



Information Technology

Telephone: 701-241-5750
ITD@casscountynd.gov

MEMO

TO: Cass County Commission
FROM: Bob Henderson, IT Director
DATE: 4/9/24
SUBJECT: Purchase new Plotter

Commissioners:

The plotter currently utilized by the GIS department has reached the end of its usable life. Parts have become hard to come by, and maintenance is adding up. As such, it is time to replace it.

In discussion with the GIS department, it became apparent that other departments, such as Extension and Tax Equalization, will sometimes have us print documents for them as well. Looking at the historical requests for these, we have determined their needs would be met by this new unit.

As we had a chance to discuss with other departments, we found that the Records department also has a need to be able to copy or scan large documents on a case by case basis. Based upon this, we have opted to go with a larger, multi-function device that would support this as well.

We have solicited multiple (3) quotes and landed on a preferred vendor in alignment with our procurement policy, for a total of \$8499.00.

This is a budgeted expense.

SUGGESTED MOTION:

Authorize the IT Director to purchase a new Multi-Function plotter/scanner/copier under budgeted line item 101-1803-401-7401 for \$8499.00

Bob Henderson
Information Technology Department

Proposed Solutions



Advanced Business Methods
1515 13th Ave East
West Fargo, ND 58078
(701) 282-3151



Sheldon Emil
Sales Territory Manager
sheldon.emil@abmnow.com
(701) 433-3968



PROPOSAL ISSUED:
02/28/2024
PROPOSAL GOOD UNTIL:
03/29/2024

www.abmnow.com

DATA SHEET

Canon imagePROGRAF TM-355 MFP Z36

KEY FEATURES & BENEFITS

- Up to 3.2 D size prints per minute
- Up to 2400 X 1200 dpi resolution ensures detailed and high-quality prints
- Easily manage tasks with the 4.3-inch adjustable user interface screen
- Connectivity: Standard (Built-in): USB 2.0 Hi-Speed, 10/100/1000Base-T/TX, Wireless LAN (IEEE 802.11 b/g/n)
- 500 GB Hard Drive



Photo may not represent final configuration

The Canon imagePROGRAF TM 355 MFP Z36 is a 36-inch color wide multifunction device with the ability to print, copy, and scan. It features a flat body design, front access operation, and a scanner mounted directly to the printer unit. It is designed for printing posters, CAD documents, signage and more with vivid color reproduction using newly formulated magenta ink and superior color calibration technology. The use of pigment ink for all colors helps to ensure that prints do not easily fade over time, making them suitable for long-term display, and also provides water resistance for outdoor use. The device is able to determine the media type, length, and width, and displays this information on the user interface home screen. This model includes a standard flat stacking media basket.



Proposal will expire 30 days from date created.
 Items & pricing are subject to availability
Cass County IT

PROPOSED SOLUTION

Qty	Manufacturer	Model	Description
1	Canon	imagePROGRAF TM-355	imagePROGRAF TM-355 MFP Z36

	Purchase Price
Canon imagePROGRAF TM-355 MFP Z36	\$8,499.00

Service Agreement - \$15.00 per month and all square feet invoiced monthly in arrears

	Category A Images		Category B Images		Category C Images		Category D Images		Category E Images	
	Volume	Overage	Volume	Overage	Volume	Overage	Volume	Overage	Volume	Overage
imagePROGRAF TM-350	.000-.15ml	0.17000	.16-.23ml	0.30000	.24-.38ml	0.50000	.39-.45ml	0.74000	.46 +	1.26000

USMA - Ultimate Service Maintenance Agreement: Provides support for all equipment listed on this agreement, including trip charges, inspections, on-call repair service, all parts and supplies. (Excludes Networking support and paper)

TM-355 MFP price includes an \$800.00 trade in allowance. Trade in amount good through 3/30/24

Customer Signature: _____

Date: _____

THANK YOU



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