



TO: Cass County Commission  
FROM: Gail Bollinger, CHSZ Director  
DATE: July 29, 2024  
RE: Vehicle Purchase

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The Cass Human Service Zone (CHSZ) relies on the County Motor Vehicle services to support the needs of children and families in our community. Our Family Services Department currently uses two (2) minivans, both of which have high mileage and need replacement.

Each May, our Human Service Zone's budget is reviewed and recalculated in collaboration with our state partners at the North Dakota Department of Health and Human Services (ND HHS). During the most recent recalculation, a request for \$100,000 to purchase two (2) new minivans was submitted and approved as part of our recalculated 2024 budget, which totals \$11,819,824.

We have coordinated with the County Finance Department throughout this process and have utilized the state bid. Attached is a quote from Nelson Auto Center, obtained via the state bid, for two (2) Chrysler Pacifica minivans at \$42,922 each, totaling \$85,844.

This is within our approved budget.

#### **SUGGESTED MOTION**

Authorize the Director of the Human Service Zone to purchase two (2) new Chrysler Pacifica minivans under account number 202-5010-401.74-06 for a total of \$85,844.



**FLEET DEPARTMENT**  
**2228 COLLEGE WAY, PO BOX 338**  
**FERGUS FALLS, MN 56538-0338**  
**PHONE: 218-998-8865**  
**TOLL FREE: 800-477-3013 EXT. 8865**  
[MLARSON@NELSONFLEET.COM](mailto:MLARSON@NELSONFLEET.COM)

**VEHICLE QUOTE NUMBER SSP1-6**

**Sold To:** Cass County Human Service Zone  
**Attn:** Gail Bollinger  
**Address:** 1010 2nd Ave S  
 #2  
 Fargo, ND 58103

**Date:** 7/26/2024  
**Phone:** 701-239-6733  
**FAX:**  
**Salesperson:** Melissa Larson  
**Key Code:** 0

Stock No:	Year	Make	Model	New/Used	Vehicle ID Number
SSP1-6	2025	Chrysler	Pacifica Touring L FWD Color: TBD	New	

Price of Vehicle:	<i>Per ND Spec: SSP1-6</i>	\$42,922.00
Options & Extras:		\$0.00

*Delivery Included*

Subtotal:	\$42,922.00
Trade - In:	
Total Cash Price:	<b>\$42,922.00</b>

**Terms: Net 30 days**

<b>Your Purchase Order #</b>	0	<b>Project #</b>	<b>IFB 110.7-23-047</b>
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***Thanks for your business!***

Ship To / Lessee / End User: Cass County Human Service Zone  
 Attn: Gail Bollinger  
 Human Services  
 Address: 1010 2nd Ave S #2  
 Fargo, ND 58103

FAX:  
 Phone: 701-239-6733  
 email: [tangr@casscountynd.gov](mailto:tangr@casscountynd.gov)

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Vehicle: [Fleet] 2025 Chrysler Pacifica (RUCH53) Select FWD (  Complete )

## Standard Equipment

### Mechanical

Engine: 3.6L V6 24V VVT UPG I w/ESS (STD)

Transmission: 9-Speed 948TE Automatic (STD)

50 State Emissions

Transmission w/Oil Cooler

Front-Wheel Drive

3.25 Axle Ratio

Engine Oil Cooler

650CCA Maintenance-Free Battery w/Run Down Protection

180 Amp Alternator

GVWR: 6,055 lbs

Gas-Pressurized Shock Absorbers

Front Anti-Roll Bar

Electric Power-Assist Steering

19 Gal. Fuel Tank

Single Stainless Steel Exhaust

Strut Front Suspension w/Coil Springs

Trailing Arm Rear Suspension w/Coil Springs

Touring Suspension

4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake

### Exterior

Wheels w/Machined w/Painted Accents

Wheels: 17" x 7.0" Aluminum

Tires: 235/65R17 BSW AS

Tire Mobility Kit

Clearcoat Paint

Body-Colored Front Bumper w/Chrome Bumper Insert

Body-Colored Rear Bumper w/Chrome Bumper Insert

Chrome Side Windows Trim

Body-Colored Door Handles

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Data Version: 23033. Data Updated: Jul 25, 2024 6:42:00 PM PDT.

Vehicle: [Fleet] 2025 Chrysler Pacifica (RUCH53) Select FWD (  Complete )

## Exterior

Black Power Heated Side Mirrors w/Manual Folding and Turn Signal Indicator

Fixed Rear Window w/Fixed Interval Wiper and Defroster

Deep Tinted Glass

Rain Detecting Variable Intermittent Wipers

Galvanized Steel/Aluminum Panels

Lip Spoiler

Black Grille w/Chrome Surround

Front License Plate Bracket

Power Sliding Rear Doors

Power Liftgate Rear Cargo Access

Tailgate/Rear Door Lock Included w/Power Door Locks

Auto On/Off Projector Beam Led Low/High Beam Daytime Running Headlamps w/Delay-Off

Front Fog Lamps

LED Brakelights

## Entertainment

AM/FM/Satellite w/Seek-Scan, Clock, Speed Compensated Volume Control, Aux Audio Input Jack, Steering Wheel Controls and Radio Data System

Radio: Uconnect 5 w/10.1" Display

6 Speakers

Streaming Audio

Integrated Roof Antenna

GPS Antenna Input

Integrated Active Noise Cancellation

Integrated Center Stack Radio

Bluetooth Wireless Phone Connectivity

2 LCD Monitors In The Front

## Interior

Front Seats w/Power 4-Way Driver Lumbar

Driver Seat

12-Way Power Driver Seat -inc: Power Recline, Height Adjustment, Fore/Aft Movement, Cushion Tilt and Power 4-Way Lumbar Support

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## Interior

4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement

Bucket Folding Captain Front Facing Manual Reclining Tumble Forward Leatherette Rear Seat w/Manual Fore/Aft and Stow ft.n Go Manual Fold-Into-Floor Folding Activation

Driver And Front Passenger Armrests and Rear Seat Mounted Armrest

Manual Tilt/Telescoping Steering Column

Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Tachometer, Oil Temperature, Transmission Fluid Temp, Trip Odometer and Trip Computer

Power Rear Windows, Fixed 3rd Row Windows and w/Manual 2nd Row Sun Blinds

Fixed 60-40 Split-Bench Leatherette 3rd Row Seat Front, Manual Recline, Manual Fold Into Floor and 3 Fixed Head Restraints

Heated TechnoLeather Leatherette Steering Wheel

Illuminated Front Cupholder

Rear Cupholder

Compass

Proximity Key For Doors And Push Button Start

Valet Function

Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry, Illuminated Ignition Switch and Panic Button

Remote Releases -Inc: Power Cargo Access

Garage Door Transmitter

Cruise Control w/Steering Wheel Controls

Adaptive w/Traffic Stop-Go

Voice Activated Dual Zone Front Automatic Air Conditioning

Rear HVAC w/Separate Controls

HVAC -inc: Underseat Ducts, Auxiliary Rear Heater and Headliner/Pillar Ducts

Illuminated Locking Glove Box

Driver Foot Rest

Interior Trim -inc: Colored Instrument Panel Insert, Colored Door Panel Insert, Piano Black Console Insert and Piano Black/Metal-Look Interior Accents

Full Cloth Headliner

Vinyl Door Trim Insert

Metal-Look Gear Shifter Material

Caprice Leatherette Bucket Seats

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## Interior

Day-Night Auto-Dimming Rearview Mirror

Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Illumination

Partial Floor Console w/Covered Storage, Mini Overhead Console w/Storage, Conversation Mirror and 2 12V DC Power Outlets

Front And Rear Map Lights

Fade-To-Off Interior Lighting

Full Carpet Floor Covering -inc: Carpet Front And Rear Floor Mats

Carpet Floor Trim

Trunk/Hatch Auto-Latch

Cargo Features -inc: Tire Mobility Kit

Cargo Space Lights

FOB Controls -inc: Cargo Access

SiriusXM Guardian - Included Trial (B)

Google Android Auto

USB Host Flip

Apple CarPlay

Disassociated Touchscreen Display

10.1" Touchscreen Display

4G LTE Wi-Fi Hot Spot

For Details, Visit [DriveUconnect.com](https://www.driveuconnect.com)

Instrument Panel Covered Bin, Interior Concealed Storage, Driver / Passenger And Rear Door Bins

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Delayed Accessory Power

Power Door Locks w/Autolock Feature

Driver Information Center

Redundant Digital Speedometer

Trip Computer

Outside Temp Gauge

Digital/Analog Appearance

Driver And Passenger Heated-Cushion, Driver And Passenger Heated-Seatback

Manual w/Tilt Front Head Restraints and Manual Adjustable Rear Head Restraints

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### Interior

2 Seatback Storage Pockets

Perimeter Alarm

Sentry Key Immobilizer

2 12V DC Power Outlets

Air Filtration

### Safety-Mechanical

Electronic Stability Control (ESC)

ABS And Driveline Traction Control

### Safety-Exterior

Side Impact Beams

### Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

ParkSense with Stop Rear Parking Sensors

Blind Spot Detection Blind Spot

Forward Collision Warning-Plus and Rear Cross Path Detection

Lane Departure Warning-Plus Lane Keeping Assist

Lane Departure Warning-Plus Lane Departure Warning

Collision Mitigation-Front

Tire Specific Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags

Curtain 1st, 2nd And 3rd Row Airbags

Airbag Occupancy Sensor

Driver And Passenger Knee Airbag

Rear Child Safety Locks


Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters and Pretensioners

ParkView Back-Up Camera

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## WARRANTY

Basic Years: 3  
Basic Miles/km: 36,000  
Drivetrain Years: 5  
Drivetrain Miles/km: 60,000  
Corrosion Years: 5  
Corrosion Miles/km: Unlimited  
Roadside Assistance Years: 5  
Roadside Assistance Miles/km: 60,000


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Vehicle: [Fleet] 2025 Chrysler Pacifica (RUCH53) Select FWD (  Complete )

## Window Sticker

### SUMMARY

[Fleet] 2025 Chrysler Pacifica (RUCH53) Select FWD

Interior:Black, Caprice Leatherette Bucket Seats

Exterior 1:Bright White Clearcoat

Exterior 2:No color has been selected.

Engine: 3.6L V6 24V VVT UPG I w/ESS

Transmission: 9-Speed 948TE Automatic

### OPTIONS

CODE	MODEL
RUCH53	[Fleet] 2025 Chrysler Pacifica (RUCH53) Select FWD
	<b>OPTIONS</b>
27L	Quick Order Package 27L
CEQ	Black Seats
DFH	Transmission: 9-Speed 948TE Automatic
ERC	Engine: 3.6L V6 24V VVT UPG I w/ESS
PW7	Bright White Clearcoat
SJX3	Black, Caprice Leatherette Bucket Seats

### SUBTOTAL

Adjustments Total

Destination Charge

### TOTAL PRICE

### FUEL ECONOMY

Est City:19 (2024) MPG

Est Highway:28 (2024) MPG

Est Highway Cruising Range:532.00 mi

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## Finance Office

Telephone: 701-241-5600

Fax: 701-241-5728

SMB-FIN@casscountynd.gov

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July 31, 2024

Board of County Commissioners  
Cass County Government  
211 9<sup>th</sup> Street South  
Fargo ND 58103

Re: Budgeted Motor Pool Car Replacement

Dear Commissioners:

Attached is a quote to purchase a motor pool car with the funds to come out of the Motor Pool Fund. The purchase is for a Chevy Equinox purchased using the state's bid on vehicles. This car will replace the damaged 2017 Dodge Journey.

We would also like permission to sell the 2017 Dodge Journey at auction.

Sincerely,

Sarah Heinle  
Cass County Auditor

**SUGGESTED MOTION:**

Move to authorize the Finance office to purchase a Chevy Equinox for the Cass County Motor Pool to be paid with Motor Pool Funds; and to authorize the auction of a 2017 Dodge Journey with the sale proceeds to be deposited into the Motor Pool Fund.



P.O. Box 1317 - 3701 State St - Bismarck, ND 58503  
 (701) 223-5800 - 800-552-2299 - Fax 701-223-4958  
 www.puklich-chevrolet.com

DEAL NUMBER	CUST. NUMBER	DATE OF DELIVERY
148908	161887	08/01/2024

E-MAIL: SARAHHEINLES@CASSCOUNTYND.GOV

PHONE: H (701) 241-5602 C: (701) 241-5602

PURCHASER: CASS COUNTY GOVERNMENT

STREET: PO BOX 2806 2806

CITY/STATE: FARGO ND

ZIP: 58108

YEAR	MAKE	BODY	MODEL	SERIAL NUMBER	ENG	MILEAGE**	STOCK #	NEW OR USED	X
2024	CHEVROLET		EQUINOX	3GNAXSEG5RL336493		11	RL336493	NEW	X
								USED	X

Color \_\_\_\_\_  Auto  Manual  PL  PW  P. Seat  Air  Cruise  Tilt  CD  XM  Sun  SP  Lthr  A Wheels  Keyless

RETAIL PRICE	\$	27,117	00

SETTLEMENT DATA

RETAIL PRICE	\$	27,117	00
BUYERS ALLOWANCE	-		
CASH DIFFERENCE	\$	27,117	00
MOTOR VEHICLE EXCISE TAX*	+		
LICENSE - TITLE FEE* OR DRIVE-AWAY DECAL	+		
DOCUMENTATION FEE	+	0	00
TOTAL	\$	27,117	00
MECHANICAL SERVICE CONTRACT	+		
SUB TOTAL		27,117	00
DOWN PAYMENT***	-		
LESS FACTORY REBATE	-		N/A
BALANCE	\$	27,117	00
LIEN PAYOFF BALANCE DUE	+		
BALANCE DUE	\$	27,117	00

Part I - Non-GM Service Contract or Service Agreement - Buyer/Lessee acknowledges that the dealer is selling her/him a Non-GM Service Contract (not specifically branded Chevrolet, Buick, GMC or Cadillac Protection). Buyer/Lessee understands that (i) GM is not responsible for any claims under this non-GM service contract product and has no obligation in connection with the sale or use of this non-GM service contract product, and (ii) a non-GM service contract may or may not be accepted by other GM Dealerships.

Initial

Part II - Non-GM Parts/Accessories installed by the Dealer - Non-GM parts and accessories are not covered under the GM New Vehicle Limited Warranty. They also may damage the vehicle, compromise its compliance with safety standards or void the GM Warranty on the vehicle itself. GM is not responsible for the consequences of installing any non-GM equipment, parts or accessories on the vehicle. A list of non-GM parts is available to you upon request.

Initial

MAKE: \_\_\_\_\_ MDL: \_\_\_\_\_ CLR: \_\_\_\_\_  
 SERIAL: \_\_\_\_\_ YEAR: \_\_\_\_\_

Gas  Dsl \_\_\_\_\_ cyl \_\_\_\_\_ Engine  Auto  Manual  No Speed  
 PL  PW  P. Seat  BU  SP  Air  Cruise  Tilt  AM/FM  
 CA  CD  XM  Sun  SP  Lthr  A Wheels  Key  Nerf/Running

Vehicle will be reappraised, based on condition, at time of new delivery.

Mileage at time of order out \_\_\_\_\_ Initial

Customer will be charged 15 cents/mile if mileage exceeds N/A

Has this vehicle sustained body or structural damage from a vehicular crash or accident, including loss by fire, vandalism, weather, or submersion in water, resulting in damage to the motor vehicle which equals or exceeds the greater of eight thousand dollars or forty percent of the predamage retail value of the motor vehicles as determined by the national automobile dealers association office used car guide? The term does not include body or structural modifications, normal wear and tear, glass damage, hail damage, or items of normal maintenance and repair. \_\_\_\_\_ yes \_\_\_\_\_ no

Initial

Initial

I hereby certify the below described vehicle was owned by me and traded in to Puklich Chevrolet, Inc. and the emission equipment was

\_\_\_\_\_  Altered \_\_\_\_\_  Not Altered

Initial

Initial

ODOMETER DISCLOSURE STATEMENT \*\*

Federal law requires that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

I, \_\_\_\_\_ N/A \_\_\_\_\_ state that the odometer now

TRANSFEROR'S (Seller's) PRINTED NAME

reads \_\_\_\_\_ N/A \_\_\_\_\_ (no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described below, unless one of the following statements is checked.

- (1) I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.
- (2) I certify that the odometer reading is NOT the actual mileage. WARNING - ODOMETER DISCREPANCY.

X \_\_\_\_\_ 08/01/2024 \_\_\_\_\_  
 TRANSFEROR'S (Seller's) SIGNATURE DATE

TITLE RECEIVED YES  NO  TITLE HELD BY REFERRED YES  NO

NEW LIEN HOLDER: \_\_\_\_\_

INSURANCE CO.: \_\_\_\_\_

WARRANTY: \_\_\_\_\_

\* Tax and license fees are collected as a courtesy to the customer. If there is a difference, the customer is responsible to pay.

Buyer's Initials

ALL DEPOSITS ARE NON-REFUNDABLE \*\*\*

I hereby offer to purchase this automobile as specified for which I agree to pay as started hereon:

BUYER'S SIGNATURE: \_\_\_\_\_

SALESMAN'S SIGNATURE: DON GLASSHEIM

THIS OFFER NOT BINDING ON DEALER UNTIL ACCEPTED BY DEALER IN WRITING.

ACCEPTED BY ALTHOFF, JASON MGR. DATE 08/01/2024

NO PUBLIC LIABILITY, PROPERTY DAMAGE OR PHYSICAL DAMAGE INSURANCE WITH THIS TRANSACTION UNLESS HEREIN STATED  
 There are no warranties, expressed or implied, made by the seller herein, or the manufacturer, on the vehicle or chassis described on the face hereof except that in the case of a new vehicle or chassis the printed General Motors new vehicle warranty delivered to purchaser with such vehicle or chassis shall apply and the same is hereby made a part hereof as though fully set forth herein. The new vehicle warranty is the only warranty applicable to such new vehicle or chassis and is expressly in lieu of all other warranties, expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. In the case of a used vehicle or chassis, the applicability of an existing manufacturer's warranty thereon, if any shall be determined solely by the terms of such warranty.

WHITE-Office Copy CANARY-Customer's Copy PINK-Salesman's Copy  
 SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS

VEHICLE TRADE-IN INFO SECTION

DEAL NUMBER: 148908; CUSTOMER ID: 161887; STOCK NUMBER: RL336493; R\_PND\_DB358BORTL - 08/01/2024 10:51:28 AM