

**Board of County
Commissioners**

Tony Grindberg
Chad Peterson
Mary Scherling
Jim Kapitan
Duane Breitling



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MEMO

TO: Cass County Board of Commissioners
FROM: Taylor Kaushagen, Commission Assistant
Date: March 26, 2024
Subject: Amend Commission Policy Manual Section 14.01 County Standing Committees

Members of the Cass County Building Committee are not listed in the Commission Policy Manual under County Standing Committees or County Advisory Boards. County Administrator, Robert Wilson is requesting the Information Technology Director position be added as a member of the Building Committee as IT is an essential department for County Buildings and IT has historically sent a representative to Building Committee meetings.

The request today is to amend Commission Policy Manual section 14.01 County Standing Committees to add the Building Committee members and appoint the IT Director Position currently held by Bob Henderson to the Building Committee.

Cass County Building Committee

Commissioner, Chad Peterson
Commissioner, Jim Kapitan
County Administrator, Robert Wilson
County Sheriff, Jesse Jahner
County Finance Director, Brandy Madrigga
County Information Technology Director, Bob Henderson
East Central Judicial District Court Representative, Judge Wade Webb

SUGGESTED MOTION:

Move to amend Commission Policy Manual Section 14.01 County Standing Committees to add the Cass County Building Committee members and appoint the IT Director Position currently held by Bob Henderson to the Building Committee.

SUBJECT: COUNTY STANDING COMMITTEES

ADOPTED DATE: **APRIL 1, 2024**

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Personnel Overview Committee

All 5 county commissioners

Jesse Jahner

Kriste Ross

Kim Hegvik

Jim Prochniak

Tom Soucy for Jason Benson

Brandy Madrigga

Robert Wilson

Term Expires

(1st appt)

Employees - (1-year terms)

David Malheim (Finance Office)

Marjorie Branden (Sheriff's Office)

Rebecca Jund (State's Attorney)

Dec. 31, 2024

Dec. 31, 2024

Dec. 31, 2024

Road Advisory Committee

All 5 county commissioners

Tom Soucy for Jason Benson

Blaine Laaveg

1201 W Main Ave-West Fargo 58078

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Rotating Members - (2-year terms)

Bill Hejl (WRD)

Scott Saewert (Twps)

Keith Monson (Planning)

15560 28th St SE-Amenia 58004

15642 45th St SE-Durbin 58059

2995 170th Ave SE-Harwood 58042

Dec. 31, 2024 (02/05/18)

Dec. 31, 2024 (12/18/06)

Dec. 31, 2024 (12/15/14)

Cass County Finance Committee

Commission Chair, Chad Peterson

County Commissioner, Tony Grindberg

Finance Director, Brandy Madrigga

County Finance Office, Sarah Heinle

County Administrator, Robert Wilson

Cass County Building Committee

Commissioner, Chad Peterson

Commissioner, Jim Kapitan

County Administrator, Robert Wilson

County Sheriff, Jesse Jahner

County Finance Director, Brandy Madrigga

County Information Technology Director, Bob Henderson

East Central Judicial District Court Representative, Judge Wade Webb

HISTORICAL REFERENCE DATE: MAY 4, 1992