

MINUTES OF VIRTUAL / CONFERENCE CALL MEETING
NORTH CASS WATER RESOURCE DISTRICT
ORIGINATING AT THE CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
OCTOBER 25, 2022

A virtual / conference call meeting of the North Cass Water Resource District was held on October 25, 2022, at 8:00 a.m.

Present were Wes Ecker, Chairman; Robert Thompson, Manager; Ken Lougheed, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Nina Stone, Accountant; Melissa Hinkemeyer, Administrative Assistant; Sean Fredricks, Ohnstad Twichell, P.C.; Kurt Lysne, Alexa Ducioame and Brady Woodard, Moore Engineering, Inc.; Mary Scherling and Duane Breitling, Cass County Commissioners.

Agenda and Minutes

It was moved by Manager Thompson, seconded by Manager Lougheed and unanimously carried to approve the order of the agenda, as amended, and the minutes of the September 27, 2022, meeting.

Drain #18 extension in Sections 7 and 8 of Kinyon Township

Brady Woodard updated the Board on the Drain #18 extension project in Sections 7 and 8 of Kinyon Township. The contractor has completed the project, including seeding and the installation of a culvert through the Drain #18 berm in the NE 1/4 of Section 17 in Kinyon Township. The contract will be closed out once the grass is established.

Drain #18 cleanout

Brady Woodard stated property owners in Sections 15 and 16 of Kinyon Township are requesting a cleanout of the Drain #18 channel. Mr. Woodard indicated the contractor for the Drain #18 extension project in Sections 7 and 8 of Kinyon Township also noted sediment in the Drain #18 channel in the same area.

It was moved by Manager Lougheed and seconded by Manager Thompson to authorize Moore Engineering, Inc. to hire a contractor to clean out the Drain #18 channel in Sections 15, 16 and 17 of Kinyon Township. Upon roll call vote, the motion carried unanimously.

The Board noted they plan to have the Drain #18 channel east of I-29 surveyed next year to determine if a channel cleanout is needed in that area.

Culvert inventory upstream of Elm River Dam No. 1

Kurt Lysne reviewed the completed culvert inventory upstream of Elm River Dam No. 1 and indicated Moore Engineering, Inc. has recommended culvert sizing based on North

Dakota Stream Crossing Standards. Moore Engineering, Inc. will also develop a table with recommended culvert sizes for townships to utilize when individual culverts need to be replaced. Manager Thompson suggested extending the culvert inventory study upstream an additional 1.5 miles.

Elm River Dam No. 3 Improvements 2022

Discussion was held on the Elm River Dam No. 3 Improvements 2022 Project. The dam will be temporarily breached during construction. Mr. Woodard indicated the contractor is hoping to begin the project next week. Moore Engineering, Inc. remains in contact with the adjacent property owners regarding the project. Manager Thompson noted the project will be further discussed at the Elm River Joint Water Resource District meeting on November 1, 2022.

Bills

It was moved by Manager Thompson and seconded by Manager Lougheed to approve payment of the wire transfers and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Ecker, Thompson and Lougheed. The motion carried unanimously.

2022 facility inspections

Manager Lougheed reported the contractor making the repairs to North Cass Water Resource District facilities following the 2022 inspections has been doing great work.

Adjournment

There being no further business to be considered by the Board, the meeting adjourned without objection.

APPROVED:

Wes Ecker
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer