

AMENDED ITEMS—NOVEMBER 16, 2015

CONSENT AGENDA:

h. Special event permit for Bar Nine

SUGGESTED MOTION:

Approve a special event permit for Bar Nine to serve alcoholic beverages on December 5, 2015, during the hours of 5:00 PM to 10:30 PM for Bonanzaville in the Xmas Mood event to be held at Bonanzaville, U.S.A. in West Fargo, North Dakota.

i. Quit claim deeds for tax-forfeited properties redeemed by former owners

SUGGESTED MOTION:

Authorize the chairman and county auditor to sign quit claim deeds for five tax-forfeited properties redeemed by the former owners.

j. Economic Assistance work flow study software and equipment

SUGGESTED MOTION:

Ratify the actions of the Social Services Board from November 2, 2015, to remove approval of the purchase of the Qmatic system at a cost of \$67,000; approve the purchase of Q-Nomy from ACF Technologies at a cost of \$134,883; and approve additional equipment purchased locally at a cost of \$6,500 for a total of \$140,683 associated with the Social Services Economic Assistance work flow study.

SPECIAL PERMIT

The Board of Cass County Commissioners hereby authorizes Bar Nine, an on and off sale (on sale, off sale OR on and off sale) alcoholic beverage licensee, whose address is 1405 Prairie Parkway Suite 301 in West Fargo, North Dakota, and whose alcoholic beverage license was issued by the City of West Fargo, License No. 23, to conduct a special event, public dance, music festival, or public concert wherein alcoholic beverages will be sold on the date of December 5, 2015, at Bonanzaville U.S.A. in West Fargo, North Dakota.

By order of the Board of Cass County Commissioners this 16th day of November, 2015.

Chad Peterson, Chairman
Cass County Commission

SEAL

SUGGESTED MOTION:

Move to approve a special event permit for Bar Nine to serve alcoholic beverages on December 5, 2015, during the hours of 5:00 PM to 10:30 PM for Bonazaville in the Xmas Mood event to be held at Bonanzaville, U.S.A, in West Fargo, North Dakota.

Worden, Heather

From: Cliff Tornell <cliffornell@gmail.com>
Sent: Monday, November 09, 2015 10:36 PM
To: Worden, Heather
Subject: Bar 9

I have an upcoming event. If you need additional info, let me know.

Thank you,
Cliff Tornell

Permit for-

BAR NINE
1405 prairie parkway suite 301
West Fargo, ND 58078

Event - Bonanzaville in the xmas mood

Date- December 5th

Event time - 5pm - 1030pm

Location - Bonanzaville

QUIT CLAIM DEEDS
FOR TAX-FORFEITED PROPERTIES

SUGGESTED MOTION:

Authorize the chairman and county auditor to sign quit claim deeds for five tax-forfeited properties redeemed by the former owners.

QUIT CLAIM DEED

THIS INDENTURE, Made this 16th day of November, 2015, between CASS COUNTY, Grantor, and JOHN A. ANDERSON AND REGINA M. ANDERSON, Grantees, whose post office address is 208 5th Street NW, West Fargo, North Dakota 58078-1119

WITNESSETH, For and in consideration of the sum of one and no/100 Dollars, grantors do hereby QUIT CLAIM to the grantee, all of the following real property lying and being in the County of Cass and the State of North Dakota, and described as follows, to-wit:

That portion of Lot Thirteen (13), Block Three (3), bordered on the North by a line with a bearing of N 89 Degrees 39' 09" W intersecting the West boundary line of Lot Thirteen (13) at a point 5 feet South of the Northwest corner of Lot Thirteen (13), bordered in the South by a line with a bearing of N 89 Degrees 24' 40" W intersecting the West Boundary line of Lot Thirteen (13) at a point 33.42 feet South of the Northwest corner of Lot Thirteen (13), and bordered in the East and West by the East and West boundary lines of Lot Thirteen (13), all within Stockyard's Corner Addition to the City of Riverside, situate in the County of Cass and the State of North Dakota, Tax Parcel 02-2070-00220-000;

I certify that the requirement for a report or statement of full consideration paid is exempted by NDCC 11-18-02.2(7) (i).

Date: _____

Grantee or Agent: _____

Chad Peterson, Chairman
Cass County Commission

ATTEST:

Michael Montplaisir, County Auditor
Cass County, North Dakota

The legal description was obtained from a previously recorded instrument.

STATE OF NORTH DAKOTA)
)
COUNTY OF CASS)

The foregoing instrument was acknowledged before me this 16th day of November, 2015, by Chad Peterson, Chairman of the Cass County Board of Commissioners, and Michael Montplaisir, County Auditor, Cass County, North Dakota.

Notary Public
Cass County, North Dakota
My Commission Expires:

QUIT CLAIM DEED

THIS INDENTURE, Made this 16th day of November, 2015, between CASS COUNTY, Grantor, and ISLAMIC SOCIETY OF FARGO MOORHEAD, Grantee, whose post office address is 10 UNIVERSITY DR N, FARGO, NORTH DAKOTA 58102-4630,

WITNESSETH, For and in consideration of the sum of one and no/100 Dollars, grantors do hereby QUIT CLAIM to the grantee, all of the following real property lying and being in the County of Cass and the State of North Dakota, and described as follows, to-wit:

Lot Two (2), in Block Three (3), of Westrac Second Addition to the City of Fargo, Except that part of Lot Two (2) described as follows: Beginning at the Northeast corner of said Lot Two (2); thence South 44 degrees 36' 50" East along the Northeasterly line of said Lot Two (2) a distance of 200 feet; thence South 45 degrees 23' 10" West along a line parallel to the Northwesterly line of said Lot Two a distance of 200 feet to the Southwesterly line of said Lot Two (2); thence North 44 degrees 36' 50" West along the Southwesterly line of said Lot Two (2) a distance of 200 feet, more or less, to the Northwesterly corner of said Lot Two (2); thence North 45 degrees 23' 10" East along the Northwesterly line of said Lot Two (2) a distance of 200 feet to the point of beginning., Tax Parcel 01-4022-00411-010;

I certify that the requirement for a report or statement of full consideration paid is exempted by NDCC 11-18-02.2(7) (i).

Date: _____

Grantee or Agent: _____

Chad Peterson, Chairman
Cass County Commission

ATTEST:

Michael Montplaisir, County Auditor
Cass County, North Dakota

The legal description was obtained from a previously recorded instrument.

STATE OF NORTH DAKOTA)
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COUNTY OF CASS)

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Notary Public
Cass County, North Dakota
My Commission Expires:

QUIT CLAIM DEED

THIS INDENTURE, Made this 16th day of November, 2015, between CASS COUNTY, Grantor, and NORTHLAND DEVELOPMENT, LLC, Grantee, whose post office address is 519 1st ST W, HUNTER, ND 58048-4125,

WITNESSETH, For and in consideration of the sum of one and no/100 Dollars, grantors do hereby QUIT CLAIM to the grantee, all of the following real property lying and being in the County of Cass and the State of North Dakota, and described as follows, to-wit:

Lots One (1), Two (2) and Three (3), in Block One (1), Original Townsite to the City of Hunter, County of Cass, State of North Dakota, Tax Parcel 16-0200-13207-000;

I certify that the requirement for a report or statement of full consideration paid is exempted by NDCC 11-18-02.2(7) (i).

Date: _____

Grantee or Agent: _____

Chad Peterson, Chairman
Cass County Commission

ATTEST:

Michael Montplaisir, County Auditor
Cass County, North Dakota

The legal description was obtained from a previously recorded instrument.

STATE OF NORTH DAKOTA)
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COUNTY OF CASS)

The foregoing instrument was acknowledged before me this 16th day of November, 2015, by Chad Peterson, Chairman of the Cass County Board of Commissioners, and Michael Montplaisir, County Auditor, Cass County, North Dakota.

Notary Public
Cass County, North Dakota
My Commission Expires:

QUIT CLAIM DEED

THIS INDENTURE, Made this 16th day of November, 2015, between CASS COUNTY, Grantor, and WIZARD WORKS, INC., Grantee, whose post office address is 646 CENTRAL AVE N, VALLEY CITY, ND 58072-2545,

WITNESSETH, For and in consideration of the sum of one and no/100 Dollars, grantors do hereby QUIT CLAIM to the grantee, all of the following real property lying and being in the County of Cass and the State of North Dakota, and described as follows, to-wit:

Lot Two (2) of the Southwest Quarter (SW1/4) of Section Twenty-Four (24); and a tract of ground Twenty-Five (25) by One Hundred Forty (140) feet lying immediately south of said Lot Two (2), more fully described as follows: Commencing at a point Four Hundred (400) feet east of the Northwest corner of said Southwest Quarter (SW1/4) of Section Twenty-Four (24) and Twenty-Five (25) feet south thereof; thence East One Hundred Forty (140) feet; thence South Twenty-Five (25) feet; thence West One Hundred Forty (140) feet; thence North Twenty-Five (25) feet to the point of beginning; all located in the Southwest Quarter (SW1/4) of Section Twenty-Four (24) in Township One Hundred Forty-Three (143) North of Range Fifty-Two (52) West, Cass County, North Dakota; Tax Parcel 16-0700-13418-000;

I certify that the requirement for a report or statement of full consideration paid is exempted by NDCC 11-18-02.2(7) (i).

Date: _____

Grantee or Agent: _____

Chad Peterson, Chairman
Cass County Commission

ATTEST:

Michael Montplaisir, County Auditor
Cass County, North Dakota

The legal description was obtained from a previously recorded instrument.

STATE OF NORTH DAKOTA)
)
COUNTY OF CASS)

The foregoing instrument was acknowledged before me this 16th day of November, 2015, by Chad Peterson, Chairman of the Cass County Board of Commissioners, and Michael Montplaisir, County Auditor, Cass County, North Dakota.

Notary Public
Cass County, North Dakota
My Commission Expires:

QUIT CLAIM DEED

THIS INDENTURE, Made this 16th day of November, 2015, between CASS COUNTY, Grantor, and ISLAMIC SOCIETY OF FARGO MOORHEAD, Grantee, whose post office address is 601 28TH ST S, FARGO, NORTH DAKOTA, 58103-2327,

WITNESSETH, For and in consideration of the sum of one and no/100 Dollars, grantors do hereby QUIT CLAIM to the grantee, all of the following real property lying and being in the County of Cass and the State of North Dakota, and described as follows, to-wit:

The East 486.00 feet of the South 979.50 feet of the Southeast Quarter (SE ¼) of Section Fourteen (14), Township One Hundred Thirty-Eight (138) North of Range Forty-Nine (49) West of the Fifth Principal Meridian, situate in the County of Cass and the State of North Dakota, Tax Parcel 64-0000-01473-000;

I certify that the requirement for a report or statement of full consideration paid is exempted by NDCC 11-18-02.2(7) (i).

Date: _____

Grantee or Agent: _____

Chad Peterson, Chairman
Cass County Commission

ATTEST:

Michael Montplaisir, County Auditor
Cass County, North Dakota

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STATE OF NORTH DAKOTA)
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COUNTY OF CASS)

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Notary Public
Cass County, North Dakota
My Commission Expires:

RECEIVED

NOV 12 2015

November 09, 2015

TO: Cass County Commission
FROM: Chip Ammerman, Cass County Social Services Director
RE: Economic Assistance Work Flow Study

CASS COUNTY COMMISSION

In August, a request was approved to purchase a system called Qmatic for the cost of \$67,000. Upon further exploration of this system, it was learned that we received inaccurate information. The system was not able to provide one of the key features we were requiring, the appointment management system. A purchase order was not completed and we discontinued working with this company.

After viewing approximately 6 other systems, it was determined Q-Nomy was the best option that fit the needs of the agency with as little customization or changes of our existing systems. The Q-Nomy system is an interactive client navigation system that increases efficiencies in front-end flow of the lobby area for clients as well as an appointment scheduling system that increases efficiencies for all Economic Assistance staff. The process will include a ticketing system, client service points, and management of staff schedules for a more effective customer service experience. A group of four staff, including Terry Schmaltz, IT Director, traveled to Hennepin County to view the Q-Nomy system they have had in place for approximately 8 years. All felt this was a valuable trip and believe the system would be beneficial to implement in Cass County. The Cass County Social Service Board approved the purchase of the system at the November 02, 2015 Board meeting.

The cost of Q-nomy is a one-time expense that can be paid for out of the 2015 budget, with annual costs of \$8,944 per year for licensing. October projections that include the cost for the Q-nomy system places the yearly projections at \$14,345,823 which is below the 2015 budget of \$14,702,367. As the Board is aware, with the budget cap being placed on Social Services beginning in 2016, the best option for the agency would be to purchase this system in 2015.

Cost of Q-Nomy:

Software Licenses	\$72,750
Additional language support (3)	\$ 8,075
Hardware	\$ 8,470
Design/installation	\$35,630
Annual support	\$ 8,944
Consumable supplies	<u>\$ 314</u>
Total	\$134,183

Equipment provided locally:

Touch screen monitors (2)	\$ 2,000
Customer Displays	\$ 1,000
Wiring	\$ 2,000
Media computers	<u>\$ 1,500</u>
Total	\$ 6,500

Recommendation for review:

Remove the approval to purchase Qmatic for the cost of \$67,000. Approve the recommendation to purchase Q-Nomy from ACF Technologies for the cost of \$134,183. Approve the request to provide additional equipment purchased locally in the cost of \$6,500 for a total of \$140,683.