

MINUTES OF VIRTUAL / CONFERENCE CALL MEETING
NORTH CASS WATER RESOURCE DISTRICT
ORIGINATING AT THE CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
MAY 23, 2023

A virtual / conference call meeting of the North Cass Water Resource District was held on May 23, 2023, at 8:00 a.m.

Present were Wes Ecker, Chairman; Robert Thompson, Manager; Ken Lougheed, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Nina Stone, Accountant; Melissa Hinkemeyer, Administrative Assistant; Sean M. Fredricks, Ohnstad Twichell, P.C.; Alexa Ducioame and Brady Woodard, Moore Engineering, Inc.; and Duane Breitling, Cass County Commissioner.

Agenda and Minutes

It was moved by Manager Thompson, seconded by Manager Lougheed and unanimously carried to approve the order of the agenda, as amended, and the minutes of the April 25, 2023, meeting, as presented.

Drain #23 – slide on the road side of the channel in Section 12 of Gardner Township

Chairman Ecker reported a slide on the road side of the Drain #23 channel in Section 12 of Gardner Township. Brady Woodard indicated he has inspected the site and Gardner Township officials have marked the slide for safety. Manager Lougheed stated there is also a slide on the road side of the Drain #23 channel in the northwest corner of Section 10 in Wisner Township. The Board directed Mr. Woodard to obtain estimates to repair the slides on Drain #23 in Section 12 of Gardner Township and Section 10 of Wisner Township and bring the estimates to a future meeting for further discussion.

Drain No. 26 Improvements 2023

Alexa Ducioame reported the North Dakota Department of Water Resources (NDDWR) is currently reviewing the cost-share request regarding preliminary engineering work for the Drain No. 26 Improvements 2023 Project in the N 1/2 of Section 28 and the NW 1/4 of Section 27 in Wisner Township.

Discussion was held on a future reassessment of Drain #26.

Drain inspections

The Board briefly discussed potential inspection of North Cass Water Resource District facilities this year and determined the inspections can be conducted next year on the routine schedule.

The Board discussed drainage concerns on Drain #18 in Sections 16, 17 and 18 of Noble Township and the need for a survey to determine the current grade of the channel.

It was moved by Manager Lougheed and seconded by Manager Thompson to authorize Moore Engineering, Inc. to survey the Drain #18 channel and determine methods to improve the channel grade. Upon roll call vote, the motion carried unanimously.

2024 budget

It was moved by Manager Lougheed and seconded by Manager Thompson to approve the North Cass Water Resource District 2024 budget. Upon roll call vote, the motion carried unanimously. The 2023 maintenance levy assessments will be discussed at the next meeting.

Bills

It was moved by Manager Thompson and seconded by Manager Lougheed to approve payment of the wire transfers and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Ecker, Thompson and Lougheed. The motion carried unanimously.

Elm River Dam No. 3 Improvements 2022 Project

Manager Thompson reported on current conditions at Elm River Dam No. 3. The NDDWR continues to review the construction permit application for the Elm River Dam No. 3 Improvements 2022 Project. Manager Thompson indicated the project needs to be completed as soon as possible to avoid increased damage downstream of the facility.

Office remodel update / meeting location

The Secretary-Treasurer reported the Cass County Highway Department is currently being renovated and future North Cass Water Resource District meetings are planned to be held in a different room at the Cass County Highway Department during the renovation.

Adjournment

There being no further business to be considered by the Board, the meeting adjourned without objection.

APPROVED:

Wes Ecker
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer