**FLOOD SALES TAX COMMITTEE**

**APRIL 17, 2013—1:00 PM**

1. **MEETING TO ORDER**

Commissioner Ken Pawluk called a meeting of the Flood Sales Tax Committee to order on Wednesday, April 17, 2013 at 1:00 PM in the Commission conference room, Cass County Courthouse, with the following present: County Commissioner Ken Pawluk; County Administrator Keith Berndt; County Auditor Michael Montplaisir; and Joint Water Resource District Representative Rodger Olson. Absent was: County Commissioner Darrell Vanyo.

Also present were Commissioner Mary Scherling; Commissioner Vern Bennett; Jason Benson, Cass County Engineer; and staff from engineering firms.

1. **MINUTES APPROVED**

***MOTION, passed***

**Mr. Olson moved and Mr. Montplaisir seconded to approve the meeting minutes from March 19, 2012, as presented. Motion carried.**

1. **FLOOD SALES TAX FUND UPDATE**

Mr. Montplaisir presented a spreadsheet regarding the flood sales tax revenue. He said Cass County is taking in approximately $1.2 million per month in sales tax revenue, making the 12 month running total $14 million.

1. **STATUS OF PREVIOUSLY APPROVED PROJECTS**

Mr. Montplaisir reviewed the projects which were approved for flood sales tax revenue in 2012. The city of Argusville project for levee improvements is complete. Also completed are the flood protection project for the city of Oxbow and the buyout of 8308 River View Road in the Round Hill Subdivision.

Pending projects include the Maple-Steele Joint Water Resource District flood protection project and the city of Mapleton flood protection project. The city of Mapleton will be awarding bids and making a change order before the city of Mapleton project moves forward. On the Maple-Steele project they are working on the permitting process, with a project construction date set for 2014.

1. **REVIEW AND SELECTION OF PROJECTS TO BE FUNDED IN 2013-Tabled**

The committee was presented with information and discussed the following projects:

* City of Harwood-feasibility study to investigate flood reduction alternatives
* Pontiac Township Improvement District-flood reduction project
* City of Argusville-levee project
* City of Casselton-dike system survey and repairs

Chad Engels and Mike Opat, Moore Engineering were present to discuss and explain the Pontiac Township project. Mr. Engels said a vote was passed to create a special assessment district for the flood reduction project. Mr. Engels and Mr. Opat reviewed the project design as well as the proposed project funding. The project is designed with a gate system allowing water to be released on demand.

Mr. Pawluk said in cases of home buyouts, the homeowners need to participate financially along with the county. Mr. Montplaisir said a policy change would be needed for homeowners to share in the expenses associated with buyouts.

1. **OTHER BUSINESS**

Mr. Benson distributed a handout and said it would be beneficial for the county to acquire property located near Chrisan to allow for construction of a more permanent levee system.

Mr. Pawluk said for permanent flood protection such as levees there should be local participation along with county participation.

Action on the projects was tabled until a later date.

1. **NEXT MEETING**

A meeting will be set for a later date.

1. **ADJOURNMENT**

***MOTION, passed***

**On motion by Mr. Berndt, seconded by Mr. Montplaisir, and all voting in favor, the meeting was adjourned at 1:43 PM.**

Minutes prepared by Cindy Stoick, Principal Secretary