



## Administration

Telephone: 701-241-5770

Fax: 701-241-5776

wilsonro@casscountynd.gov

### MEMO

TO: County Commission

FROM: Taylor Kaushagen

Date: April 30, 2024

Subject: Purchase tile, thin set, grout, and metal trim for south end bathrooms on the second floor and in the basement of the Courthouse

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The 2025 budget includes \$50,000 to complete a remodel of the south end bathrooms on the second floor and in the basement of the Courthouse. Part of the remodel work was approved earlier this year in the amount of \$14,410. The request today is for the tile, thin set, grout, and metal trim to complete the project. Buildings and grounds received a quote from Fargo Linoleum Co. for the materials in the amount of \$10,710.

**SUGGESTED MOTION: Authorize purchase of tile, thin set, grout, and metal trim for the south end bathrooms on the second floor and basement of the Courthouse from Fargo Linoleum Co. in the amount of \$10,710.**

**PROPOSAL**  
**FARGO LINOLEUM CO.**

317 Roberts Street - Fargo, ND - 58102  
(701) 232-2493 - Fax (701) 293-5440

**CLIENT:** Cass County  
**ATTN:** Gene

**DATE:** April 17, 2024  
**JOB:** Tile for 4 bathrooms

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|  |          |
|--|----------|
| Tile, thin set, grout and metal trim for 4 bathrooms | \$10,710 |
|--|----------|

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This quotation does not include any fees associated with plumbing work that may be necessary to complete the job. Unless otherwise stated, this quotation does not include any fees associated with fabricating or staining wooden trim or cutting doors down to accommodate higher flooring.

If existing floor coverings must be removed, owner must furnish written documentation that there is no asbestos present in the existing floor covering materials or adhesives. This proposal can not be honored otherwise. Owner is responsible for removing any materials that contains asbestos.

**The above quotation includes all material, tax and labor required to do the work in a good workman like manner.**

Applicable state sales or use tax is included.

This proposal is subject to acceptance by the owner within 30 days from this proposal date. 50% down and net cash on completion, unless specifically stated on this proposal. On Contract jobs where applicable the following terms shall apply; 90% of the value of materials and labor furnished shall be payable on the 1st day of the month following the furnishings of such materials and labor. Balance of contract price shall be payable on the 1st day of the month following completion of job.

This document constitutes the entire agreement between the parties. Changes in specifications causing extra labor and materials shall be charged on a time and material basis.



FARGO LINOLEUM CO.  
317 ROBERTS STREET  
FARGO, ND 58102

By: \_\_\_\_\_

Date: \_\_\_\_\_

Casscounty4bathrooms.rb

By: \_\_\_\_\_

Robert Bye

*Budgeted Improvements  
FOR 244 AT COURTHOUSE  
BATHROOMS 2ND FLOOR + BASEMENT  
SOUTH END*



**Vendor information**

FARGO LINOLEUM COMPANY  
317 ROBERTS STREET  
FARGO, ND 58108

**Purchase order**

Date  
Prepayment obligation

**PO-000189-1**

05/01/2024  
No

701-232-2493

**Delivery address**

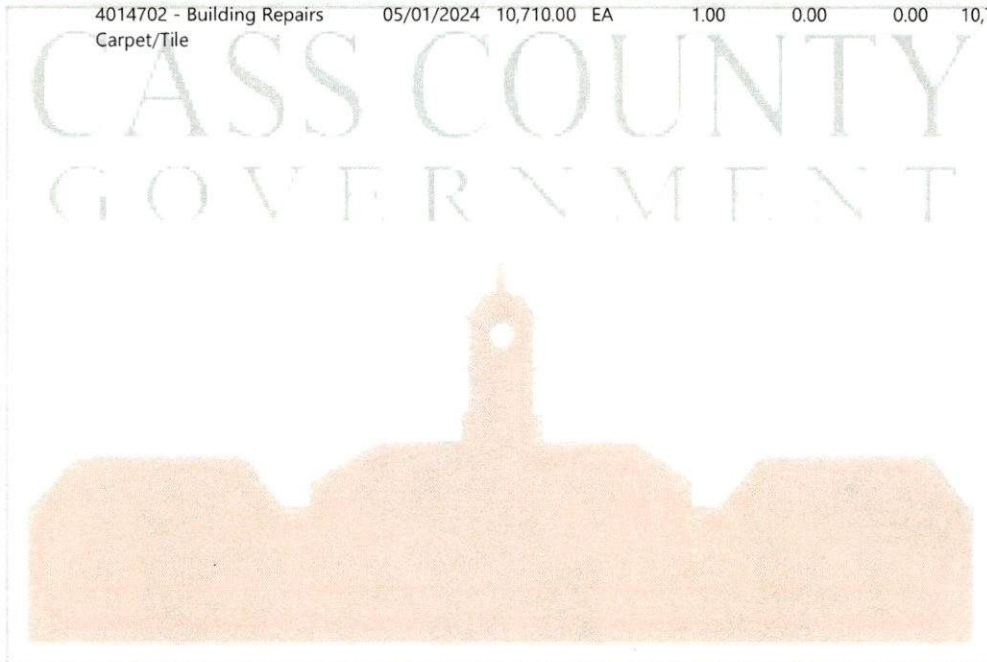
Cass County  
211 9th St S  
Fargo, ND 58103

**Attention information**

Delivery terms

| Line number | Item number | Description | Delivery | Quantity | Unit | Unit price | Discount | Discount percent | Amount | Print code |
|-------------|-------------|-------------|----------|----------|------|------------|----------|------------------|--------|------------|
|-------------|-------------|-------------|----------|----------|------|------------|----------|------------------|--------|------------|

|   |  |   |            |           |    |      |      |      |           |  |
|---|--|---|------------|-----------|----|------|------|------|-----------|--|
| 1 |  | 4014702 - Building Repairs<br>Carpet/Tile | 05/01/2024 | 10,710.00 | EA | 1.00 | 0.00 | 0.00 | 10,710.00 |  |
|---|--|---|------------|-----------|----|------|------|------|-----------|--|



211 9th St S  
Fargo, ND 58103

Telephone (701) 297-6000  
Fax  
Email address

Tax registration number  
Tax exempt number

Signature \_\_\_\_\_



## Administration

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### MEMO

TO: County Commission

FROM: Taylor Kaushagen

Date: April 30, 2024

Subject: Emergency repair work on hot water heat exchanger at the Jail

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Two weeks ago, Buildings and Grounds discovered two hot water heaters at the Jail have sprung leaks due to the heat exchangers. The water tanks are fine and warranted for 25 years. The heat exchangers are warranted for 5 years with one installed in 2017 and the other a few years prior, thus they are both out of warranty.

Buildings and Grounds received a quote from Brekke Sales Company for both of the heat exchanger replacements in the amount of \$30,832. Buildings and Ground Supervisor Gene Gartner estimates the cost of replacing the entire water heater and heat exchanger at \$60,000 each.

This is a non-budgeted expense. Mr. Gartner said if no further LED lights are installed this year, we could use that money to cover this expense and would not require a budget adjustment.

**SUGGESTED MOTION: Retroactively authorize emergency purchase of two heat exchangers for the Jail from Brekke Sales Company in the amount of \$30,832.**



5909 Baker Road Suite 580  
 Minnetonka MN 55345  
 Phone: 952-936-9551  
 Fax: 952-936-9668  
 Web: brekkesales.com  
 Email: JRBREKKE@BREKKESALES.COM

# Quotation

## Cass County Jail Heat Exchanger

**Quote No:** 5426-1  
**Quote Date:** 4/18/2024  
**Print Date:** 4/19/2024  
**Page:** 1 of 1  
**Bid Due:** 4/18/2024  
**Exp Date:** 6/17/2024

| Quote Information  |
|--|
| <b>Quote No:</b> 5426-1<br><b>Job:</b> Cass County Jail Heat Exchanger<br><b>Footnotes:</b> *<br><b>Bid Due:</b> 4/18/2024<br><b>Exp Date:</b> 6/17/2024 |

| Customer Information |
|----------------------|
| Bidding Contractor   |

| Comments |
|----------|
|          |

| Line                | Item Description  | Weight | List Price | NET Each  | Ext Price        |
|---------------------|---|--------|------------|-----------|------------------|
| 1                   | <b>PVI INDUSTRIES PARTS</b><br>PVI Heat Exchanger Replacement part number 126750 \$18,271.00 Net price each plus freight from the factory, 4-5 week lead time | 0      |            | 18,271.00 | 18,271.00        |
| 2                   | <b>PVI INDUSTRIES PARTS</b><br>PVI Heat Exchanger Replacement part number 126750 \$12,561 Net price each plus freight from the factory, 4-5 week lead time    | 0      |            | 12,561.00 | 12,561.00        |
| <b>Quote Total:</b> |   |        |            |           | <b>30,832.00</b> |

Footnotes

\*-Items on this quote are based on current information provided to our company. Pricing and quote is valid for 90 days from bid date.  
 QUOTED PRICES DO NOT INCLUDE SALES/USE TAX. IF APPLICABLE, SALES/USE TAX WILL BE ADDED TO INVOICE.