

CASS COUNTY COMMISSION
AGENDA FOR INFORMAL PLANNING SESSION
Commission Room, Cass County Courthouse
November 16, 2015
(following regular commission meeting)

- 1) Nominations
 - a. Chair
 - b. Vice Chair
- 2) Portfolio assignments
- 3) Committee/board assignments for commissioners
- 4) Annual meeting schedule
 - b. Regular commission meetings
 - c. Committee meetings
- 6) Other items

COMMISSION CHAIR AND VICE CHAIR

SUGGESTED MOTION:

Move to nominate Commissioner _____ as Cass County Commission Chair for the period of December 7, 2015, to December 5, 2016.

Move to nominate Commissioner _____ as Cass County Commission Vice Chair for the period of December 7, 2015, to December 5, 2016.

CURRENT PORTFOLIOS

CASS COUNTY
PERSONNEL POLICY MANUAL

1.30

SUBJECT: COMMISSIONER PORTFOLIOS

REVISED: DECEMBER 1, 2014

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COMMISSIONER PORTFOLIOS 2014 - 2015

Administrative Services
(COMMISSIONER CHAD PETERSON)

Auditor
Treasurer
Tax Assessor
County Recorder
Information Technology
County Administrator
- Buildings and Grounds
- Personnel
- Coroner

Planning & Operation Services
(COMMISSIONER MARY SCHERLING)

Roads and Bridges
- Planning
- Weed
- Vector
- Water Resource Boards

Human Services
(COMMISSIONER ARLAND RASMUSSEN)

Social Services

Public Safety Services
(COMMISSIONER KEN PAWLUK)

Sheriff
- Jail & Juvenile Center
- Emergency Management

Legal Services
(COMMISSIONER RICK STEEN)

State's Attorney
Veterans Service
Extension

FUTURE PORTFOLIOS

CASS COUNTY
PERSONNEL POLICY MANUAL

1.30

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REVISED: DECEMBER 7, 2015

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COMMISSIONER PORTFOLIOS 2015 - 2016

Administrative Services

(COMMISSIONER _____)

Auditor

Treasurer

Tax Assessor

County Recorder

Information Technology

County Administrator

- Buildings and Grounds
- Personnel
- Coroner

Human Services

(COMMISSIONER _____)

Social Services

Public Safety Services

(COMMISSIONER _____)

Sheriff

- Jail & Juvenile Center
- Emergency Management

Planning & Operation Services

(COMMISSIONER _____)

Roads and Bridges

- Planning
- Weed
- Vector
- Water Resource Boards

Legal Services

(COMMISSIONER _____)

State's Attorney

Veterans Service

Extension

REGULARLY SCHEDULED CASS COUNTY COMMISSION MEETINGS
FOR THE YEAR 2016

January	4
January	19 (Tuesday)*
February	1
February	16 (Tuesday)*
March	7
March	21
April	4
April	18
May	2
May	16
June	6
June	20
July	5 (Tuesday)*
July	18
August	1
August	15
September	6 (Tuesday)*
September	19
October	3
October	17
November	7
November	21
December	5
December	19

Meetings are held the 1st and 3rd Mondays of each month at 3:30 PM in the Commission Room, Cass County Courthouse (unless otherwise stated) and special meetings as called. If Monday is a holiday, meetings will be held the following day.

Agenda deadline is the Tuesday before each meeting at 10:00 AM.

*Meetings held Tuesday because Monday is a holiday

2016 ROTATIONAL DEPARTMENT MEETINGS

January	4, 2:00 PM--Social Services
January	19, 2:00 PM--Group A
February	1, 2:00 PM--Social Services
February	16, 2:00 PM--Group B
March	7, 2:00 PM--Social Services
March	21, 2:00 PM--Road Advisory
April	4, 2:00 PM--Social Services
April	18, 2:00 PM--Sheriff Department
May	2, 2:00 PM--Social Services
May	16, 2:00 PM--Group A
June	6, 2:00 PM--Social Services
June	20, 2:00 PM--Group B
July	5, 2:00 PM--Social Services
July	18, 2:00 PM--Road Advisory
August	1, 2:00 PM--Social Services
August	15, 2:00 PM--Sheriff Department
September	6, 2:00 PM--Social Services
September	19, 2:00 PM--Group A
October	3, 2:00 PM--Social Services
October	17, 2:00 PM--Group B
November	7, 2:00 PM--Social Services
November	21, 2:00 PM--Road Advisory
December	5, 2:00 PM--Social Services
December	19, 2:00 PM--Sheriff Department

Group A—Auditor, Treasurer, Tax Director, Recorder, Information Technology and Water Resource Districts.

Group B—State's Attorney, Extension Service, Veterans Service and County Coroner.

Other county committee meetings, such as the Personnel Overview Committee and the County Park Board, are held on an as-needed basis. Generally, they will also be scheduled on a Commission Monday.

COMMITTEE/BOARD ASSIGNMENTS-January, 2015

Metropolitan Council of Governments

Mary Scherling

Chad M. Peterson (alternate)

Greater Fargo Moorhead Economic Development Corporation (GFMEDC)

Chad M. Peterson

Rick Steen

Lake Agassiz Regional Council

Arland Rasmussen

Rick Steen (alternate)

Board of Health

Arland Rasmussen (Social Services Portfolio Commissioner)

Chip Ammerman (alternate)

Flood Diversion Board of Authority

Darrell Vanyo

Ken Pawluk

Chad M. Peterson (alternate)

Mary Scherling (alternate)

Building Committee

Chad M. Peterson

Ken Pawluk

Flood Sales Tax Committee

Ken Pawluk

Rick Steen

Flood Buyout Program Committee

Ken Pawluk

Cass County Planning Commission

One Cass County Commissioner (Road Portfolio Commissioner Mary Scherling), one Fargo Commissioner, one West Fargo Commissioner, one Township Officers' Association representative and five at large members