

CASS COUNTY BOARD OF COMMISSIONERS  
AGENDA FOR DECEMBER 2, 2024



- 3:30 PM Meeting called to order  
Roll call of the members  
Pledge of Allegiance  
Oath of office for elected Commissioners  
Approve minutes of previous meeting  
Approve order of agenda

CONSENT AGENDA

- a. Receive monthly financial statement from the Finance Office
- b. Approve portfolio assignments, commission service on other boards, and chair and vice chair for 2025
- c. Approve county beer and liquor license renewals for 2025
- d. Authorize Chair to sign resolution with the North Dakota Department of Transportation for milling, overlay, seeding and incidentals on various county roads
- e. Authorize quit claim deed for the tax-forfeited property redeemed by the former owner
- f. Authorize county deeds for property sold at tax sale
- g. Authorize raffle permit for Cass County 4H; Central Cass Dollar for Scholars
- h. Approve the purchase of an antenna from Midwest Wireless Repair in Hunter, ND; purchase of hydraulic excavator for Highway Department; purchase of 2 pickups for the Highway Department
- i. Approve to rescind the current Fire Emergency and Burn Restrictions Declaration
- j. Contract approval—mental health proceedings contracts for 2025, Tetras Agreement for access to PREA Trac Software, Cummins Inc. service agreement for communication sites; flood lot lease renewals

PUBLIC COMMENT

REGULAR AGENDA

1. Space Needs Assessment and Master Plan contract with JLG Architects (Wilson) Information/action
2. 2025 to 2029 Cass County Comprehensive Highway and Bridge Plan (Soucy) Information/action
3. Meeting dates, rotational meetings, and parliamentary procedures for 2025 (Wilson) Information/action
4. Approve vouchers (Kapitan) Action requested
5. Committee reports
6. Correspondence
7. Adjournment

MEETING REMINDERS—A quorum of Commissioners may be present at any of the following meetings:  
December 2, 9:00 AM—Maple River Water Resource District meeting, Highway Department  
December 2, 1:00 PM—Cass Human Service Zone Advisory Board meeting, Commission Room  
December 9, 9:00 AM—Cass County Weed Control Board meeting, Weed Control Office  
December 10, 8:30 AM—Southeast Cass Water Resource District meeting, Highway Department  
December 11, 1:00 PM—Red River Regional Dispatch Center Authority Board meeting, Commission Room  
December 12, 9:00 AM—Cass County Joint Water Resource District meeting, Highway Department  
December 12, 10:00 AM—Red River Regional Dispatch Center Board of Authority meeting, Commission Room

**NEXT REGULAR MEETING TO BE HELD DECEMBER 16, 2024  
AGENDA DEADLINE IS 5:00 PM ON MONDAY, DECEMBER 9, 2024**

\*County Commission and Committee meetings will be streamed live on Cass County Government [Facebook](#), [Twitter](#) and [YouTube](#) pages

- 1) **MEETING CALLED TO ORDER BY THE CHAIRMAN**
- 2) **ROLL CALL OF THE MEMBERS BY THE SECRETARY**
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MINUTES OF PREVIOUS MEETING** (voice vote)  
Move that the minutes of the previous meeting be approved.
- 5) **ORDER OF THE AGENDA--CHAIRMAN READS THE REVISIONS, IF ANY** (voice vote)  
Move to approve the order of the agenda as printed OR as amended  
  
(For revisions, see handout provided on meeting day)
- 6) **APPROVE CONSENT AGENDA** (roll call vote)  
Move to approve the consent agenda as printed OR as amended above.