

MINUTES OF VIRTUAL / CONFERENCE CALL MEETING
NORTH CASS WATER RESOURCE DISTRICT
ORIGINATING AT THE CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
NOVEMBER 22, 2022

A virtual / conference call meeting of the North Cass Water Resource District was held on November 22, 2022, at 8:00 a.m.

Present were Wes Ecker, Chairman; Robert Thompson, Manager; Ken Lougheed, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Nina Stone, Accountant; Melissa Hinkemeyer, Administrative Assistant; Sean Fredricks, Ohnstad Twichell, P.C.; Kurt Lysne, Alexa Ducioame and Brady Woodard, Moore Engineering, Inc.; Mary Scherling and Duane Breitling, Cass County Commissioners; and Tom Soucy, Cass County Highway Department.

Agenda and Minutes

It was moved by Manager Lougheed, seconded by Manager Thompson and unanimously carried to approve the order of the agenda, as amended, and the minutes of the October 25, 2022, meeting.

Drain #18 cleanout in Sections 15, 16 and 17 of Kinyon Township

Brady Woodard reported the contractor for the Drain #18 channel cleanout in Sections 15, 16 and 17 of Kinyon Township is currently working on the project and may finish as soon as tomorrow. The contractor is spreading the spoil on the berms as best as they can and will return in the spring to finish leveling the spoil.

Drain #18 extension in Sections 7 and 8 of Kinyon Township

Kurt Lysne updated the Board on the Drain #18 extension project in Sections 7 and 8 of Kinyon Township. The contractor has completed the project and there are only a few minor remaining items on the punch list.

It was moved by Manager Lougheed and seconded by Manager Thompson to approve and authorize the Chairman to sign *Contractor's Application for Payment No. 1* for Gladen Construction, Inc. in the amount of \$215,966.54 regarding the Drain #18 extension project in Sections 7 and 8 of Kinyon Township. Upon roll call vote, the motion carried unanimously.

Mr. Lysne noted the culvert through the berm in the NE 1/4 of Section 17 in Kinyon Township was not impacted by the project and will operate as it has in the past; however, there will be better drainage through the culvert due to the downstream improvements to Drain #18.

Letter from the Cass County Commission regarding potential flood risk reduction projects for Cass County Flood Sales Tax funding consideration (due by November 28, 2022)

Mr. Lysne indicated he is not aware of any North Cass Water Resource District projects to submit for Cass County Flood Sales Tax funding consideration at this time.

Manager Lougheed inquired about the possibility of Cass County Flood Sales Tax funding for the ring dike that is proposed to be constructed by Jack Korthof through the State Water Commission Individual Rural and Farmstead Ring Dike Program. Mr. Lysne indicated Moore Engineering, Inc. has been attempting to contact Mr. Korthof regarding his ring dike project and will pass along information on the Cass County Flood Sales Tax.

Bills

It was moved by Manager Thompson and seconded by Manager Lougheed to approve payment of the wire transfers and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Ecker, Thompson and Lougheed. The Chairman declared the motion passed.

Culvert inventory upstream of Elm River Dam No. 1

Brief discussion was held on the completed culvert inventory upstream of Elm River Dam No. 1. Manager Thompson inquired if Moore Engineering, Inc. has completed developing the table with recommended culvert sizes for townships to utilize when individual culverts need to be replaced. Mr. Lysne noted the table with recommended culvert sizes is nearing completion.

Elm River Dam No. 3 Improvements 2022

Manager Thompson updated the Board on the Elm River Dam No. 3 Improvements 2022 Project. Phase I of the project is nearly complete and the project is going very well. The dam has been breached for the winter. Phase II of the project will begin in the spring.

Adjournment

There being no further business to be considered by the Board, the meeting adjourned without objection.

APPROVED:

Wes Ecker
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer