

**SPECIAL MEETING OF CASS COUNTY BOARD OF COMMISSIONERS  
NOVEMBER 26, 2024**

**1. MEETING CALLED TO ORDER**

Chairman Chad M. Peterson called the meeting to order at 2:00 PM with all members present as follows: Duane Breitling, Jim Kapitan, Mary Scherling, and Chad M. Peterson in person and Tony Grindberg via Microsoft Teams.

**2. BUILDINGS, Courtroom remodel preferred bids accepted**

County Administrator, Robert Wilson was present and said bids were received and opened publicly on November 21, 2024, for general, mechanical, and electrical contractor services on the Cass County Courtroom Remodel Project. He said eight general, four mechanical, and seven electrical bids were received. Mr. Wilson said project architect Steve Skoblik of Foss Architecture and Interior has reviewed the bids and recommends identifying the low bidders as preferred bidders. The preferred bidders are general contractor, Grafstrom Construction with a bid of \$789,500; mechanical contractor, Robert Gibb and Sons with a bid of \$185,500; and electrical contractor, Sun Electric with a bid of \$160,000. Mr. Wilson said for the Board's consideration today is to accept the preferred bids and direct staff to move forward with contract negotiations. He said if approved today, staff will work with project architect and preferred bidders on contract negotiations and will bring contracts to the Board at a future meeting for consideration.

***MOTION, passed***

**Mrs. Scherling moved and Mr. Peterson seconded to approve and identify preferred bidders as: general contractor, Grafstrom Construction with a bid of \$789,500; mechanical contractor, Robert Gibb and Sons with a bid of \$185,500; and electrical contractor, Sun Electric with a bid of \$160,000; and authorize county staff to negotiate agreements with each part consistent with their sealed bids. On roll call vote, the motion carried unanimously.**

**3. ADJOURNMENT**

***MOTION, passed***

**On motion by Mrs. Scherling, seconded by Mr. Breitling and all in favor, the meeting was adjourned at 2:05 PM.**

ATTEST:



Brandy Madrigga, County Finance Director  
Cass County, North Dakota

APPROVED:



Tony Grindberg, Chairman  
Cass County Board of Commissioners