

CASS COUNTY BOARD OF COMMISSIONERS
AGENDA FOR FEBRUARY 5, 2024



- 3:30 PM Meeting called to order
Roll call of the members
Pledge of Allegiance
Approve minutes of previous meeting
Approve order of agenda

CONSENT AGENDA

- a. Receive monthly financial statement from the Finance Office
- b. Amend Commission Policy Manual Section 4.00 Advisory Boards, Cemetery Committee appointments
- c. Authorize purchase of tractor for Highway Department; purchase of office furniture for State's Attorney's Office; purchase of remodel in the Finance Office; purchase to remodel south end bathrooms on the second floor and basement of the Courthouse; purchase of ExpressVote units for the Finance Office
- d. Retroactively approve objection letter for microwave tower related to the Red River Regional Dispatch Center radio system
- e. Grant final plat approval for Grothmann Subdivision
- f. Approve raffle permit for North Dakota State University Clay Target Club
- g. Authorize budget adjustment to purchase heavy equipment for the Highway Department
- h. Authorize the Extension Office to solicit County employees to purchase fruit in support of Cass County 4-H Clubs
- i. Contract approval—Allpaid, Inc. agreement amendment for payment processing services; Williams Excavation contract documents for grading, cement stabilization, aggregate surfacing, and incidentals on Cass Highway 34; Muscha Pavement Marking, Inc. contract documents for pavement marking on various county highways; Astech Corporation contract documents for crack, clean, and seal on various county highways; Card Care Systems, Inc. ATM Contract at the Jail; flood lot lease renewals

PUBLIC COMMENT

REGULAR AGENDA

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| 1. Abatement for RR Real Estate LLC (Mike Splonskowski) | Information/action |
| 2. Regional Livestock Planning Grant resolution (Hansen) | Information/action |
| 3. Hire of gunsmith for Sheriff's Office (Jahner) | Information/action |
| 4. Detective position for Sheriff's Office (Jahner) | Information/action |
| 5. Purchase agreement for Robert D. Johnson building (Wilson) | Information/action |
| 6. Rural meetings (Wilson) | Information |
| 7. Approve vouchers (Kapitan) | Action requested |
| 8. Committee reports | |
| 9. Correspondence | |
| 10. Adjournment | |

REMINDERS:

- February 5, 1:00 PM—Cass Human Service Zone Board meeting, Commission Room
February 8, 9:00 AM—Cass County Joint Water Resource District, West Fargo Public Works
February 8, 10:00 AM—Red River Regional Dispatch Center meeting, Commission Room
February 12, 9:00 AM—Cass County Weed Control Board meeting, Weed Control Office
February 13, 8:30 AM—Southeast Cass Water Resource District meeting, West Fargo Public Works

**NEXT REGULAR MEETING TO BE HELD TUESDAY, FEBRUARY 20, 2024
AGENDA DEADLINE IS 5:00 PM ON MONDAY, FEBRUARY 12, 2024**

*County Commission and Committee meetings will be streamed live on Cass County Government [Facebook](#), [Twitter](#) and [YouTube](#) pages

- 1) **MEETING CALLED TO ORDER BY THE CHAIRMAN**
- 2) **ROLL CALL OF THE MEMBERS BY THE SECRETARY**
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MINUTES OF PREVIOUS MEETING** (voice vote)
Move that the minutes of the previous meeting be approved.
- 5) **ORDER OF THE AGENDA--CHAIRMAN READS THE REVISIONS, IF ANY** (voice vote)
Move to approve the order of the agenda as printed OR as amended

(For revisions, see handout provided on meeting day)
- 6) **APPROVE CONSENT AGENDA** (roll call vote)
Move to approve the consent agenda as printed OR as amended above.