

MINUTES OF VIRTUAL / CONFERENCE CALL MEETING  
NORTH CASS WATER RESOURCE DISTRICT  
ORIGINATING AT THE CASS COUNTY HIGHWAY DEPARTMENT  
WEST FARGO, NORTH DAKOTA  
JANUARY 25, 2022

A virtual / conference call meeting of the North Cass Water Resource District was held on January 25, 2022, at 8:00 a.m.

Present were Wes Ecker, Chairman; Robert Thompson, Manager; Ken Lougheed, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Nina Stone, Accountant; Melissa Maertens, Administrative Assistant; Sean Fredricks, Ohnstad Twichell, P.C.; Kurt Lysne and Brady Woodard, Moore Engineering, Inc.; Duane Breitling, Cass County Commissioner; and Tom Soucy, Cass County Highway Department.

**Agenda**

It was moved by Manager Thompson, seconded by Manager Lougheed and unanimously carried to approve the order of the agenda, as presented.

**Reorganization of the Board for 2022**

It was moved by Manager Lougheed and seconded by Manager Thompson to appoint the following individuals to serve in the designated capacities for calendar year 2022:

Wes Ecker	Chairman
Robert Thompson	Vice Chairman
Carol Harbeke Lewis	Secretary-Treasurer
Ken Lougheed	Cass County Joint Water Resource District Representative
Wes Ecker	Cass County Joint Water Resource District Alternate Representative 1
Robert Thompson	Cass County Joint Water Resource District Alternate Representative 2
Wes Ecker	Red River Joint Water Resource District Representative
Ken Lougheed	Red River Joint Water Resource District Alternate Representative

Upon roll call vote, the motion carried unanimously.

## **Minutes**

It was moved by Manager Lougheed, seconded by Manager Thompson and unanimously carried to approve the minutes of the December 28, 2021, meeting.

## **Designate depositories of North Cass Water Resource District public funds**

A motion was made by Manager Thompson and seconded by Manager Lougheed to designate the following as depositories of North Cass Water Resource District public funds:

- Alerus Financial
- Bell Bank
- BankNorth (Casselton)
- Hometown Community Bank (Page)
- Security State Bank (Hunter)

Upon roll call vote, the motion carried unanimously.

## **Approve the Pledge of Assets**

A motion was made by Manager Lougheed and seconded by Manager Thompson to approve the following Pledge of Assets:

- Alerus Financial (per agreement of March 7, 1996)

Upon roll call vote, the motion carried unanimously.

## **Review contract for legal services**

It was moved by Manager Thompson and seconded by Manager Lougheed to reaffirm the agreement with Ohnstad Twichell, P.C. for legal services and approve the 2022 billing rates presented for North Cass Water Resource District. Upon roll call vote, the motion carried unanimously.

## **Review contract for engineering services**

It was moved by Manager Lougheed and seconded by Manager Thompson to reaffirm the agreement with Moore Engineering, Inc. for engineering services and approve the 2022 billing rates presented for North Cass Water Resource District. Upon roll call vote, the motion carried unanimously.

## **Drain #18 extension in Sections 7 and 8 of Kinyon Township**

Kurt Lysne updated the Board on right of way acquisition regarding the Drain #18 extension in Sections 7 and 8 of Kinyon Township. Mr. Lysne indicated an adjacent property owner inquired if the Board would be willing to negotiate a culvert extension or replacement in the NE 1/4 of Section 17 in Kinyon Township as part of right of way acquisition for the project. Mr. Lysne stated when water pools in that area, a portion of the property is inaccessible, and an extended or new culvert would allow the property owner to access the segregated portion of the property. The Board directed Moore Engineering, Inc. to inspect the site in the spring and continue negotiations with the property owner regarding the matter. Mr. Lysne noted the project design is complete and the project will be bid following right of way acquisition.

**Bills**

It was moved by Manager Lougheed and seconded by Manager Thompson to approve payment of Check #4433, the wire transfers and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Ecker, Thompson and Lougheed. The Chairman declared the motion passed.

**Drain #32 – request to borrow material from the berm in the SE 1/4 of Section 27 in Noble Township**

Brady Woodard reported a property owner in the SE 1/4 of Section 27 in Noble Township is planning to construct a new house on the property and has inquired if he could borrow material from the adjacent Drain #32 berm to elevate the house. Mr. Woodard noted there is no minimum berm elevation for Drain #32 in this location, so use of the material would not affect the function or design of Drain #32. Following discussion, the Board directed Mr. Woodard to work with the property owner to determine project details, including the quantity of material needed. Sean Fredricks will prepare an Agreement outlining the project details for the Board’s consideration at a future meeting.

**Legislative updates**

Mr. Fredricks briefly updated the Board on legislative matters that impact water resource districts.

**Adjournment**

There being no further business to be considered by the Board, the meeting adjourned without objection.

APPROVED:

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Wes Ecker  
Chairman

ATTEST:

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Carol Harbeke Lewis  
Secretary-Treasurer