



Emergency Management

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MEMO

TO: County Commission
FROM: Jim Prochniak, Emergency Manager
DATE: January 28, 2025
SUBJECT: 2024 Budget Revenue

Commissioners:

In September 2023 the Commission approved a grant award for the mitigation plan update. The total project cost is \$111,764.71 including a 15% local funding match of \$16,764.71. The total possible award equals \$95,000.

Cass EM placed the award amount as a revenue line within the 2024 budget anticipating completion of the mitigation plan update and ultimately receiving the funds.

New federal requirements for mitigation plans slowed the completion timeline. The mitigation plan is on track to receive federal approval in the first quarter of 2025.

The revenue line of \$95,000 will be moved from the 2024 budget to the 2025 budget.

If the commission is comfortable with the memo as informational only, no action is needed. If the commission wishes to create a budget adjustment, then suggested motion: Move to approve emergency management budget adjustment removing \$95,000 in revenue from 2024 budget and placing same amount into 2025 emergency management budget. Account # 101-3701-3355505.