

MINUTES OF VIRTUAL / CONFERENCE CALL MEETING
NORTH CASS WATER RESOURCE DISTRICT
ORIGINATING AT THE CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
JULY 25, 2023

A virtual / conference call meeting of the North Cass Water Resource District was held on July 25, 2023, at 8:00 a.m.

Present were Wes Ecker, Chairman; Robert Thompson, Manager; Ken Lougheed, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Nina Stone, Accountant; Melissa Hinkemeyer, Administrative Assistant; Sean M. Fredricks, Ohnstad Twichell, P.C.; Kurt Lysne, Alexa Ducioame and Brady Woodard, Moore Engineering, Inc.; Duane Breitling, Cass County Commissioner; and Tom Soucy, Cass County Highway Department.

Agenda and Minutes

It was moved by Manager Thompson, seconded by Manager Lougheed and unanimously carried to approve the order of the agenda and the minutes of the June 27, 2023, meeting, as presented.

Drain #18 – channel cleanout in Sections 16, 17 and 18 in Noble Township

Alexa Ducioame presented the completed survey of the Drain #18 channel east of I-29 and compared the channel grade to the original design profile. The Board discussed potential channel cleanout or improvement options.

A motion was made by Manager Lougheed and seconded by Manager Thompson to authorize Moore Engineering, Inc. to obtain quotes to clean Drain #18 in Sections 16, 17 and 18 of Noble Township for consideration at a future meeting. Upon roll call vote, the motion carried unanimously.

Drain No. 26 Improvements 2023

Ms. Ducioame reported Moore Engineering, Inc. is working on the preliminary design of the Drain No. 26 Improvements 2023 Project in the N 1/2 of Section 28 and the NW 1/4 of Section 27 in Wiser Township.

Drain #32 – berm washout in Section 32 of Noble Township

Chairman Ecker discussed a berm washout on the field side of Drain #32 in Section 32 of Noble Township. The property owner inquired if the Water Resource District can repair the berm. The Board directed Moore Engineering, Inc. to inspect the site and prepare a cost estimate to repair the berm for consideration at a future meeting.

2022 Audit

A motion was made by Manager Lougheed and seconded by Manager Thompson to approve the 2022 Audit of the North Cass Water Resource District. Upon roll call vote, the motion carried unanimously.

Approve Pledge of Assets

It was moved by Manager Thompson and seconded by Manager Lougheed to approve the following Pledge of Assets:

Alerus Financial (as per agreement of March 7, 1996)

Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Thompson and seconded by Manager Lougheed to approve payment of the wire transfers and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Ecker, Thompson and Lougheed. The motion carried unanimously.

State Water Commission Individual Rural and Farmstead Ring Dike Program

Discussion was held on the status of the *Ring Dike Cooperation Agreement* with Jack J. Korthof approved at the August 23, 2022, meeting regarding construction of a ring dike on his property in Section 13 of Wisner Township. There are outstanding permits required for the property owner to be in compliance with local authorities before proceeding with the project. It was noted the *Ring Dike Cooperation Agreement* indicates the property owner has a responsibility to “comply with all applicable laws and obtain all requisite permits and approvals regarding the project.” Nothing further will be done regarding the matter until Mr. Korthof has taken the necessary steps to do so.

Adjournment

There being no further business to be considered by the Board, the meeting adjourned without objection.

APPROVED:

Wes Ecker
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer