



Finance Office

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October 1, 2024

Board of County Commissioners
Cass County Government
211 9th Street South
Fargo ND 58103

Re: CISA Physical Assessment

Dear Commissioners:

Cybersecurity & Infrastructure Security Agency (CISA) is an operational component of the Department of Homeland Security (DHS). CISA works to understand, manage and mitigate risk to the nation's cyber and physical infrastructure in the public and private sector.

In preparation for the upcoming 2024 general election, CISA placed a priority on providing physical security assessments to local governments throughout the United States who are tasked with running elections. As a result of this initiative, Mr. Ken Griechen, Protective Security Advisor, Region 8 – North Dakota visited Cass County election facilities on Monday August 26th, 2024. The outcome of this assessment is in the form of a report that will be provided to the commission on the October 7, 2024 meeting.

Cass County's Election infrastructure has been validated as PCII (Protected Critical Infrastructure information) under the Critical Infrastructure Information Act of 2002 (CII Act) and 6 Code of Federal Regulations (CFR) Part 29 (Ref#PCII-SAFE2024-ND-00028103). Due to the confidentiality of this material, the SAFE Assessment will be presented to the commissioners in an executive session.

An executive session is authorized when a governing body wants to discuss either closed or confidential records. However, since discussion of exempt records does not necessarily require a governing body to close a portion of its meeting, a vote is required before going into executive session. N.D.C.C. § 44-04-19.2(2)(a).

Sincerely,

Brandy Madriga
Cass County Finance Director

SUGGESTED MOTION:

Move to hold an executive session related to the SAFE Assessment out-brief as presented by Mr. Ken Griechen, PSA Region 8, CISA.