

MINUTES OF VIRTUAL / CONFERENCE CALL MEETING  
NORTH CASS WATER RESOURCE DISTRICT  
ORIGINATING AT THE CASS COUNTY HIGHWAY DEPARTMENT  
WEST FARGO, NORTH DAKOTA  
MARCH 22, 2022

A virtual / conference call meeting of the North Cass Water Resource District was held on March 22, 2022, at 8:00 a.m.

Present were Robert Thompson, Manager; Ken Lougheed, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Nina Stone, Accountant; Melissa Maertens, Administrative Assistant; Sean Fredricks, Ohnstad Twichell, P.C.; Kurt Lysne, Alexa Ducioame, Brady Woodard and Pat Downs, Moore Engineering, Inc.; Mary Scherling, Cass County Commissioner; and Tom Soucy, Cass County Highway Department. Chairman Wes Ecker was absent.

**Agenda and Minutes**

It was moved by Manager Thompson, seconded by Manager Lougheed and unanimously carried to approve the order of the agenda and the minutes of the February 22, 2022, meeting, as presented.

**Drain #18 extension in Sections 7 and 8 of Kinyon Township**

Kurt Lysne updated the Board on the Drain #18 extension in Sections 7 and 8 of Kinyon Township. Mr. Lysne and Pat Downs discussed existing easements previously acquired by the Cass County Drain Board, prior to creation of the Water Resource Districts, as part of a previous project on Drain #18. Mr. Lysne indicated the design of the Drain #18 extension project in Sections 7 and 8 of Kinyon Township can be modified to avoid any potential impacts to the wetlands while still improving drainage through Sections 7 and 8 of Kinyon Township. Mr. Lysne noted the modified project design would also be discussed with the adjacent property owner where right of way is being secured for the project. The Board discussed the matter and directed Moore Engineering, Inc. to continue with the modified design of the Drain #18 extension in Sections 7 and 8 of Kinyon Township to avoid any potential impacts to wetlands.

It was moved by Manager Thompson and seconded by Manager Lougheed to approve the *Purchase Agreement* with Gene Foster regarding the Drain #18 extension in Sections 7 and 8 of Kinyon Township. Upon roll call vote, the motion carried unanimously.

**Drain #32 – request to borrow material from the berm in the SE 1/4 of Section 27 in Noble Township**

A motion was made by Manager Thompson and seconded by Manager Lougheed to approve and authorize the Chair to sign the *Agreement* with John Christensen to borrow material from the Drain #32 berm in the SE 1/4 of Section 27 in Noble Township. Upon roll call vote, the motion carried unanimously.

**2022 inspection of North Cass Water Resource District facilities**

It was moved by Manager Thompson and seconded by Manager Lougheed to authorize Moore Engineering, Inc. to conduct the 2022 inspection of North Cass Water Resource District facilities. Upon roll call vote, the motion carried unanimously.

**Weed, cattail, tree and brush control**

A motion was made by Manager Thompson and seconded by Manager Lougheed to approve the Cass County Weed Control Work Order form for spraying services regarding weed, cattail, tree and brush control for North Cass Water Resource District facilities. Upon roll call vote, the motion carried unanimously.

A motion as made by Manager Lougheed and seconded by Manager Thompson to approve and authorize the Chairman to sign the *Agreement* with Larson Helicopters, LLC to provide aerial and ground spraying services for weed, cattail, tree and brush control for 2022. Upon roll call vote, the motion carried unanimously.

**Utility Permit for Cass County Electric Cooperative to install underground power line under Drain #13 on the north side of Cass County Highway 4 in the SW 1/4 of Section 4 in Harwood Township**

It was moved by Manager Thompson and seconded by Manager Lougheed to approve the *Utility Permit* for Cass County Electric Cooperative to install underground power line under Drain #13 on the north side of Cass County Highway 4 in the SW 1/4 of Section 4 in Harwood Township, with input from the Water Resource District Engineer. Upon roll call vote, the motion carried unanimously.

**Water Permit Application No. 7217 for Howard Thorson to divert and appropriate water from ground water in the NE 1/4 of Section 22 in Page Township for irrigation**

The Board briefly discussed the North Dakota Department of Water Resources (NDDWR) Notice regarding *Water Permit Application No. 7217* for Howard Thorson to divert and appropriate water from ground water in the NE 1/4 of Section 22 in Page Township for irrigation. The Board directed the Secretary-Treasurer to inform the NDDWR they had no comment to submit on the application.

**2023 Water Development Plan – request from the NDDWR / State Water Commission to identify potential water development projects, the timing of their implementation and estimated costs**

Brief discussion was held on a list of North Cass Water Resource District projects to submit to the NDDWR for the 2023 Water Development Plan. The final list of projects to submit for the 2023 Water Development Plan will be brought to a future meeting for consideration.

**Bills**

It was moved by Manager Thompson and seconded by Manager Lougheed to approve payment of the wire transfers and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Thompson and Lougheed. Manager Ecker was absent. The motion passed.

**Elm River Dam No. 3 – animal damage control**

Manager Thompson stated a property owner reported beaver activity south of Cass County Highway 26 near Elm River Dam No. 3 that is causing disruption to drainage in that area. The Board directed the Secretary-Treasurer to contact JAC Predator and Large Pest Control regarding the matter.

**Legislative updates**

Sean Fredricks briefly updated the Board on legislative items regarding water resource districts.

**Adjournment**

There being no further business to be considered by the Board, it was moved by Manager Thompson, seconded by Manager Lougheed and unanimously carried to adjourn the meeting.

APPROVED:

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Wes Ecker  
Chairman

ATTEST:

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Carol Harbeke Lewis  
Secretary-Treasurer