



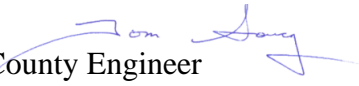
Highway Department

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MEMORANDUM

TO: Cass County Commission

FROM: Tom Soucy, County Engineer 

DATE: February 29th, 2024

SUBJECT: Consent agenda topic for March 18, 2024 Commission Meeting: Approve fuel purchase

Bids were opened on February 28th, 2024 for purchase of diesel fuel and gasoline for the Highway Department and rural shops for March, 2024 through March 2026. Suppliers were asked to bid the amount of mark-up charged over the wholesale purchase price. A summary of the bids is attached, with the estimated annual cost based on an approximated usage.

Based on the bids received, I am recommending the Commission approve the purchase of diesel fuel and gas from Kotaco Fuel.

SUGGESTED MOTION: APPROVE THE PURCHASE OF FUEL AND GASOLINE FOR THE HIGHWAY DEPARTMENT FOR MARCH 2024 THROUGH MARCH 2026 TO KOTACO FUELS.

CASS COUNTY HIGHWAY DEPARTMENT

FUEL BID

Bid Opening: February 28, 2024 at 1:00 pm

					Kotaco Fuels		Petro Serve	
					Grandin, ND		West Fargo, ND	
		Estimated				Estimated		Estimated
Location	Gallons				Mark Up	Annual Cost	Mark UP	Annual Cost
WF Diesel	70,000				.035	\$2,450.00	\$0.08	\$5,600.00
WF Gasoline	27,500				.035	\$962.50	\$0.20	\$5,500.00
Argusville	14,000				0.18	\$2,520.00	\$0.30	\$4,200.00
Buffalo	8,500				0.18	\$1,530.00	\$0.30	\$2,550.00
Davenport	13,000				0.18	\$2,340.00	\$0.30	\$3,900.00
						\$9,802.50		\$21,750.00
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