FLOOD SALES TAX COMMITTEE AGENDA FOR MAY 6, 2019

Cass County Commission Conference Room 12:00 PM

- 1. Call to Order
- 2. Approve minutes from previous meeting
- 3. Flood sales tax fund update
- 4. Status of previously approved projects
- 5. Review of projects and selection of projects to be funded in 2019
- 6. Other business
- 7. Adjournment

cc: Local Media

FLOOD SALES TAX COMMITTEE FEBRUARY 4, 2019—1:00 PM

1. MEETING TO ORDER

Commissioner Mary Scherling called a meeting of the Flood Sales Tax Committee to order on Monday, February 4, 2019, at 1:00 PM in the Commission Conference Room, Cass County Courthouse, with the following present: County Engineer Jason Benson; County Auditor Michael Montplaisir; Joint Water Resource District Representative Rodger Olson; County Commissioner Mary Scherling; County Commissioner Rick Steen; and County Administrator Robert Wilson.

Also present was Engineer Mike Opat, Moore Engineering.

2. MINUTES APPROVED

MOTION, passed

Mr. Steen moved and Mr. Benson seconded to approve the meeting minutes from November 19, 2018, as presented. Motion carried.

3. FEMA FLOODPLAIN MAPPING PROJECT

Mrs. Scherling said further research was done after the last meeting to bring clarity to the history of the FEMA Floodplain Mapping Project. After further review of the flood sales tax policy, this project is not eligible for funding through this committee.

Mr. Wilson said this committee previously recommended that the county commission consider reimbursing the Water Resource District for expenses related to the FEMA floodplain mapping. After further research into the history of the Water Resource District's involvement with FEMA mapping, a motion was found that was made during a 2013 Cass County Commission meeting that authorized a 50% cost share to the Cass County Joint Water Resource District, not to exceed \$40,000, for engineering services to act as the local coordinating agency for the Western Cass County Flood Insurance Study.

Mr. Olson said the most recent recommendation from this committee was a motion made at the last meeting to forward this request to the Cass County Commission. Mr. Steen said this committee should not have addressed the project request at all as the project does not qualify for Flood Sales Tax funds.

MOTION, passed

Mr. Steen moved and Mr. Montplaisir seconded to rescind the recommendation from the Flood Sales Tax Committee that the county commission consider reimbursing the Water Resource District retroactively, in addition to funding future expenses related to FEMA floodplain mapping. Discussion: Mr. Olson asked how the county commission will know to address this issue if the Flood Sales Tax Committee does not recommend it. Mr. Steen said the request can come from the Highway Department or the Cass County Joint Water Resource District.

Mrs. Scherling asked how the Eastern Cass County Flood Insurance Study was funded. Mr. Benson said Fargo paid for

surveyors for their own mapping for the study to ensure accuracy. Larger rural cities utilized engineering services already contracted for their city engineering work. Motion carried.

4. FLOOD SALES TAX FUNDING FORMULA

Mr. Montplaisir gave an overview of the Flood Sales Tax Fund, approved and proposed projects, and fund balance projections assuming different rates of growth. The county currently retains 9% of county flood sales tax proceeds with the remainder going to the Diversion Authority.

Mr. Montplaisir said the current unencumbered fund balance is \$5.3 million. Taking into account proposed projects and assuming the county keeps 6% of flood sales tax proceeds, the balance would still be \$5.3 million in 2030 with no sales tax growth. While the Diversion Authority needs every dollar available, the county has made it a priority to continue funding rural projects. Dropping the percentage retained by the county to 6% appears to be a safe amount that will allow the county to continue funding rural projects.

MOTION, passed

Mr. Montplaisir moved and Mr. Steen seconded to recommend that the county reserve 6% of county flood sales tax funds for rural projects, and to forward the recommendation to the Cass County Commission. Motion carried.

Mr. Montplaisir said after several years of negative growth, sales tax proceeds are beginning to come back.

5. ADJOURNMENT

There being no further business, the meeting was adjourned at 1:26 PM.

Minutes prepared by Brielle Edwards, HR Assistant

	Cass County Sales Tax Activity (420)							
	Cash Basis - 2019							
	4/22/2019							
Date	Description	Amount	Balance					
	Balance Forward		7,767,487.65					
2019	Sales Tax	4,786,814.79	12,554,302.44					
2019	Interest	50,868.26	12,605,170.70					
1/8/2019	Diversion Board of Authority	(1,222,453.21)	11,382,717.49					
2/12/2019	County Projects	(58,278.44)	11,324,439.05					
2/5/2019	Diversion Board of Authority	(1,211,242.41)	10,113,196.64					
2/28/2019	Diversion Board of Authority	(1,458,126.93)	8,655,069.71					
4/2/2019	Diversion Board of Authority	(975,911.25)	7,679,158.46					
			7,679,158.46					
		·	7,679,158.46					
			7,679,158.46					

Reserved for County Projects - Cash	6,836,516.50	
Reserved for Diversion Project	842,641.96	7,679,158.46
	·	

Summary

2019 Receipts

Transfer 4,786,814.79 Sales Tax Revenue Interest Revenue 50,868.26 **Total Receipts** 4,837,683.05

2019 Expenditures **Diversion Board of Authority** (4,867,733.80) City of Fargo - Cash Flow Other Sources **County Projects** (58,278.44) Land Purchase **Total Expenditures** (4,926,012.24) **Receipts over Expenditures** (88,329.19) Balance from 2018 7,767,487.65 Balance Current 2019 7,679,158.46

Reserve for County Projects 2019 Activity		
Balance of Cash Carried forward from 2018	6,483,856.11	
2019 Reserves (9% Jan-Mar 6% Apr-Dec)	410,938.83	
Total	6,894,794.94	
County Projects - Expenses Paid in 2018		
2013 City of Casselton - Levee Repairs	-	
2013 Maple-Steele - Dam Project	-	
2015 Normanna Township Slide Repair and Road Move	-	
2015 Upper Maple River Detention Study Phase II	-	
2015 Rush River Detention Study Phase II	-	
2015 Swan Creek Detention Study Phase II	-	
2015 Harwood Levee Improvements	-	
2015 Casselton Industrial Park Improvements	-	
2016 City of Mapleton Levee Raise	-	
2017 Sheldon Addition Ring Levee Project	-	
2018 City of Arthur Storm Sewer	58,278.44	
2018 City of Hunter Dam Projects	-	
2018 Red River Basin Commission	-	
2018 Mapleton Levy Recertification	-	
Total County Project Expenditures	58,278.44	-
Cash Balance Reserve for County Projects	6,836,516.50	
Encumbrances:		
2013 City of Casselton - Levee Repairs	(5,039.05)	138474
2013 Maple-Steele - Dam Project	(15,706.30)	138476
2015 Upper Maple River Detention Study Phase II	(45,500.00)	138490
2015 Rush River Detention Study Phase II	(45,500.00)	138490
2015 Swan Creek Detention Study Phase II	(34,509.41)	138490
2015 Harwood Levee Improvements	(102,149.53)	138475
2015 Casselton Industrial Park Improvements	(1,999.33)	138491
2016 City of Mapleton Levee Raise	(11,754.88)	138477
2017 Sheldon Addition Ring Levee Project	(462,750.00)	138472
2018 City of Arthur Storm Sewer	(187,979.02)	138473
2018 City of Hunter Dam Projects	(15,768.75)	138476
2018 Red River Basin Commission	(125,000.00)	138492
2018 Mapleton Levy Recertification	(30,323.00)	138478
Total Encumbrances	(1,083,979.27)	-
A stable Balance for Court Basicale	F 750 507 00	

5,752,537.23

Available Balance for County Projects

Current County Proj	cts				
4/22/2019					
Project	To	tal Approved	Paid		Left to Pay
Round Hill Project	\$	350,696.00	\$ 350,696.00	\$	-
City of Oxbow Diking	\$	105,284.29	\$ 105,284.29	\$	-
2012 City of Argusville Diking	\$	168,925.00	\$ 168,925.00	\$	-
2012 Maple-Steele WRD Study	\$	20,562.00	\$ 20,562.00	\$	-
2012 City of Mapleton - Lift Station	\$	52,500.00	\$ 52,500.00	\$	-
2013 Pontiac Township - Project No 73	\$	448,000.00	\$ 448,000.00	\$	-
2013 City of Argusville - Levee improvement	\$	23,874.73	\$ 23,874.73	\$	-
2013 City of Casselton - Levee Repairs	\$	23,750.00	\$ 18,710.95	\$	5,039.05
2013 Maple-Steele - Dam Project	\$	17,500.00	\$ 1,793.70	\$	15,706.30
2014 City of Mapleton Levee Recertification 2012-1	\$	543,324.58	\$ 543,324.58	\$	-
2014 Pontiac township Project no 73 additional	\$	52,000.00	\$ 52,000.00	\$	-
2014 Upper Maple River Dam	\$	706,000.00	\$ 706,000.00	\$	-
2014 Lake Bertha Flood Water Detention (reduced from 242500)	\$	66,215.45	\$ 66,215.45	\$	-
2014 Detention project Development	\$	-	\$ -	\$	-
2015 Normanna Township Slide Repair and Road Move	\$	40,500.00	\$ 40,500.00	\$	-
2015 Upper Maple River Detention Study Phase II	\$	45,500.00	\$ -	\$	45,500.00
2015 Rush River Detention Study Phase II	\$	45,500.00	\$ -	\$	45,500.00
2015 Swan Creek Detention Study Phase II	\$	45,500.00	\$ 10,990.59	\$	34,509.41
2015 Harwood Levee Improvements	\$	556,935.00	\$ 454,785.47	\$	102,149.53
2015 Casselton Industrial Park Improvements	\$	255,000.00	\$ 253,000.67	\$	1,999.33
2015 Reed Township Road Raise	\$	60,308.18	\$ 60,308.18	\$	-
2016 City of Mapleton Levee Raise	\$	99,812.68	\$ 88,057.80	\$	11,754.88
2016 City of Mapleton Levee Recert change order	\$	14,867.00	\$ 14,867.00	\$	-
2016 Erie Dam Repairs (25,000 removed)	\$	-	\$ -	\$	-
2016 Absaraka Dam Repairs	\$	11,183.50	\$ 11,183.50	\$	-
2016 Garsteig Dam Repairs	\$	12,202.64	\$ 12,202.64	\$	-
2016 Embden Dam Repairs	\$	10,263.87	\$ 10,263.87	\$	-
2016 Drain 77 Study Maple River Water Resource	\$	20,000.00	\$ 20,000.00	\$	-
2017 Upper Maple River Dam Project	\$	361,500.00	\$ 361,500.00	\$	-
2017 Erie Dam Project (10,000 removed)	\$	-	\$ -	\$	-
2017 Casselton Map Revision Project	\$	12,472.45	\$ 12,472.45	\$	-
2017 Davenport Flood Risk Reduction Project	\$	32,500.00	\$ 32,500.00	\$	-
2017 Sheldon Addition Ring Levee Project	\$	462,750.00	\$ -	\$	462,750.00
2017 Casselton Storm Water Improvments Projects	\$	128,762.04	\$ 128,762.04	\$	
2018 City of Arthur Storm Sewer	\$	266,250.00	\$ 78,270.98	\$	187,979.02
2018 City of Hunter Dam Projects	\$	23,645.25	\$ 7,876.50	\$	15,768.75
2018 Red River Basin Commission	\$	125,000.00	\$ -	\$	125,000.00
2018 Mapleton Levy Recertification	\$	30,323.00	\$ -	\$	30,323.00
Tota	\$	5,239,407.66	\$ 4,155,428.39	\$:	1,083,979.27

Reserve for County Projects 2018 Activity

Balance of Cash Carried forward from 2018	\$ 6,483,856.11
2018 Reserves (9%)	410,938.83
Total	6,894,794.94
Paid in 2019	58,278.44
Encumbrances	1,083,979.27
Un-encumbered Balance	\$ 5,752,537.23

RECEIVED
CASS COUNTY CO: 1MISSION

FEB 2 7 2019

Maple-Steele Joint Water Resource District Mary Scherling Chair Cass County Commission P.O. Box 2806 Fargo, ND 58108-2806

Dear Chair Scherling:

Rodger Olson Chairman Leonard, North Dakota

Josh Ihry Manager Hope, North Dakota

Gerald Melvin Manager Buffalo, North Dakota

Tor Bergstrom Manager Finley, North Dakota

Chad Miller Manager Buffalo, North Dakota

Greg Thykeson Manager Portland, North Dakota

Carol Harbeke Lewis Secretary-Treasurer

1201 Main Avenue West West Fargo, ND 58078-1301

701-298-2381 FAX 701-298-2397 wrd@casscountynd.gov www.casscountynd.gov RE: Upper Maple River Dam Outlet Channel Improvements - Cost-Share Request

The Upper Maple River Dam, located approximately five miles south of Hope, North Dakota, was recently constructed to provide flood retention in Cass County, Steele County and Barnes County. Due to recent high flow events, the dam has experienced significant erosion in the outlet channel downstream of the dam. The Maple-Steele Joint Water Resource District (District) has been developing a project to repair and improve the outlet channel. A preliminary design for the Upper Maple River Dam Outlet Channel Improvements Project (Project) has been completed and the project is currently in the funding phase. The Project will include reconstructing the failed side slopes, removing unsuitable material, and armoring the channel with riprap to improve the durability of the channel during high flows.

The District will be the Project sponsor and expects design and construction to be completed in 2019. Right of way acquisition is not required for this project, as the District already owns the lands needed for construction. The District has elected to move forward by filing funding applications for the design and construction of the channel improvements.

The District's consultants have developed an estimated cost of \$147,000, which includes construction costs, engineering costs and other related project activities. The District anticipates the North Dakota State Water Commission will fund 45% of the costs in accordance with its current cost-share policy. In addition, the District is anticipating that the Red River Joint Water Resource District will fund 65% of the remaining local share. That leaves a remaining local cost of \$28,297.50. As you may remember, the Cass County Flood Sales Tax Committee approved funding of the construction of the Upper Maple River Dam at a rate of 75% of the local share. With this letter and submission of supporting data, the District respectfully requests 75% cost-share on the balance of the local share from the Cass County Flood Sales Tax Committee for a total of \$21,233.13.

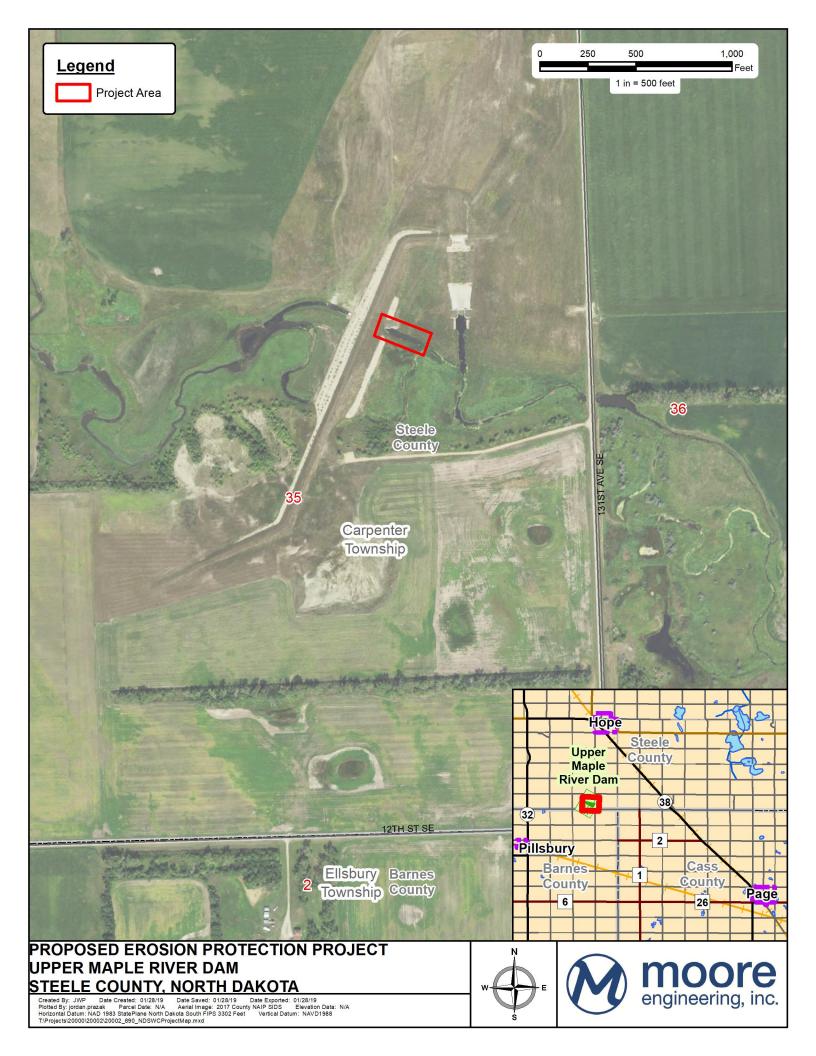
Enclosed is a map showing the location of the project, the preliminary plans and an *Engineer's Opinion of Probable Cost*. If you have any questions, please feel free to contact us or our project manager, Mike Opat, Moore Engineering, Inc., at 701-499-5867. Thank you.

Sincerely,

MAPLE-STEELE JOINT WATER RESOURCE DISTRICT

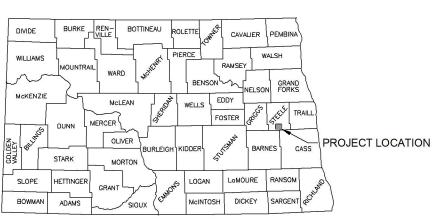
Carol Harbeke Lewis Secretary-Treasurer

Enclosures



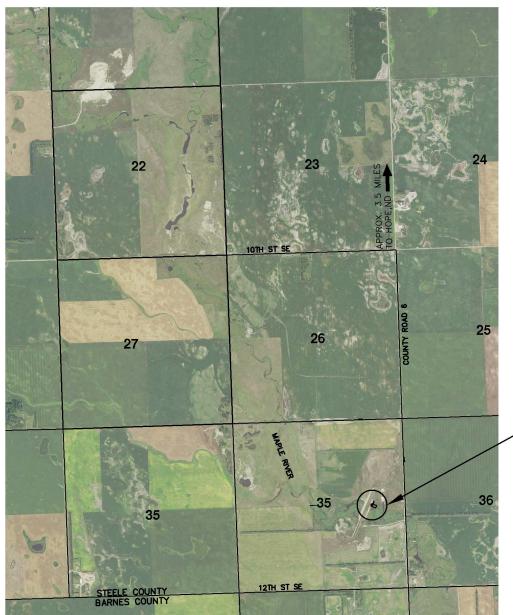
UPPER MAPLE RIVER DAM OUTLET CHANNEL IMPROVEMENTS

MAPLE - STEELE JOINT WATER RESOURCE DISTRICT

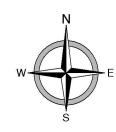


Carpenter Township, Steele County, North Dakota

VICINITY MAP



-PROJECT LOCATION



Vest Fargo • Minot • Fergus Falls • Wade

PROJECT No. 20002-890

APPROX. SITE LOCATION: 47*14'49"N 97*43'55"W

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PRELIMINARY



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UPPER MAPLE RIVER DAM OUTLET CHANNEL IMPROVEMENTS

MAPLE - STEELE JOINT WATER RESOURCE DISTRICT

CARPENTER TOWNSHIP, STEELE COUNTY, NORTH DAKOTA

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PROJECT I	No. 20002-890

PROJECT No.	20002-890
MANAGER:	MMO
DESIGNER:	JWP
DRAFTER:	RJK
REVIEWER:	KRL

G-002SHEET 2 OF 2

CIVIL LEGEND

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-©-	EXISTING GAS GATE VALVE		N
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4444	EXISTING LIGHT POLE W/SIGN	—	N
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(EXISTING SANITARY SEWER CLEANOUT		N
	EXISTING STORM SEWER CATCH BASIN	——ss →—	N
0	EXISTING STORM SEWER MANHOLE	—— SS-FM →	N
— w —	EXISTING WATER MAIN		N
	EXISTING WATER SERVICE W/CURB STOP	——sr →—	N
—— SS →—	EXISTING SANITARY SEWER	—— ST-FM->—	N
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- STEAM	EXISTING STEAM PIPE		N
*	EXISTING AIR CONDITIONER		N
U ⊠	EXISTING UTILITY PEDESTAL		N
(i)	EXISTING UTILITY MANHOLE		N
— c —	EXISTING UNDERGROUND COMMUNICATIONS		N
— F —	EXISTING UNDERGROUND FIBER		N
T	EXISTING UNDERGROUND TELEPHONE		N
—— ОНТ ——	EXISTING OVERHEAD TELEPHONE		N
	EXISTING UNDERGROUND TELEVISION		N
OHTV	EXISTING OVERHEAD TELEVISION		N
—— G ——	EXISTING UNDERGROUND GAS		N
—— E ——	EXISTING UNDERGROUND ELECTRIC		N
—— OHP ——	EXISTING OVERHEAD POWER	<u> </u>	N
x	EXISTING BARBED WIRE FENCE		N
	EXISTING CHAIN LINK/STEEL FENCE		N
	EXISTING PVC/WOOD FENCE	576576576576	N
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	EXISTING MAILBOX		0
	EXISTING CURB AND GUTTER		С
<u> </u>	CURB AND GUTTER REMOVAL & REPLACEMENT		N
	REMOVE EXISTING SURFACE		N
	EXISTING ASPHALT SURFACE	"	N
4 4 4 4	EXISTING CONCRETE SURFACE	• 12 •	N
	EXISTING DECORATIVE COLORED CONCRETE		N
	EXISTING GRANULAR SURFACE	£ 13	
	EXISTING SIDEWALK/MULTI-USE PATH (UNKNOWN SURFACE)	1	N
	EXISTING LANDSCAPING	()	N
	EXISTING RIPRAP	O	N
	EXISTING WETLANDS	**	N
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EXISTING PERMANENT POOL

NEW LIGHT POLE NEW LIGHT POLE W/SIGN NEW GUY WIRE NEW SIGN TRAFFIC CONTROL - DRUM TRAFFIC CONTROL - TUBULAR MARKER NEW CULVERT W/FLARED END SECTION (F.E.S.) NEW FLARED END SECTION (F.E.S.) NEW CURB STOP NEW HYDRANT W/GATE VALVE NEW GATE VALVE NEW TAPPING SLEEVE (BUBLO) NEW FITTINGS NEW PLUG

NEW SANITARY SEWER MANHOLE NEW SANITARY SEWER CLEANOUT NEW STORM SEWER CATCH BASIN

NEW STORM SEWER MANHOLE NEW WATER MAIN

NEW WATER SERVICE W/CURB STOP (S.B. ELEV.) NEW SANITARY SEWER

NEW SANITARY FORCEMAIN

NEW SANITARY SEWER SERVICE (S.S. ELEV.)

NEW STORM SEWER NEW STORM SEWER FORCEMAIN

NEW STEAM PIPE INSULATION PER DETAIL NEW BARBED WIRE FENCE

NEW CHAIN LINK/STEEL FENCE NEW PVC/WOOD FENCE

> NEW INFLOW CURB AND GUTTER (MOUNTABLE/KNOCKED DOWN) NEW OUTFLOW CURB AND GUTTER (MOUNTABLE/KNOCKED DOWN)

NEW INFLOW CURB AND GUTTER (HIGHBACK)

NEW OUTFLOW CURB AND GUTTER (HIGHBACK)

NEW CURB PAINT NEW ASPHALT SURFACE

NEW CONCRETE SURFACE

NEW CONCRETE APPROACH/DRIVEWAY NEW DECORATIVE COLORED CONCRETE

NEW GRANULAR SURFACE NEW CRUSHED CONCRETE SURFACE

NEW CONCRETE SIDEWALK/MULTI-USE PATH

NEW DETECTABLE WARNING PANEL NEW RIPRAP

NEW PERMANENT POOL NEW LANDSCAPING

MILLING - 2" UNIFORM

MILLING - 2" TAPERED

ASPHALT PATCH LEVELING COURSE

OVERLAY

CHIPSEAL AND FOG COAT NEW CONCRETE VALLEY GUTTER

NEW MEDIAN NOSE APRON

NEW ADA RAMP W/WARNING PANEL NEW CLUSTER BOX UNIT (CBU)

NEW MAILBOX

NEW SMALL DECIDUOUS TREE

NEW LARGE DECIDUOUS TREE

NEW SHRUB

NEW LARGE EVERGREEN TREE NEW SMALL EVERGREEN TREE

DRAINAGE BREAK LINE ~~ 2.0% 4:1

EXISTING DRAINAGE DIRECTION FINISHED DRAINAGE DIRECTION & SLOPE

FINISHED GRADE

EXISTING CONTOUR ELEVATION FINISHED CONTOUR ELEVATION

900.07 GRADE ELEVATIONS GRASS BUFFER

> PERMANENT STABILIZATION AREA SEDIMENTATION CONTROL WATTLE

_ o __ SEDIMENTATION CONTROL FENCE ROCK CHECK

S.C.E. STABILIZED CONSTRUCTION ENTRANCE

CONCRETE WASHOUT

INLET PROTECTION DEVICE

ABBREVIATIONS: BOC = BACK OF CURB BOW = BACK OF WALK C = COMMUNICATION
CB# = STORM SEWER CATCH BASIN
CL = CENTERLINE

CL = CENTERLINE
CSP = CORRUGATED STEEL PIPE
CO# = SANITARY SEWER CLEANOUT
CS# = CONTROL STRUCTURE
DIA = DIAMETER
DIP = DUCTILE IRON PIPE
E = ELECTRICAL
ECC = EDGE OF CRUSHED CONCRETE
EG = EXISTING GRADE
ECC = EDGE OF CONCRETE
EOC = EDGE OF PAVEMENT
EOW = EDGE OF PAVEMENT
EOW = EDGE OF PALK

EOW = EDGE OF WALK EG= EXISTING GRADE EX = EXISTING F = FIBER OPTICFES = FLARED END SECTION FG = FINISHED GRADE

FL = FLOWLINE
FM = FORCEMAIN
G = GAS LINE

G = GAS LINE
HP = HIGH POINT
INV = INVERT
LP = LOW POINT
MATCH = MATCH
M# = STORM SEWER MANHOLE
MM# = STORM SEWER TEE MANHOLE
MM# = STORM SEWER MULTI-MANHOLE
MC = MIDPOINT OF CURVE
OHP = OVERHEAD POWER
OHT = OVERHEAD TELEPHONE
OHTV = OVERHEAD TELEPHONE
OHTV = OVERHEAD TELEPSION
PC = POINT OF CURVATURE
PRC = POINT OF CURVATURE
PC = POINT OF REVERSE CURVE
PVC = POLYVINYL CHLORIDE PIPE
PT = POINT OF TANGENCY

PVC = POLYYNYL CHLORIDE PIPE
PT = POINT OF TANGENCY
RIM = RIM OF STRUCTURE
S# = SANITARY SEWER MANHOLE
S.B. ELEV. = STOP BOX ELEVATION
S.S. ELEV. = SANITARY SEWER SERVICE INVERT
S.S. = SANITARY SEWER
S.T. = STORM SEWER
STA = ALIGNMENT STATION
T = TELEPHONE

T = TELEPHONE T = IELEPHONE
TOC = TOP OF CONCRETE
TOP = TOP OF PAVEMENT
TOP = TOP OF PIPE
TOW = TOP OF WALK
TR# = SANITARY TELEMSING RISER
TRANS = TRANSFORMER
TRANS = TRANSFORMER

TV = TELEVISION

U = UTILITY (UNKNOWN UTILITY)



IMPROVEMENTS DAKOT DISTRICT NORTH DA CHANNEL RESOURCE I E IVER DAM OUTL JOINT WATER F WNSHIP, STEELE CIVIL LEGEND
UPPER MAPLE RIVER DAM
MAPLE - STEELE JOINT WA
CARPENTER TOWNSHIP, S
CIVIL LEGEND

DATE: 01.31.19 REVISED: REVISED: REVISED: REVISED: REVISED: RECORD: PROJECT No. 20002-890 MANAGER: MMO

C-001

KRL

DESIGNER: DRAFTER:

REVIEWER:

SHEET 1 OF 6

HAUL ROADS:

FOR DAMAGE FROM ANY BLOCKED DRAINAGE.

NO SPOIL SHALL BE PLACED ON A ROAD.

CLEARING AND GRUBBING/DEMOLITION:

EXPENSE.

UTILITIES:

PERMANENT MULCH.

CONSTRUCTION LIMITS:

SIGNS AND DELINEATORS:

THE CONTRACTOR SHALL EXERCISE CARE IN THEIR CONSTRUCTION OPERATIONS TO ENSURE

THAT TREES, SHRUBS, FENCES, BUILDINGS AND GRASSES WITHIN THE RIGHT-OF-WAY AND

CONSTRUCTION EASEMENT NOT DESIGNATED FOR REMOVAL ARE NOT DISTURBED. ANY CHANGE TO THESE ITEMS SHALL BE REPAIRED OR REPLACED AT THE CONTRACTOR'S

TREES AND BRANCHES MAY BE GROUND UP ON-SITE AND USED AS TEMPORARY OR

ALL CLEARING AND GRUBBING WORK SHALL BE INCIDENTAL TO THE PROJECT.

NOT ALL UTILITIES MAY BE SHOWN. PRIOR TO DIGGING, IT IS THE CONTRACTOR'S

CAN BE REQUESTED FROM "NORTH DAKOTA ONE CALL".

AND SHALL PROTECT THEM DURING CONSTRUCTION.

CONFLICTS WITH UTILITY COMPANIES

OUTSIDE OF PROJECT RIGHT-OF-WAY

RESPONSIBILITY TO CALL FOR UTILITY LOCATES AND TO IMMEDIATELY NOTIFY THE ENGINEER

OF ANY CONFLICTS. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO VERIFY AND COORDINATE THEIR ACTIVITIES AND SCHEDULE ALL UTILITY RELOCATIONS. UTILITY LOCATES

CONTRACTOR MAY NEED TO WORK IN CONJUNCTION WITH UTILITY COMPANIES DURING

CONSTRUCTION. CONTRACTOR MUST NOTIFY ENGINEER PRIOR TO DOING WORK WITH ANY

AND ALL UTILITY COMPANIES. THERE SHALL BE NO CHANGE ORDERS FOR SCHEDULING

THE CONTRACTOR SHALL LOCATE ALL BURIED UTILITIES ON THE SITE PRIOR TO DIGGING

THE CONTRACTOR SHALL LIMIT WORK TO WITHIN THE CONSTRUCTION LIMITS SHOWN ON

THE PLANS. CONTRACTOR IS RESPONSIBLE FOR ALL DAMAGE EXPENSE FOR WORK DONE

ALL EXISTING SIGNS, DELINEATORS, MAILBOXES, AND BRIDGE END MARKERS WITHIN THE

OWNER. THIS WORK SHALL BE CONSIDERED INCIDENTAL TO THE PROJECT.

RESPONSIBLE FOR ANY DAMAGES IDENTIFIED AFTER CONSTRUCTION BEGINS.

ANY DAMAGED SIGNS SHALL BE REPLACED AT CONTRACTORS EXPENSE.

SITE SHALL BE REMOVED, SALVAGED, AND RESET. ANY ITEMS REMOVED SHALL BE NEATLY STOCKPILED ON THE PROJECT RIGHT-OF-WAY AND ARE TO REMAIN THE PROPERTY OF THE

THE CONTRACTOR SHALL INSPECT ALL SIGNS, DELINEATORS, AND MAIL BOXES PRIOR TO

CONSTRUCTION AND NOTIFY ENGINEER OF ANY DAMAGES. THE CONTRACTOR SHALL BE

IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO INVESTIGATE THE SUITABILITY OF

ROUTES WITH THE AGENCY HAVING CONTROL OF THE ROADS AND ACQUIRE THEIR

ANY DAMAGE TO ROADS AS A RESULT OF HAULING SHALL BE REPAIRED AT THE

APPROVAL PRIOR TO SUBMITTING A BID AND DOING THE WORK.

CONTRACTOR'S EXPENSE AND AT NO COST TO THE OWNER.

2. CONTRACTOR VEHICLES, EQUIPMENT, AND MATERIALS SHALL BE STORED WITHIN THE SITE.

- TOP OF BERM SHALL BE GRADED SMOOTH AND LEVEL TO THE SATISFACTION OF THE ENGINEER. EXCESS EXCAVATION SHALL BE SPOILED BEHIND THE BERM, GENTLY GRADED AND MATCHING INTO THE EXISTING FIELD. THE CONSTRUCTION EASEMENT AREA SHALL BE UTILIZED FOR THE EXCESS EXCAVATION MATERIAL.
- IT MAY ALSO BE NECESSARY TO MOVE SPOIL PARALLEL TO THE DRAIN TO ENSURE THAT THE SPOIL BANK APPEARS UNIFORM WITH THE GRADE OF THE SPOIL BANK MATCHING THE MINIMUM BERM GRADE.
- TOLERANCE SHALL BE NO MORE THAN ONE FOOT VARIANCE FROM A MAXIMUM ACTUAL FILL TO A MINIMUM ACTUAL FILL AT A GRADE LINE PARALLEL TO THE MINIMUM BERM. (I.E. IF ONE SET UP A LASER AT GRADE AND WALKED THE BERM MAKING MARKS ON THE GRADE ROD. AT THE END OF THE MILE, THE MARKS SHOULD ALL BE WITHIN A ONE FOOT INTERVAL.)

CHANNEL APPEARANCE:

- THE FINAL CONSTRUCTED CHANNEL SECTION SHALL FORM NEAT LINES WHEN VIEWED FROM ONE END OF A MILE TO THE OTHER END OF A MILE.
- 2. WAVINESS, BUMPS, OR DIVOTS SHALL NOT EXCEED MORE THAN 0.2' FROM THE DESIRED CHANNEL PROFILE.

PROJECT SCHEDULE:

CHANNEL CONSTRUCTION SHALL BEGIN AT THE DOWNSTREAM END AND PROCEED UPSTREAM.

PROJECT MAINTENANCE:

- THE CONTRACTOR SHALL HOLD A PRE-CONSTRUCTION MEETING PRIOR TO COMMENCING
- IT IS THE CONTRACTOR'S RESPONSIBILITY FOR CHANNEL MAINTENANCE, WEED CONTROL, EROSION CONTROL AND REPAIR, SILT REMOVAL AND SPOILING, RE-GRADING BOTTOM AND RE-GRADING SIDE SLOPES UNTIL SEED IS ESTABLISHED. IT SHOULD BE THE INTENT TO ESTABLISH SEED GROWTH AS SOON AS CHANNEL AREAS ARE COMPLETED.
- CONTRACTOR IS RESPONSIBLE FOR WEED CONTROL WITHIN THE PROJECT SITE THROUGHOUT DURATION OF PROJECT AND IT SHALL BE CONSIDERED INCIDENTAL TO THE PROJECT. THIS MAY REQUIRE TILLING OR SPRAYING THE PROJECT SITE.

DISPOSAL NOTES:

- NO MATERIAL, OTHER THAN SOIL, SHALL BE WASTED ON THE SITE.
- REMOVED TREES, ROOTS, PLASTIC, WOOD, METAL, TIRES AND OTHER CONSTRUCTION MATERIAL OR DEBRIS SHALL BE PROPERLY DISPOSED OF OFF SITE. THIS WORK SHALL BE INCIDENTAL TO THE PROJECT UNLESS OTHERWISE SPECIFIED.
- ANY REMOVED ITEMS NOT SALVAGED AS SHOWN ON THE PLANS BECOME THE PROPERTY OF THE CONTRACTOR AND ARE THE CONTRACTOR'S RESPONSIBILITY ONCE OFF THE SITE.
- NO MATERIAL MAY BE BURIED OR BURNED ON SITE.

SURVEY NOTES:

- CONTRACTOR REQUESTED SURVEYS CONDUCTED AFTER CONSTRUCTION IS COMPLETE FOR THE PURPOSE OF VERIFYING EXCAVATION AND EMBANKMENT QUANTITIES SHALL BE AT THE
- ENGINEER REQUIRES A 48 HOUR NOTICE FOR ANY CONTRACTOR REQUESTED SURVEY. CONTRACTOR SHALL COORDINATE WITH RPR FOR SCHEDULING.

TRAFFIC CONTROL:

ALL TRAFFIC CONTROL MEASURES NEEDED TO COMPLETE THE WORK SHALL BE INCIDENTAL TO THE PROJECT



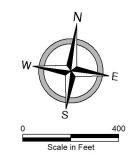
IMPROVEMENT E DISTRICT , NORTH DAKOTA CHANNEL RIVER DAM OUTLET CHANNEL E JOINT WATER RESOURCE D WNNSHIP, STEELE COUNTY, N CIVIL NOTES
UPPER MAPLE RIVER D
MAPLE - STEELE JOINT
CARPENTER TOWNSHI
GENERAL

DATE: 01.31.19 REVISED: REVISED: REVISED: REVISED: REVISED: RECORD: PROJECT No. 20002-890 MANAGER: MMO

DESIGNER DRAFTER REVIEWER:

C-002 SHEET 2 OF 6

PRIMARY -





HORIZONTAL CONTROL

NORTH DAKOTA COORDINATE SYSTEM OF 1929, SOUTH ZONE COMBINATION FACTOR (cf) = .9998875
ALL COORDINATES ARE CASS COUNTY GROUND COORDINATES

CONSTRUCTION LIMITS

EMERGENCY

SPILLWAY Q

EX. BRIDGE -

ACCESS ROAD &

VERTICAL CONTROL

NGVD 29

BENCHMARKS/SURVEY CONTROL

PRIOR TO PROJECT START, OWNER WILL SET AND ESTABLISH BENCHMARKS AND SURVEY CONTROL FOR THE PROJECT.

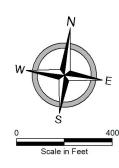
	ALIGNMENT LAYOUT AND CONTROL	UPPER MAPLE RIVER DAM OUTLET CHANNEL IMPROVEMENTS	MAPLE - STEELE JOINT WATER RESOURCE DISTRICT	CARPENTER TOWNSHIP, STEELE COUNTY, NORTH DAKOTA	ALIGNMENTS, LINE AND CURVE TABLES, SURVEY CONTROL
ŀ	DATE	SFD:	(01.31.	19
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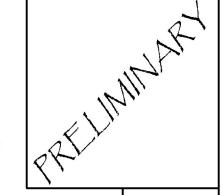
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RECORD:						
PROJECT No. 20002-890						
PROJECTI	10. 20002-890					
MANAGER	MMO					
DESIGNER	: JWP					
DRAFTER:	RJK					

C-101

SHEET 3 OF 6

REVIEWER:





moore

EROSION CONTROL NOTES:

1. THE DISTURBANCE AREA OF THE PROJECT IS LESS THAN ONE ACRE SO THE NORTH DAKOTA STORM WATER PERMIT DOES NOT NEED TO BE FILLED OUT WITH THE NORTH DAKOTA DEPARTMENT OF HEALTH. CONTRACTOR SHALL USE BEST MANAGEMENT PRACTICES TO MINIMIZE EROSION ON PROJECT SITE. ALL BMP'S SHALL BE PART OF THE STORM WATER MANAGEMENT PAY ITEM
2. SITE INSPECTIONS ARE REQUIRED EVERY 14 DAYS OR AFTER A RAINFALL EVENT

GREATER THAN 0.5 INCHES IN 24 HOURS, ALL INSPECTIONS MUST BE DOCUMENTED. CONTRACTOR SHALL PROVIDE ENGINEER WITH A COPY OF EACH INSPECTION REPORT. CONTRACTOR SHALL PROVIDE ON—SITE RAIN GAUGE TO MEASURE RAINFALL TOTALS.

3. THE RECEIVING WATER IS A TRIBUTARY TO THE WILD RICE RIVER. BMP'S SHALL BE USED TO MINIMIZE ANY SEDIMENT FROM PROJECT SITE INTO THE RECEIVING

4. ALL AREAS NOT WORKED IN FOR 21 DAYS SHALL BE TEMPORARY MULCHED. THIS WORK IS PART OF STORM WATER MANAGEMENT AND IS PART OF THE STORM WATER MANAGEMENT PAY ITEM.

TRACKED SEDIMENT SHALL BE REMOVED FROM ALL ROADS WITHIN 24 HOURS OF SEDIMENT TRACKING. IF SEDIMENT TRACKING IS SEVERE, A CONSTRUCTION ENTRANCE SHALL BE INSTALLED AS SHOWN IN THE PLAN DETAILS.

TEMPORARY ROCK CHECKS SHALL BE INSTALLED PRIOR TO STARTING WORK IN ANY AREA OF THE PROJECT. THEY SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE PLANS. TEMPORARY ROCK CHECKS SHALL BE REMOVED ONCE GROWTH IS ESTABLISHED OF PERMANENT VEGETATION.

THE CONTRACTOR IS RESPONSIBLE FOR CONTROLLING PROJECT SITE DUST. WATERING PROJECT SITE AS WELL AS WATERING THE HAUL ROADS MAY BE

CONTRACTOR IS RESPONSIBLE FOR NON—HAZARDOUS WASTE BROUGHT TO AND STORED AT THE SITE. ALL TRASH AND DEBRIS SHALL BE PICKED UP DAILY AND DISPOSED OF IN PROPER CONTAINERS. NO MATERIAL IS ALLOWED TO BE BURIED OR BURNED ON SITE. ALL OIL, GAS, AND OTHER PETROLEUM PRODUCTS SHALL
BE STORED IN SEALED CONTAINERS WITH PROPER LABELS.
ALL SPILLS SHALL BE CLEANED UP IMMEDIATELY. ENGINEER SHALL BE NOTIFIED

IMMEDIATELY OF ANY SPILL.

10. ALL ITEMS THAT ARE REQUIRED IN THE PLANS AS PART OF STORM WATER MANAGEMENT SHALL BE PAID FOR BY THE STORM WATER MANAGEMENT PAY ITEM UNLESS A SEPARATE BID ITEM IS SPECIFIED.

ALL CULVERTS SHALL HAVE RIPRAP INSTALLED UPSTREAM AND DOWNSTREAM

OF THEM WITHIN 3 DAYS OF BEING INSTALLED.

12. CONTRACTOR IS RESPONSIBLE FOR MAKING SURE SUBCONTRACTORS STAY IN COMPLIANCE WITH STORM WATER MANAGEMENT GUIDELINES.

COMPLIANCE WITH STURM WATER MANAGEMENT GUIDELINES.

13. ALL EQUIPMENT SHALL ARRIVE ON—SITE IN A CLEAN, OPERABLE MANNER. EXCESS DIRT, VEGETATION, OIL, GREASE, OR ANY OTHER CONTAMINANTS SHALL BE CLEANED OFF PRIOR TO ENTERING PROJECT SITE.

14. CONTRACTOR SHALL MAINTAIN A STOCKPILE OF APPROPRIATE BMP'S ON—SITE FOR USE IN EMERGENCY SITUATIONS. THE STOCKPILE SHOULD INCLUDE EROSION

CONTROL BLANKET, SILT FENCE, SPARE RIPRAP, AND SEEDING MATERIAL

15. AT THE COMPLETION OF THE PROJECT, PERMANENT GRASS SEEDING SHALL BE INSTALLED. PERMANENT SEEDING IS PAID FOR BY A BID ITEM AND IS NOT PART OF STORM WATER MANAGEMENT.

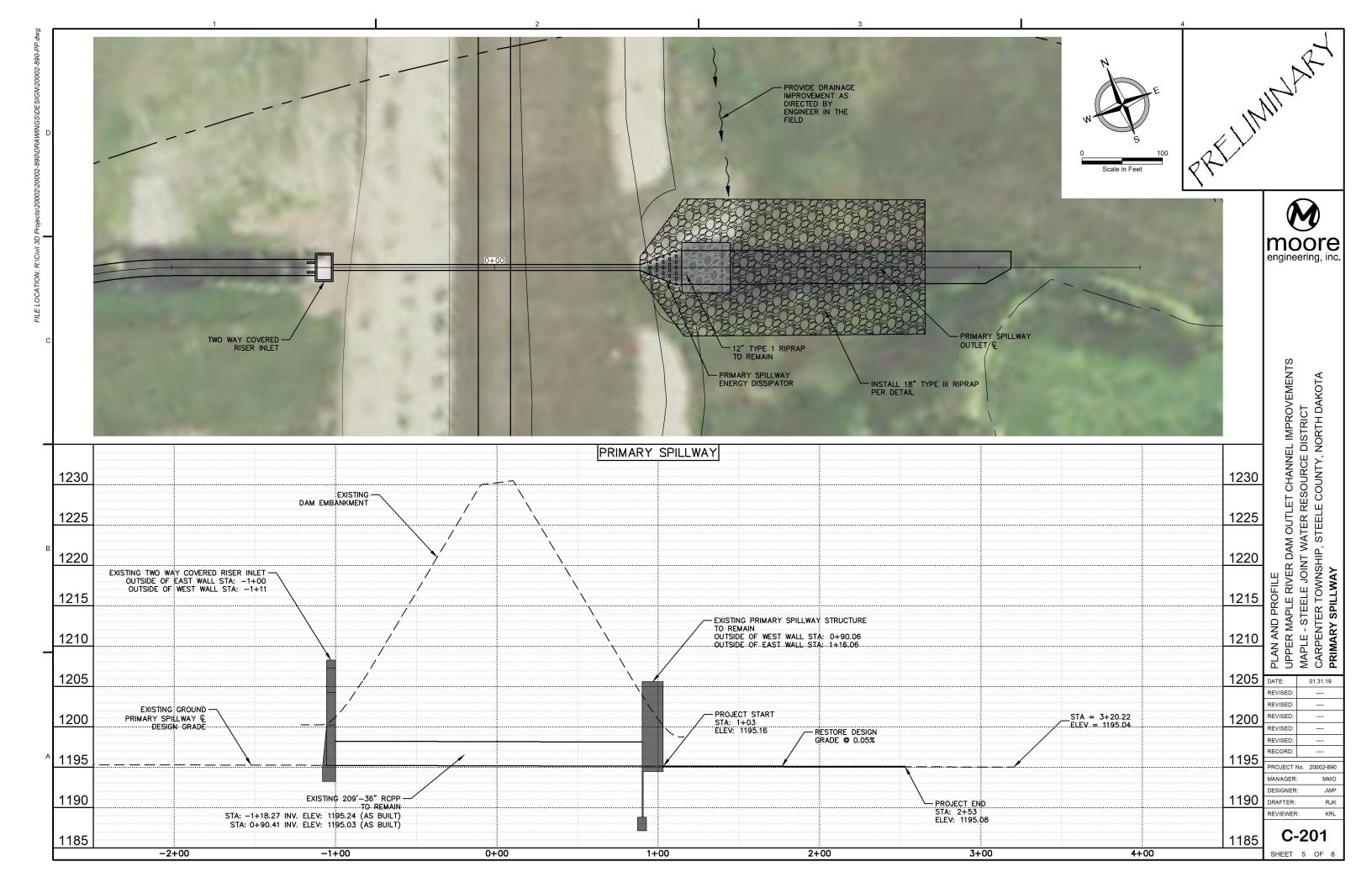
16. IF CONTAMINATED SOILS ARE ENCOUNTERED, ENGINEER SHALL BE NOTIFIED IMMEDIATELY. PROPER DISPOSAL PROCEDURES SHALL BE FOLLOWED TO REMOVE CONTAMINATED MATERIAL.

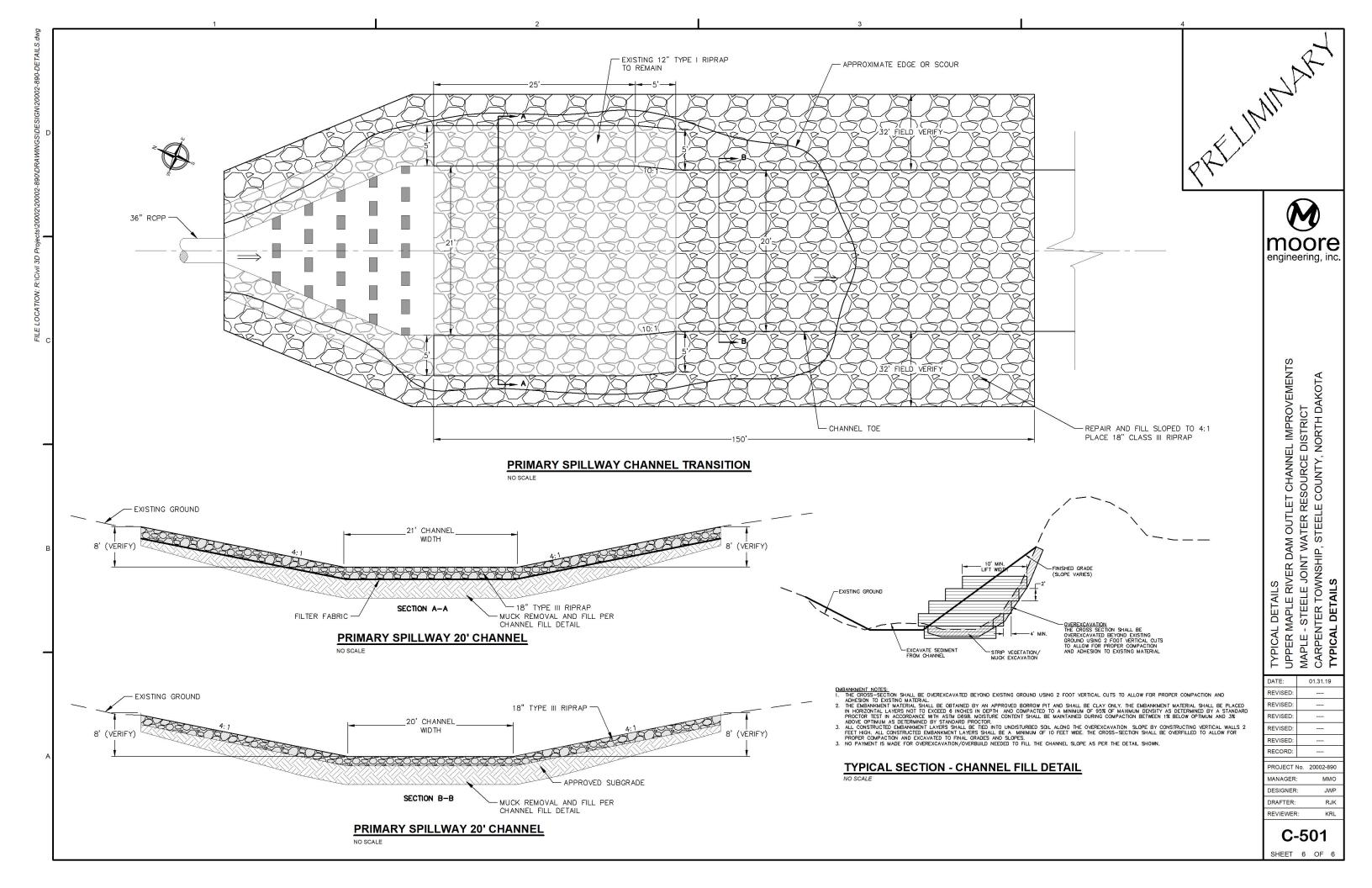
GENERAL LAYOUT AND EROSION CONTROL PLAN
UPPER MAPLE RIVER DAM OUTLET CHANNEL IMPROVEMENTS
MAPLE - STEELE JOINT WATER RESOURCE DISTRICT
CARPENTER TOWNSHIP, STEELE COUNTY, NORTH DAKOTA
GENERAL LAYOUT AND EROSION CONTROL PLAN DATE: REVISED:

01.31.19 REVISED: REVISED: REVISED: REVISED: RECORD: PROJECT No. 20002-890

MANAGER: MMO DESIGNER: DRAFTER REVIEWER:

C-102 SHEET 4 OF 6





Upper Maple River Dam Outlet Channel Improvements Maple - Steele Joint Water Resource District Cass County, North Dakota

Engineer's Preliminary Opinion of Probable Cost

						FUNDING SOURCES			
BID ITEM NO. & DESCRIPTION		UNIT	QUANTITY	UNIT PRICE	TOTAL	NDSWC (45%)	RRJWRD (65%)	CASS COUNTY (75%)	LOCAL
1. 2. 3. 4. 5. 6. 7. 8. 9.	Mobilization Topsoil - Stripping & Spreading Excavation Embankment Riprap - Class III Riprap Filter Blanket Dewatering Seeding - Type III Floating Silt Curtain	LS LS CY CY SY LS LS	1 1 300 200 800 1,500 1 1	\$5,000.00 \$5,000.00 \$8.00 \$8.00 \$3.00 \$5,000.00 \$3,000.00 \$1,500.00	\$5,000.00 \$5,000.00 \$2,400.00 \$1,600.00 \$64,000.00 \$4,500.00 \$5,000.00 \$3,000.00 \$1,500.00	\$2,250.00 \$2,250.00 \$1,080.00 \$720.00 \$28,800.00 \$2,025.00 \$2,250.00 \$1,350.00 \$675.00	\$1,787.50 \$1,787.50 \$858.00 \$572.00 \$22,880.00 \$1,608.75 \$1,787.50 \$1,072.50 \$536.25	\$721.88 \$721.88 \$346.50 \$231.00 \$9,240.00 \$649.69 \$721.88 \$433.13 \$216.56	\$240.63 \$240.63 \$115.50 \$77.00 \$3,080.00 \$216.56 \$240.63 \$144.38 \$72.19
		Construction Subtotal		\$92,000.00	\$41,400.00	\$32,890.00	\$13,282.50	\$4,427.50	
		Engineering - Preliminary Engineering - Design Engineering - Construction Owner Administration Expenses Project Contingencies			\$16,000.00 \$10,000.00 \$10,000.00 \$1,000.00 \$18,000.00	\$7,200.00 \$4,500.00 \$4,500.00 \$450.00 \$8,100.00	\$5,720.00 \$3,575.00 \$3,575.00 \$3,575.00 \$357.50 \$6,435.00	\$2,310.00 \$1,443.75 \$1,443.75 \$144.38 \$2,598.75	\$770.00 \$481.25 \$481.25 \$48.13 \$866.25
TOTAL PROJECT COST				\$147,000.00	\$66,150.00	\$52,552.50	\$21,223.13	\$7,074.38	





P.O. Box 65 108 Main Street Harwood, ND 58042-0065

(701) 281-0314 (Phone) (701) 282-0543 (Fax) Email: cityauditor@cityofharwood.com

www.cityofharwood.com

RECEIVED CASS COUNTY COMMISSION

MAR 1 1 2019

March 8, 2019

Flood Sales Tax Committee c/o Mary Scherling, Chairwoman PO Box 2806 211 Ninth Street South Fargo, ND 58108

Dear Flood Sales Tax Committee,

The City of Harwood is requesting funding assistance for a flood risk reduction project from the Flood Sales Tax Committee.

The City of Harwood is submitting information for a riverbank rehabilitation project. The project involves rehabilitating/reconstructing a portion of the east bank of the Sheyenne River in Harwood. The City operates and maintains a levee and storm water control structure at that location and has been dealing with seepage at that location over the years. The intent of this project is to rehabilitate the riverbank to prevent further bank deterioration and allow the riverbank and levee to perform as intended during periods of higher river flows.

Attached to this letter are the following:

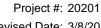
- Location map
- Estimate of total project cost

The total project cost is estimated to be \$74,000 and City of Harwood is requesting 50% cost participation from the sales tax program, which totals \$37,000. The other half of the cost is to be contributed by the City. Thank you for your consideration of this request.

Sincerely,

Bill Rohrich

Mayor of Harwood



Revised Date: 3/8/2019



Harwood Levee Rehabilitation

City of Harwood, ND

3/8/2019

Engineer's Preliminary Opinion of Probable Cost

					POTENTIAL FUNDING SOURCES	
ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL	County Sales Tax (50%)	LOCAL (50%)
Construction Items						
1. Mobilization	LS	1	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00
2. Clear and Grub	LS	1	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00
Topsoil Stripping and Spreading	SY	1,160	\$4.00	\$4,640.00	\$2,320.00	\$2,320.00
4. Excavation	CY	600	\$9.00	\$5,400.00	\$2,700.00	\$2,700.00
5. Embankment - Import	CY	600	\$16.00	\$9,600.00	\$4,800.00	\$4,800.00
6. Removal of Non-Suitable Material	CY	600	\$5.00	\$3,000.00	\$1,500.00	\$1,500.00
7. Seeding - Type III	SY	1,160	\$1.00	\$1,160.00	\$580.00	\$580.00
8. Storm Water Management	LS	1	\$1,000.00	\$1,000.00	\$500.00	\$500.00
9. Material Testing	Invoice	Allowance	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00
		Total Construction		\$39,800.00	\$19,900.00	\$19,900.00
		Contingencies (~25%)		\$10,200.00	\$5,100.00	\$5,100.00
		Engineering		\$8,000.00	\$4,000.00	\$4,000.00
		Geotechnical / Environmental		\$3,000.00	\$1,500.00	\$1,500.00
		Bidding		\$4,000.00	\$2,000.00	\$2,000.00
		Permitting		\$5,000.00	\$2,500.00	\$2,500.00
		Construction Survey		\$3,000.00	\$1,500.00	\$1,500.00
		Legal & Adm. Fees		\$1,000.00	\$500.00	\$500.00
		TOTAL PROJECT COST		\$74,000.00	\$37,000.00	\$37,000.00

NOTES:

1 Levee anticipated to have 10' top width with 4:1 side slopes.

