

**CASS COUNTY HUMAN SERVICE ZONE
BOARD MEETING
August 22, 2022**

MINUTES

With quorum present, Chair Bollinger called the meeting to order at 4:00 p.m.

Present: Commissioner Duane Breitling; Commissioner Rick Steen; Brian Hagen; Julie Haugen; Dan Madler; Gail Bollinger (all present via Teams)
Absent: Carey Fry; Michelle Kommer
Presenter: Gail Bollinger, Zone Director; Heather Collins, HR/Operations Manager; Brian Hagen

I. Director's Review Completed

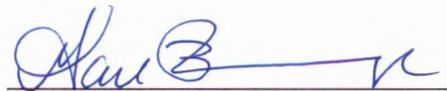
The intent of this meeting was to review and request a motion to approve Chair Bollinger's six-month probationary review in her role as Cass County Human Service Zone Director. Mr. Hagen and Ms. Collins led the review process. Mr. Hagen explained the period under review was January 2022 through June 2022. He stated the process went well, despite it being somewhat time-consuming due to reviewing all the different sections, such as goal setting, integrity, and stewardship. Information provided in the report included input from Board members, Department of Human Services and Chair Bollinger. Mr. Hagen stated Chair Bollinger is doing a great job, acknowledging she has faced many challenges since starting her role. Ms. Collins expressed her gratitude to the Board members for their responsiveness during this process.

Commissioner Steen inquired if anything consistently stood out related to comments/criticisms. Mr. Hagen explained program oversight will be a challenge, just as it would be for anyone in the role. He reports Chair Bollinger continues to meet with individuals in the community and has been an advocate for the Zone and the individuals it serves. Chair Bollinger stated she will continue to reach out to community partners and would like to connect more with legislative leaders within Cass County in the future.

Commissioner Steen made a motion to approve and file Chair Bollinger's six-month probationary review. Mr. Hagen seconded it. Motion carried.

II. Adjournment

Commissioner Steen moved to adjourn. Mr. Hagen seconded. Motion carried. Meeting adjourned at 4:09 p.m.,



Gail Bollinger, Zone Director
Cass County Human Service Zone



Blair Hodge, Recorder