSECTION OF 40TH AVE W. AND SHEYENNE ST. ELEVATION = 907.39' (NAVD 88 DATUM).

WARREN TOWNSHIP NOT TO SCALE

6	5 PLAT	4	3	2	1
7	8	9	10	11	12
18	17	16	15	14	13
19	20	21	22	23	24
30	29	28	27 RRV&W RAILE	_{DAD} 26	25
31	WARREN 32	33	34	35	36 N

Jacob R. Duchsherer, being duly sworn, deposes and says that he is the registered land surveyor who prepared and made the attached plat of "ERDMANN SUBDIVISION", a replat of Auditor's Lot 1 of the Northwest Quarter of Section 4 and a plat of part of Government Lot 3 of the Northwest Quarter of Section 4, Township 138 North, Range 50 West, Cass County, North Dakota; that said plat is a true and correct representation of said survey; that all distances are correctly shown on said plat; that monuments have been placed in the ground as indicated for the guidance of future surveys and that said subdivision is described as follows:

Beginning at the north quarter corner of said Section 4; thence South 87 degrees 10 minutes 57 seconds West (assumed bearing) along the north line of said Northwest Quarter for a distance of 1323.55 feet to the northwest corner of Auditor's Lot 1 of said Northwest Quarter; thence South 02 degrees 31 minutes 16 seconds East along the west line of said Auditor's Lot 1 and the west line of the East Half of the Northwest Quarter (E1/2NW1/4) of said Section 4 for a distance of 786.52 feet; thence North 61 degrees 19 minutes 18 seconds East for a distance of 245.49 feet; thence North 69 degrees 54 minutes 46 seconds East for a distance of 160.11 feet to the southeast corner of said Auditor's Lot 1; thence North 87 degrees 28 minutes 49 seconds East for a distance of 951.69 feet to the east line of said Northwest Quarter; thence North 02 degrees 37 minutes 29 seconds West along the east line of said Northwest Quarter for a distance of 636.84 feet to the point of beginning.

Said tract contains 19.86 acres, more or less, and is subject to all easements, restrictions, reservations and rights of way of record, if any.

RELIMINARY	JACOB R. DUCHSHERER LS-28251
R. Duchsherer ered Land Surveyor	DATE
of North Dakota)	NORTH VOTE
	> 1/ H D V V - /

On this _____ day of _____, 2024, before me, a Notary Public in and for said County and State, personally appeared Jacob R. Duchsherer, Registered Land Surveyor, known to me to be the person described in and who executed the foregoing instrument and acknowledged to me that he executed the same as his free act and deed.

Notary	Public	Cass	County,	North	Dakota
110 (01)	i ubiic,	0433	oounty,	1101 (11	Dakota

We, the undersigned, do hereby certify that we are the owners of the land described in the plat of "ERDMANN SUBDIVISION", a replat of Auditor's Lot 1 of the Northwest Quarter of Section 4 and a plat of part of Government Lot 3 of the Northwest Quarter of Section 4, Township 138 North, Range 50 West, Cass County, North Dakota; that we have caused it to be platted into lots and blocks as shown by said plat and certificate of Jacob R. Duchsherer, Registered Land Surveyor and that the description as shown in the certificate of the registered professional land surveyor is correct.

	Bremer Bank, National Association			
Mark R. Erdmann Karen D. Erdmann	By: Its:			
State of North Dakota) County of Cass	State of North Dakota) County of Cass)			
on this day of, 2024, before me, a notary public in and for said county and state, personally appeared Mark R. Erdmann and Karen D. Erdmann, known to me to be the person described in and who executed the foregoing instrument and acknowledged to me that they executed the same as their free act and deed.	on this day of, 2024, before me, a notary public in and for said county and state, personally appeared, known to me to be the person described in and who executed the foregoing instrument and acknowledged to me that he/she executed the same in the name of Bremer Bank, National Association.			
Notary Public, Cass County, North Dakota	Notary Public, Cass County, North Dakota			
Mortgagee: Gate City Bank				
By:				
State of North Dakota) County of Cass				
on this day of, 2024, before me, a notary public in and for said county and state, personally appeared, known to me to be the person described in and who executed the foregoing instrument and acknowledged to me that he/she executed the same in the name of Gate City Bank.				
Notary Public, Cass County, North Dakota				
WARREN TOWNSHIP REVIEW Reviewed by Warren Township, Cass County, North Dakota, this day of, 2024.				
Signed:				
Attest:Vance Kemmer, Clerk				
COUNTY ENGINEER REVIEW Reviewed by the Cass County Engineer this day of, 2024.				
Signed: Tom Soucy, Cass County Engineer				
CASS COUNTY PLANNING COMMISSION REVIEW Reviewed by the Cass County Planning Commission this day of, 2024.				
Signed: Ken Lougheed, Chairperson				
Attest:				
CASS COUNTY COMMISSION APPROVAL Approved by Cass County, North Dakota, this day of, 2024.				
Signed: Chad Peterson, Chairperson, Board of County Commissioners				
Attest: Brandy Madrigga, Cass County Finance Director				

, 2024.			
	PROJ. NO. 23846	•	
	moore engineering, in	; C.	



Cass County Planning Commission Staff Report

Entitlements Requested:	Minor Subdivision (1 Lot) of a part of the NW ¼ of Section 33, Township 138 North, Range 50 West		
Title:	Chip and Jane's Subdivision	Date:	04/25/24
Location:	NW ¼ of Section 33, Township 138 North, Range 50 West (Warren Township)	Staff Contact:	Cole Hansen
Parcel Number:	67-0000-12759-000, 67-0000- 12760-020	Water District:	Maple River Water District
Owner(s)/Applicant:	Chip Stewart & Jane Randash	Engineer/ Surveyor:	Interstate Engineering
Status:	Planning Commission Hearing: April 25, 2024		

Existing Land Use	Proposed Land Use		
Residential	Residential		
Proposal			

The applicant is seeking approval of a minor subdivision entitled **Chip and Jane's Subdivision** to plat a one (1) Lot subdivision of approximately 0.97 acres. According to the applicant, the subdivision is requested to combine 2 auditor's lots to place a house.

The proposed ownership and maintenance responsibility of the subdivision will be private. The subdivision will use Warren St for road access, ditches for storm sewer conveyance, rural water. The property currently does have an on-site septic system for wastewater treatment.

Agency Comments			
County Engineer	No comments were received prior to publishing the staff report.		
Water Resource District	No comment.		
Cass County Electric Cooperative	No comments were received prior to publishing the staff report.		
Century Link	No comments were received prior to publishing the staff report.		
Sprint/T-Mobile/Congent	No comments were received prior to publishing the staff report.		
AT&T	No comments were received prior to publishing the staff report.		
Xcel Energy	No comments were received prior to publishing the staff report.		
Otter Tail Power Company	No comments were received prior to publishing the staff report.		
Magellan Pipeline Company	No comments were received prior to publishing the staff report.		

NuStar Energy	No comments were received prior to publishing the staff report.		
Cass Rural Water	No comments were received prior to publishing the staff report.		
North Dakota Department of Transportation	No comments were received prior to publishing the staff report.		
County Sanitarian	This property is below 1 acre, but close enough that the department is willing to grant a variance provided the county supports it. The easement for rural water on the northeast will require that any waste treatment system be located on the south or west side of the lot, so the owners should build any structures with that in mind.		
Township Chairman	No comments were received prior to publishing the staff report.		
The City of Fargo	No comments were received prior to publishing the staff report.		
The City of West Fargo	No comments were received prior to publishing the staff report.		
Public Comment	No comments were received prior to publishing the staff report.		

Staff Analysis

Land Use and Surrounding Uses

The subject property is bound by agricultural production land on the south, residential on the east and west, and a rail line on the north sides of the lot. Warren St borders the north of the property.

Floodzone

According to the FEMA Flood Map Service Center, this property is currently unmapped and no Special Hazard Flood Area has been identified. In addition, no wetlands or other notable features are present on the proposed subdivision Lot.

Land Development Rights

The subject quarter-quarter section currently is developed and requires the transfer of a development right. Section 5.04 (e) of the Cass County Subdivision Ordinance states that every quarter-quarter section is granted one (1) Development Right to create a buildable lot with a minimum of 40 acres. Because the lot subdivision proposal is less than 40 acres, a transfer of a development right is required along with a deed restriction.

Staff Recommendation

To accept the findings and recommendations of staff and recommend **approval** to the County Commission of the subdivision application as the proposal **meets** the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance and all other applicable regulations.

Attachments

- 1. Location Map
- 2. Plat Document
- 3. Variance Application

VARIANCE APPLICATION



Cass County Planning Department 1201 Main Ave W West Fargo, ND 58078 701-298-2375

FOR OFFICE USE ONLY

PC Meeting Date	
PC Meeting Decision	
CC Meeting Date	
CC Meeting Decision	

Please fill out the following information.

PROPERT	Y OWNER	APPLICANT (IF DIFFERENT THEN OWNER)
Name:	JAKE RAYDASH	Name:
Address:	MUDICHEAD, MY 56560	- Address:
Phone:	701-388-5218 /218-0028	Phone:
Email:		←Email:
SUBJECT P	PROPERTY	
Legal Desc	cription:	
Parcel ID N	Number:	
Address:	151 WARRED STRE	TWAPPET Nd 58021
Current Zo	oning Classification Al AG	twip
Description (continue o	n of requested variance and applicable con on separate sheet, if necessary):	
4		
Signature o	of Applicant Print Name	ne Randash 4-3-24 Date

Minor Subdivision

Chip & Jane's Subdivision

Section 33, Warren Township Township 138 North - Range 50 West



Cass County Planning Commission April 25, 2024

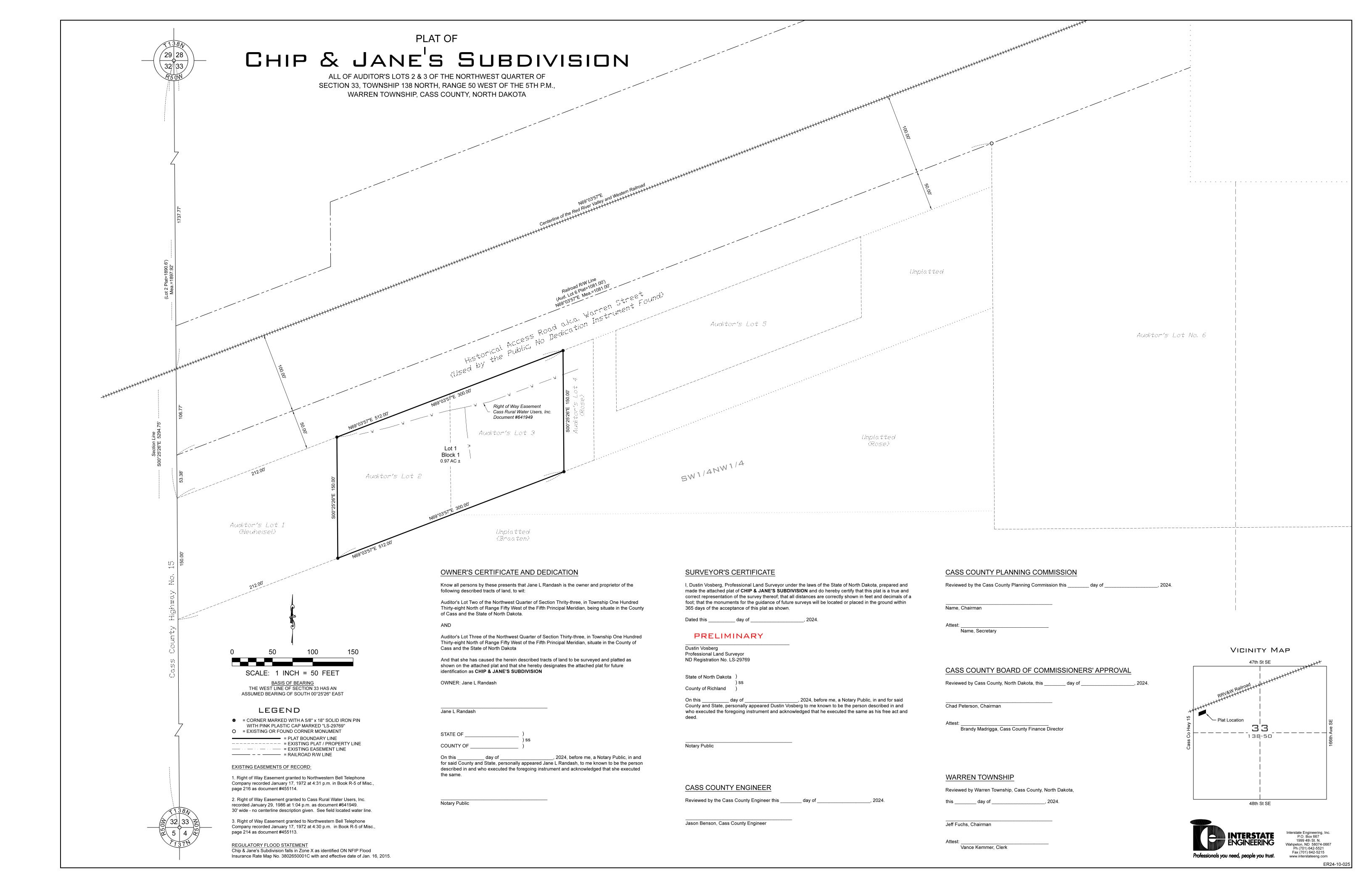


Imagery: spring 2021

Maps and data are to be used for reference purposes only and Cass County, ND, is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.









Status:

Cass County Planning Commission Staff Report

Entitlements Requested:	Minor Subdivision (3 Lots) of a part of the SW ¼ of Section 22, Township 140 North, Range 55 West		
Title:	Johnson Subdivision	Date:	04/25/24
Location:	SW 1/4 of Section 22, Township 140 North, Range 55 West (Tower Township)	Staff Contact:	Cole Hansen
Parcel Number:	65-0000-12087-010, 65-0000- 12087-020	Water District:	Maple River Water District
Owner(s)/Applicant:	Steven D. Johnson	Engineer/ Surveyor:	KLJ Engineering

Existing Land Use	Proposed Land Use	
Residential/Agricultural	Residential	
Proposal		

Planning Commission Hearing: April 25, 2024

The applicant is seeking approval of a minor subdivision entitled **Johnson Subdivision** to plat a three (3) Lot subdivision of approximately 49.5 acres. According to the applicant, the subdivision is requested to plat lots for sale.

The proposed ownership and maintenance responsibility of the subdivision will be private. The subdivision will use County Road 10 for road access, ditches for storm sewer conveyance, rural water. The property currently does have an on-site septic system for wastewater treatment.

Agency Comments			
County Engineer	No comments were received prior to publishing the staff report.		
Water Resource District	No comment.		
Cass County Electric Cooperative	No comments were received prior to publishing the staff report.		
Century Link	No comments were received prior to publishing the staff report.		
Sprint/T-Mobile/Congent	No comments were received prior to publishing the staff report.		
AT&T	No comments were received prior to publishing the staff report.		
Xcel Energy	No comments were received prior to publishing the staff report.		
Otter Tail Power Company	No comments were received prior to publishing the staff report.		
Magellan Pipeline Company	No comments were received prior to publishing the staff report.		

NuStar Energy	No comments were received prior to publishing the staff report.
Cass Rural Water	No comments were received prior to publishing the staff report.
North Dakota Department of Transportation	No comments were received prior to publishing the staff report.
County Sanitarian	No issue with proposal.
Township Chairman	No comments were received prior to publishing the staff report.
The City of Fargo	No comments were received prior to publishing the staff report.
The City of West Fargo	No comments were received prior to publishing the staff report.
Public Comment	No comments were received prior to publishing the staff report.

Staff Analysis

Land Use and Surrounding Uses

The subject property is bound by agricultural production land on the north, west, south, and east sides of the lot. County Road 10 borders the south of the property.

Floodzone

According to the FEMA Flood Map Service Center, this property is currently unmapped and no Special Hazard Flood Area has been identified. In addition, no wetlands or other notable features are present on the proposed subdivision Lot.

Land Development Rights

The subject quarter-quarter section currently is developed and requires the transfer of a development right. Section 5.04 (e) of the Cass County Subdivision Ordinance states that every quarter-quarter section is granted one (1) Development Right to create a buildable lot with a minimum of 40 acres. Because the lot subdivision proposal is less than 40 acres, a transfer of a development right is required along with a deed restriction.

Staff Recommendation

To accept the findings and recommendations of staff and recommend **approval** to the County Commission of the subdivision application as the proposal **meets** the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance and all other applicable regulations.

Attachments

- 1. Location Map
- 2. Plat Document

Minor Subdivision

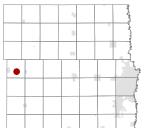
Johnson Subdivision

Section 22, Tower Township Township 140 North - Range 55 West



Cass County Planning Commission April 25, 2024





Imagery: spring 2021

Magery: spring 2021

purposes only and Cass Count, ND, Is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.

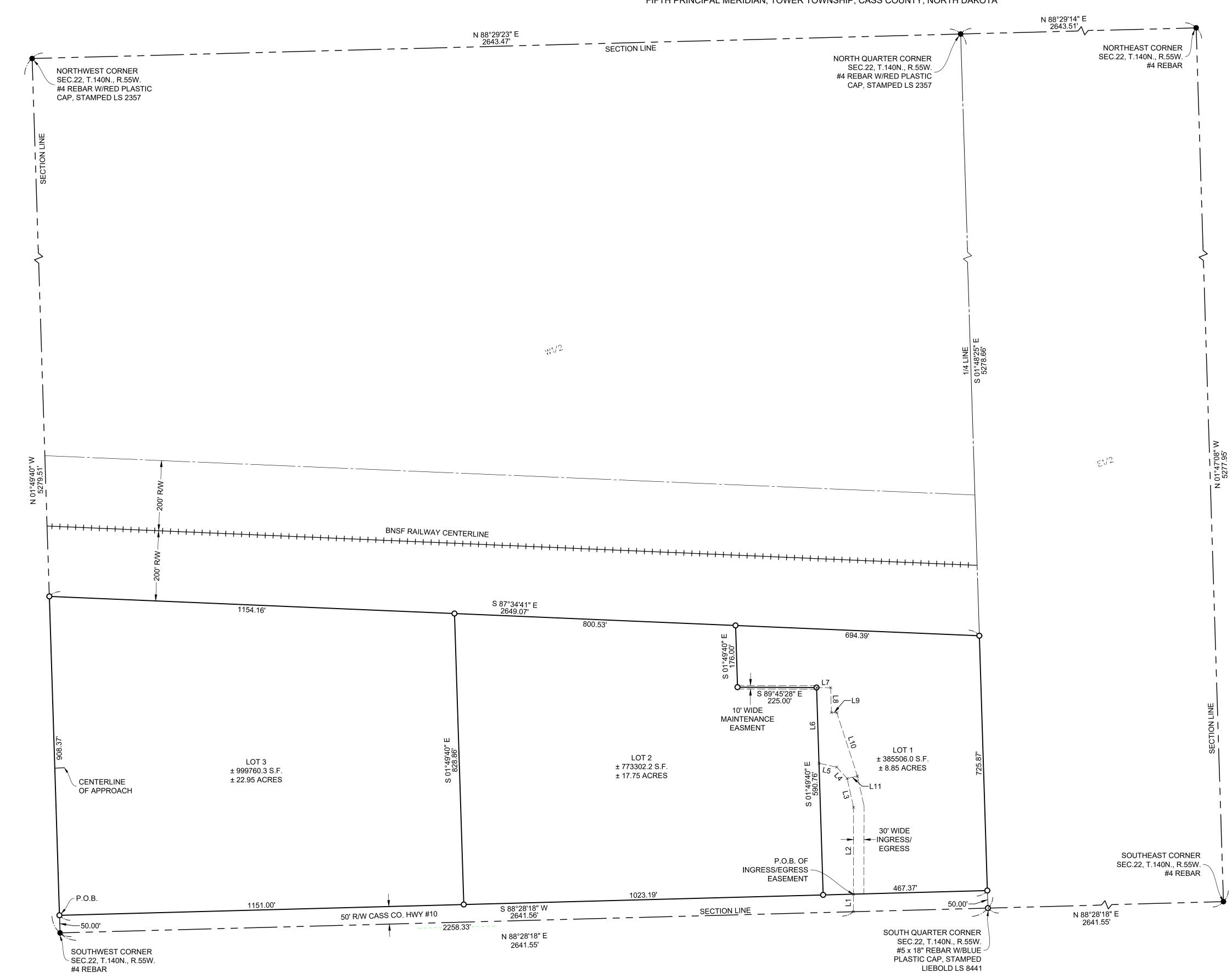


JOHNSON SUBDIVISION

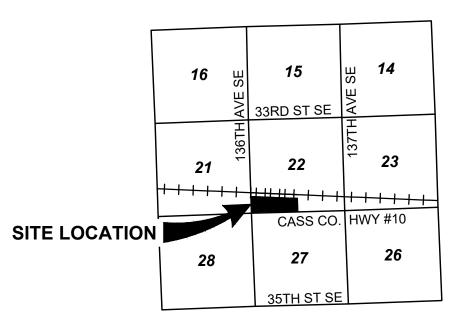
(A MINOR SUBDIVISION)

IN THE SOUTHWEST QUARTER (SW1/4) OF SECTION 22, TOWNSHIP 140 NORTH, RANGE 55 WEST,

FIFTH PRINCIPAL MERIDIAN, TOWER TOWNSHIP, CASS COUNTY, NORTH DAKOTA



LOCATION MAP T140N R55W



Not to Scale

FLOOD PLAIN STATEMENT:

THERE ARE NO PUBLISHED FEMA FLOOD PLAIN MAPS FOR TOWER TOWNSHIP, CASS COUNTY, NORTH DAKOTA.

ENGINEER:

1010 4TH AVE SW VALLEY CITY, ND 58072 CLIENT: STEVE JOHNSON 3137 32ND AVE. S., STE. 211 FARGO, ND 58103

SURVEY IS BASED ON NORTH DAKOTA STATE PLANE COORDINATE SYSTEM, NAVD 83 (2011), SOUTH ZONE, INTERNATIONAL FEET, CASS COUNTY GROUND DISTANCES

USE CONVERSION FACTOR OF 0.9998875 TO CONVERT GROUND DISTANCES TO GRID DISTANCES.

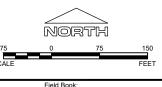
SAID TRACT OF LAND IS SUBJECT TO ANY EASEMENT RESTRICTIONS OR RESERVATIONS, EITHER EXISTING OR RECORD.

BEARINGS AND DISTANCES MAY VARY FROM PREVIOUS PLATS DUE TO DIFFERENT METHODS OF MEASUREMENT.

LEGEND

SET 5/8" REBAR W/BCP LS 8841 FOUND MONUMENT AS DESCRIBED

EASEMENT LINE DATA			
SEGMENT	BEARING	LENGTH	
L1	N 0°08'01" E	50.02	
L2	N 0°08'01" E	247.22	
L3	N 12°32'11" W	84.22	
L4	N 42°21'56" W	43.38	
L5	N 77°27'59" W	52.09	
L6	N 1°49'40" W	215.50	
L7	S 89°45'28" E	40.03	
L8	S 1°49'40" E	71.05	
L9	S 89°45'28" E	15.20	
L10	S 17°58'57" E	190.28	
L11	S 77°27'49" W	30.00	





JOHNSON SUBDIVISION

(A MINOR SUBDIVISION)

IN THE SOUTHWEST QUARTER (SW1/4) OF SECTION 22, TOWNSHIP 140 NORTH, RANGE 55 WEST FIFTH PRINCIPAL MERIDIAN, TOWER TOWNSHIP, CASS COUNTY, NORTH DAKOTA

DEDICATION

WE, THE UNDERSIGNED DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE LAND DESCRIBED IN THE PLAT OF "JOHNSON SUBDIVISION" TO THE COUNTY OF CASS, A PLAT OF PART OF THE SOUTHWEST QUARTER OF SECTION 22, TOWNSHIP 140 NORTH, RANGE 55 WEST, OF THE 5TH PRINCIPAL MERIDIAN, TOWER TOWNSHIP, CASS COUNTY, NORTH DAKOTA; THAT WE HAVE CAUSED IT TO BE PLATTED INTO LOTS AND BLOCKS AS SHOWN BY SAID PLAT AND CERTIFICATE OF FELIX LIEBOLD, REGISTERED LAND SURVEYOR, AND THAT THE DESCRIPTION AS SHOWN IN THE CERTIFICATE OF THE REGISTERED LAND SURVEYOR IS CORRECT. WE HEREBY DEDICATE ALL STREETS SHOWN ON SAID PLAT TO THE USE OF THE PUBLIC.

STEVE JOHNSON
OWNER

STATE OF NORTH DAKOTA)

SSS
COUNTY OF CASS

ON THIS ___ DAY OF _____, 2024, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED ____, KNOWN TO ME TO BE THE SAME PERSON WHO IS DESCRIBED IN THE FOREGOING DEDICATION AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME.

NOTARY PUBLIC

CASS COUNTY ENGINEER:

REVIEWED BY THE CASS COUNTY ENGINEER, ON THIS _____ DAY OF _____, 202

JASON BENSON, CASS COUNTY ENGINEER

ATTEST; _____SECRETARY

TOWER TOWNSHIP:

REVIEWED BY TOWER TOWNSHIP, CASS COUNTY, NORTH DAKOTA, ON THIS ______ DAY OF _____, 20

_____, CHAIRMAN

ATTEST; _____CLERK

CASS COUNTY PLANNING COMMISSION:

REVIEWED BY THE CASS COUNTY PLANNING COMMISSION, ON THIS _____ DAY OF _____, 2024

KEN LOUGHEED, CHAIRMAN

ATTEST; _____SECRETARY

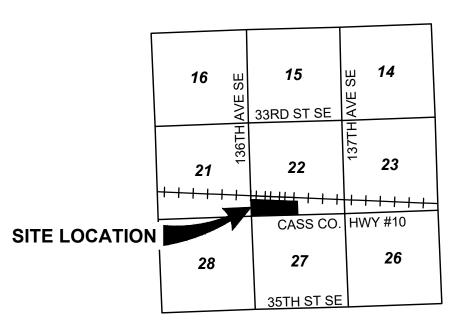
CASS COUNTY BOARD OF COMMISSIONERS' APPROVAL

APPROVED BY CASS COUNTY, NORTH DAKOTA, ON THIS _____ DAY OF _____, 2024.

CHAD PETERSON, CHAIRMAN

TEST; ______BRANDY MADRIGGA, CASS COUNTY FINANCE DIRECTOR

LOCATION MAP T140N R55W



Not to Scale

FLOOD PLAIN STATEMENT:

THERE ARE NO PUBLISHED FEMA FLOOD PLAIN MAPS FOR TOWER TOWNSHIP, CASS COUNTY, NORTH DAKOTA.

ENGINEER:
KLJ STEVE JOHNSON
1010 4TH AVE SW 3137 32ND AVE. S., STE. 211
VALLEY CITY, ND 58072 FARGO, ND 58103

NOTE:

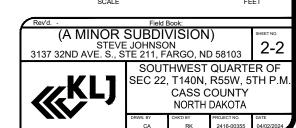
SURVEY IS BASED ON NORTH DAKOTA STATE PLANE COORDINATE SYSTEM, NAVD 83 (2011), SOUTH ZONE, INTERNATIONAL FEET, CASS COUNTY GROUND DISTANCES

USE CONVERSION FACTOR OF 0.9998875 TO CONVERT GROUND DISTANCES TO GRID DISTANCES.

SAID TRACT OF LAND IS SUBJECT TO ANY EASEMENT RESTRICTIONS OR RESERVATIONS, EITHER EXISTING OR

BEARINGS AND DISTANCES MAY VARY FROM PREVIOUS PLATS DUE TO DIFFERENT METHODS OF MEASUREMENT.

75 0 75 150
SCALE FEET
Field Book:



CERTIFICATE

AS FOLLOWS, TO WIT:

OF BEGINNING.

FOLLOWS:

FOLLOWS:

FELIX LIEBOLD

REG. NO. 8441

REGISTERED LAND SURVEYOR

STATE OF NORTH DAKOTA)

COUNTY OF BARNES

NOTARY PUBLIC

ON THIS ____ DAY OF __ PERSONALLY APPEARED

THERE TERMINATING.

RESERVATIONS AND RIGHTS OF WAY OF RECORD, IF ANY.

DISTANCE OF 30.00 FEET TO THE POINT OF BEGINNING.

INGRESS/EGRESS EASEMENT:

I, FELIX LIEBOLD, BEING DULY SWORN DEPOSES AND SAYS THAT HE IS THE REGISTERED LAND SURVEYOR WHO

SOUTHWEST QUARTER OF SECTION 22, TOWNSHIP 140 NORTH, RANGE 55 WEST, OF THE 5TH PRINCIPAL MERIDIAN,

SURVEY THEREOF: THAT ALL DISTANCES ARE CORRECTLY SHOWN ON SAID PLAT: THAT MONUMENTS HAVE BEEN

FIFTH PRINCIPAL MERIDIAN, TOWER TOWNSHIP, CASS COUNTY, NORTH DAKOTA, DESCRIBED AS FOLLOWS:

SAID TRACT CONTAINS 49.55 ACRES (2158568.5 S.F.) AND IS SUBJECT TO ALL EASEMENTS, RESTRICTIONS,

PREPARED AND MADE THE ATTACHED PLAT OF "JOHNSON SUBDIVISION" TO THE COUNTY OF CASS, A PLAT PART OF THE

TOWER TOWNSHIP, CASS COUNTY, NORTH DAKOTA; THAT SAID PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE

PLACED IN GROUND AS INDICATED FOR THE GUIDANCE OF FUTURE SURVEYS AND THAT SAID SUBDIVISION IS DESCRIBED

A TRACT OF LAND SITUATED IN THE SOUTHWEST QUARTER, SECTION 22, TOWNSHIP 140 NORTH, RANGE 55 WEST OF THE

COMMENCING AT THE SOUTHWEST CORNER OF SAID SOUTHWEST QUARTER; THENCE N01°49'40"W ALONG THE WEST

BOUNDARY OF SAID SOUTHWEST QUARTER A DISTANCE OF 50.00 FEET TO THE NORTHERLY RIGHT OF WAY OF CASS COUNTY HIGHWAY 10, THE POINT OF BEGINNING; THENCE CONTINUING N01°49'40"W ALONG SAID WEST BOUNDARY A

DISTANCE OF 908.37 FEET TO THE SOUTHERLY RIGHT OF WAY OF BNSF RAILWAY: THENCE S87°34'41"E ALONG SAID

SOUTHERLY RIGHT OF WAY A DISTANCE OF 2649.07 FEET TO THE EAST BOUNDARY OF SAID SOUTHWEST QUARTER;

THENCE S01°48'25"E ALONG SAID EAST BOUNDARY A DISTANCE OF 725.87 FEET TO SAID NORTHERLY RIGHT OF WAY OF CASS COUNTY HIGHWAY 10; THENCE S88°28'18"W ALONG SAID RIGHT OF WAY A DISTANCE OF 2641.56 FEET TO THE POINT

A 30.00-FOOT-WIDE INGRESS/EGRESS EASEMENT OVER, UNDER AND ACROSS THE SOUTHWEST QUARTER, SECTION 22,

TOWNSHIP 140 NORTH, RANGE 55 WEST OF THE FIFTH PRINCIPAL MERIDIAN, TOWER TOWNSHIP, CASS COUNTY, NORTH

COMMENCING AT THE SOUTHWEST CORNER OF SAID SOUTHWEST QUARTER; THENCE N88°28'18"E ALONG THE SOUTH

TOGETHER WITH AN INGRESS/EGRESS EASEMENT OVER, UNDER AND ACROSS SAID SOUTHWEST QUARTER, SECTION 22, TOWNSHIP 140 NORTH, RANGE 55 WEST OF THE FIFTH PRINCIPAL MERIDIAN, TOWER TOWNSHIP, CASS COUNTY, NORTH

DAKOTA, FOR A TRACT OF LAND CONTAINING 17.75 ACRES, MORE OR LESS, MORE PARTICULARLY DESCRIBED AS

BEGINNING FROM THE TERMINUS OF ABOVE DESCRIBED WESTERLY LINE OF SAID 30-FOOT-WIDE INGRESS/EGRESS

N01°49'40"W A DISTANCE OF 215.50 FEET; THENCE S89°45'28"E A DISTANCE OF 40.03 FEET; THENCE S01°49'40"E A DISTANCE OF 71.05 FEET; THENCE S89°45'28"E A DISTANCE OF 15.20 FEET; THENCE S17°58'57"E A DISTANCE OF 190.28

EASEMENT; THENCE N42°21'56"W A DISTANCE OF 43.38 FEET; THENCE N77°27'59"W A DISTANCE OF 52.09 FEET; THENCE

FEET, TO THE TERMINUS OF THE EASTERLY LINE OF 30-FOOT-WIDE INGRESS/EGRESS EASEMENT; THENCE S77°27'49"W A

FOREGOING SURVEYOR'S CERTIFICATE, WHO EXECUTED THE SAME AND ACKNOWLEDGED TO ME THAT HE EXECUTED

, 2024, BEFORE M, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE,

, KNOWN TO ME TO BE THE SAME PERSON WHO IS DESCRIBED IN THE

BOUNDARY OF SAID SOUTHWEST QUARTER A DISTANCE OF 2258.33 FEET; THENCE N00°08'01"E A DISTANCE OF 50.02 FEET TO THE NORTHERLY RIGHT OF WAY OF CASS COUNTY HIGHWAY 10, THE BEGINNING OF SAID WESTERLY LINE OF 30-FOOT-WIDE INGRESS/EGRESS EASEMENT; THENCE CONTINUING N00°08'01"E A DISTANCE OF 247.22 FEET; THENCE N12°32'11"W A DISTANCE OF 84.22 FEET, AND SAID WESTERLY LINE OF 30-FOOT-WIDE INGRESS/EGRESS EASEMENT

EASEMENT ARE PARALLEL, THE WESTERLY LINE OF SAID EASEMENT BEING MORE PARTICULARLY DESCRIBED AS

DAKOTA, FOR A TRACT OF LAND CONTAINING 17.75 ACRES, MORE OR LESS, THE WESTERLY AND EASTERLY LINE OF SAID