



Cass County Coroner's Office

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MEMO

TO: County Commissioners
FROM: Kriste Ross, Coroner
DATE: March 11, 2025
SUBJECT: DOORBELL VIDEO SYSTEM

The Cass County Coroner's Office has become more frequently visited by members of the public, deliveries, law enforcement, and others. Additionally, the space to the east of the Coroner's office has served as a substation for law enforcement and now a warming shelter. Due to the physical location of the office, as well as our duties, it is sometimes difficult to know that a person has arrived and is outside a door waiting. Often, individuals present to the office without notice or appointment. Due to the numerous doors of the Fargo Cass Public Health building, it is a common occurrence for deliveries to be left at the wrong door, leading to packages potentially being lost or misplaced.

The attached quote covers installing a 2 Door Video Doorbell system. The cameras would connect to small screens within the coroner's office, allowing us to not only be notified of someone at our doors, but also give us the ability to view them prior to admittance for security. In addition, the proposed system includes mobile device access for when staff are working outside of the office.

This system has been vetted by the City of Fargo, the owners of the FCPH building, and is currently being used in other buildings throughout the city. The quote includes the required hardware, software, wiring, and a full installation for this system. This quote was procured with the assistance of the Cass County IT department, who has also vetted the proposed system and approved.

Suggested Motion:

Authorize the Coroner's Office to purchase the 2N Camera System, including professional services for installation, for the sum of **\$7,929.00**.

Sincerely,

Kriste Ross, F-ABMDI, Coroner

Axis - Coroners Office Intercom

Proposal Summary

Completion Date: TBD

P.O.C(s): Bob Henderson

Site Address: Fargo Cass Public Health - 1240 25th St S, Fargo, ND 58103

Project Brief: Install Axis 2N intercom unit for the Coroner's office at the Fargo Cass Public Health building

Scope of Work:

HPN Responsibilities:

- Run new CAT6 cable to the East outside door
- Install intercom unit at the East outside door and front door
 - Reuse the existing cable at the front door
- Run new CAT6 cable for the back viewing station
- Install viewing stations at customer designated locations
- Install web relay in the door controller room to allow remote unlocking of the door
 - Work with existing door vendor to connect web relay to door controllers
- Configure and program system
- Assist with computer and mobile application if needed
- Project Management
 - Main point of contact for all project related items
 - Schedule and facilitate project meetings
 - Manage project documentation: project summary document, project timeline, meeting notes
 - Schedule HPN engineering resources
 - Travel arrangements, if applicable
 - Hardware/Software tracking, if applicable
 - Project issue tracking and management

Client Responsibilities:

- Onsite access to location of each device
- Provide IP addresses for each device
- Provide contact information for current door vendor

Exclusions:

- Anything not listed in this scope of work

Change Control:

- In the event that it becomes necessary to alter the scope of work, High Point Networks will initiate contact with the company's point of contact to work out the details associated with impacts to schedules, deliverables, and/or financial commitments. No changes to the scope of work will occur without prior written authorization.

All product will be invoiced once confirmation of shipment is received.

Axis - Coroners Office Intercom
Prepared for:
Cass County Government

 Attn: Bob Henderson
 211 9th St S
 Fargo, ND 58103

Prepared by:
High Point Networks, LLC

 Kyle Bishop
 Direct: 701-499-5234
 kyle@highpointnetworks.com

Coroner's Office

Qty	Item	Description	Price	Ext. Price
2	02933-001	2N IP One - Grey	\$859.00	\$1,718.00
2	02941-001	2N IP One Flush Mount Box	\$39.00	\$78.00
2	02087-001	Axis - 2N® Indoor View, Black	\$564.00	\$1,128.00
2	02320-001	2N Indoor Surface Box for 2N® Indoor Compact/View	\$24.00	\$48.00
2	02039-001	2N INDOOR DESK STAND	\$47.00	\$94.00
1	01398-001	Web IP Relay - 4 output, 0 input, Power Over Ethernet	\$323.00	\$323.00
4	02682-001	Axis My2n Annual Subscription (1 Year) For One Device (1 Device)	\$23.00	\$92.00
1	36BOX-AXIS-01-CRS	Pedestal Pro 36BOX-AXIS-01-CRS 3x6 Surface Mount Box for 2N IP One	\$143.00	\$143.00
1	Misc	Miscellaneous cabling and mounting supplies	\$200.00	\$200.00
			Subtotal:	\$3,824.00

HPN Service Bundle

Qty	Item	Description	Price	Ext. Price
1	PROSERVE-PKG	High Point Networks Professional Services defined in the pdf online or above in this document	\$4,105.00	\$4,105.00
			Subtotal:	\$4,105.00

Quote Summary

Description	Amount
Coroner's Office	\$3,824.00
HPN Service Bundle	\$4,105.00
Total:	\$7,929.00



Axis - Coroners Office Intercom

Quote Information:

Quote #: 146227

Version: 2

Delivery Date: 02/04/2025

Expiration Date: 03/31/2025

Acceptance of the quote online is considered acceptance of an offer and, together with the terms of the Master Services Agreement provided below, and any applicable Statement of Work, which are hereby incorporated by reference, forms a legally binding contract. The customer is solely responsible for verifying the accuracy of all quotes and designs.

Return Policy: Product must be returned within 30 days of shipment date and will be subject to a restocking and freight fee. Product cannot be returned if opened (needs to be sealed in original packaging), written on and/or damaged; NO exceptions. HPN reserves the right to no return/refund.

All quotes are subject to shipping costs that may not be listed on the quote. Prices quoted are valid for 30 days from quotation date. Orders will be invoiced when shipped. Orders may be partially invoiced as items ship and thus there may be multiple invoices per order. Projects will be invoiced in the same method. Professional services may be progress billed over the term of the project. All licensing and subscription orders will be invoiced immediately upon customer approval. Payment for all orders are due in 30 days from invoice date. Finance charges will be charged at the rate of 1.5% per month if not paid by the due date. If payment is not received within 60 days of the invoice date, we reserve the right to suspend or terminate your service without further notice. Credit card usage as a form of payment may be accepted on a pre-approval basis and may be subject to a convenience fee. Please consult your Account Representative prior to placing an order for timely, updated pricing. This offer to sell the listed products is subject to product availability and prices are subject to change without notice due to manufacturer price changes or any error or omission.

Signature

Date