

**REGULAR MEETING OF CASS COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 3, 2024**

1. MEETING CALLED TO ORDER

Chairman Chad M. Peterson called the meeting to order at 3:30 PM with all members present as follows: Tony Grindberg, Duane Breitling, Jim Kapitan, Mary Scherling, and Chad M. Peterson.

2. PLEDGE OF ALLEGIANCE

Taylor Kaushagen led the Pledge of Allegiance.

3. MINUTES APPROVED

MOTION, passed

Mrs. Scherling moved and Mr. Breitling seconded that the minutes of the previous meeting be approved as written. Motion carried.

4. AGENDA, Order approved

MOTION, passed

Mr. Breitling moved and Mr. Kapitan seconded to approve the order of the agenda. Motion carried.

5. CONSENT AGENDA APPROVED

MOTION, passed

Mr. Grindberg moved and Mr. Kapitan seconded to approve the consent agenda as follows: On roll call vote, the motion carried unanimously.

- a. Approve a raffle permit for BIO Girls to be held on October 10, 2024, at the Red River Valley Fairgrounds Butler Arena in West Fargo, North Dakota; and approve a raffle permit for Veterans Honor Flight of ND/MN to be held on September 25, October 9, October 23, November 6, November 20, December 4, and December 18, 2024, and January 15, January 29, February 12, February 26, March 12, March 22, March 26, April 9, April 23, May 7 and May 21, 2025, at Wild Rice Bar and Grill in in Wild Rice, North Dakota.
- b. Approve a special event permit for Downtown Tavern d/b/a The Boiler Room to serve alcoholic beverages on September 11, 2024, during the hours of 3:30 PM to 7:00 PM for Grand Farm Field Day Dinner at Grand Farm, 3729 153rd Ave SE in Wheatland, North Dakota.
- c. Retroactively authorize purchase from 3D Specialties to repair two damaged bridge guardrails; authorize purchase of snow removal services for the Courthouse and Annex parking lots with JT Lawn Services and Landscaping as presented from November 1, 2024 to March 31, 2025; and purchase of heating for the new Law Enforcement Center Storage Building in the amount of \$30,815.00 with BDT Mechanical.
- d. Accept the findings and recommendations of the Planning Commission and staff and approve the final plat for Dam Faughts Subdivision and Jenkins Subdivision as the proposals meets the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, and all other applicable regulations.
- e. Authorize the Cass County Finance Director to sign the Commercial Lease – 2024 Addendum to extend the election warehouse lease for a period of one year commencing January 1, 2025, through December 31, 2025, at a total rent of \$33,327.75.
- f. Approve the enclosed list of election inspectors and authorize the County Auditor to fill any vacancies that may exist for the 2024 General Election.
- g. Contract approval—approve the Memorandum of Understanding with the Bureau of Alcohol, Tobacco, Firearms, and Explosives.

6. PUBLIC COMMENT

Mr. Peterson asked for public comment and hearing none, moved on to the regular agenda items.

7. **RESOLUTION #2024-08, Resolution of Condolence approved**

County Administrator, Robert Wilson was present and read;

RESOLUTION OF CONDOLENCE

#2024-08

WHEREAS, the Board of Cass County Commissioners has learned of the death Shari Halland of Fargo, North Dakota on August 20, 2024;

WHEREAS, Shari Halland worked for the Cass County Highway Department for 25 years;

WHEREAS, Shari Halland was dedicated to her work as the Senior Accounting Technician. She was a valuable member of the Highway Department team;

THEREFORE, BE IT RESOLVED, that the Board of Cass County Commissioners does hereby express its heartfelt condolences to the family and friends of Shari Halland.

BE IT FURTHER RESOLVED that this resolution will be inscribed upon the permanent records of the proceeding of the Board of Cass County Commissioners.

Dated at Fargo, North Dakota, this 3rd day of September, 2024.

County Engineer, Tom Soucy was present and said Shari Halland began working for the Highway Department in 1998 as the Principal Secretary until 2006 when she became the Accounting Technician. He said she was a valuable member of the Highway Department team and will be greatly missed.

8. **FARGO PAYMENT IN LIEU OF TAXES FOR BEYOND SHELTER, INC., Approved**

The Fargo City Assessor forwarded information to the Cass County Commission regarding an application received from Beyond Shelter, Inc. for a payment in lieu of taxes (PILOT) for two low-income housing apartment buildings located at 2131 and 2185 65th Avenue South in Fargo. The request is for two phases: phase one a 17-year PILOT consisting of a 100% exemption of the building value from property taxes for the duration, and phase two a 16-year PILOT consisting of a 100% exemption of the building value from property taxes for the duration. The land would be fully taxable with an estimated value of \$1,110,000 and annual taxes of approximately \$16,500. The combined estimated improvement value is \$16,500,000.

Beyond Shelter, Inc.'s Chief Executive Officer, Dan Madler was present and said there is a need for additional low-income housing in Fargo and the proposed project includes two new buildings and 78 units.

MOTION, passed

Mr. Grindberg moved and Mr. Breitling seconded to participate in the request for a payment in lieu of tax (PILOT) in the City of Fargo submitted by Beyond Shelter, Inc. on two low-income housing apartment buildings for phase one up to a 17-year period and phase two for up to a 16-year period. On roll call vote, the motion carried unanimously.

9. **JAIL, Two Nursing Roster positions approved**

County Jail Administrator, Captain Andy Frobig was present to discuss a request for two Jail Nursing Roster positions. He said the Sheriff's Office has a history of utilizing roster positions to fill in as needed. Mr. Frobig said the roster positions help reduce overtime and associated costs. He said a nurse from Fargo Cass Public Health is not able to come to Cass County employment full time, however, is interested in serving on an as needed basis. He said the suggestion is to pay the roster nursing positions with a fixed wage adjusted annually at the current step one for the full-time pay scale for the appropriate credential level of licensed practical nurse or registered nurse.

MOTION, passed

Mrs. Scherling moved and Mr. Kapitan seconded to authorize two Roster Nursing positions for the Sheriff's Office, in a non-benefiting earning capacity, with a fixed wage adjusted annually at the current step one for the full-time pay

scale for the appropriate credential level of a Licensed Practical Nurse or Registered Nurse. On roll call vote, the motion carried unanimously.

10. COMMISSION POLICY MANUAL, Rick Steen appointed to the Cass County Flood Sales Tax Committee

County Administrator, Robert Wilson was present and said due to a recent resignation there is a vacancy on the Maple River Water Resource District. He said the previous incumbent represented the County Water Resource District Boards on the Cass County Flood Sales Tax Committee and the Commission shall appoint a current member of the Southeast Cass, Rush River, Northern Cass, or Maple River Water Resource District Boards to the Flood Sales Tax Committee.

Mrs. Scherling suggested Rick Steen, Southeast Cass Water Resource District Manager, be appointed to the Flood Sales Tax Committee.

MOTION, passed

Mrs. Scherling moved and Mr. Kapitan seconded to appoint Rick Steen from the Southeast Cass Water Resource District to the Cass County Flood Sales Tax Committee. On roll call vote, the motion carried unanimously.

11. VOUCHERS, Approved

MOTION, passed

Mrs. Scherling moved and Mr. Breitling seconded to approve Voucher No. 345178 through Voucher No. 345421 for a total of \$1,176,932.34. On roll call vote, the motion carried unanimously.

12. MEETING UPDATES, Committee reports

Commissioners and staff reported on meetings they have attended or will be attending in the upcoming weeks.

13. CORRESPONDENCE, Received and filed

- Letter from Nancy Seefeldt, Chair of the North Dakota Recorders Information Network (NDRIN), regarding action taken by NDRIN Board to refund \$150,000 to County members. Cass County received \$18,320.00 in print revenue to be deposited into the General Fund and \$28,923.90 in the document counts to be deposited in the Document Preservation Fund.
- Letter from State of North Dakota Public Service Commission Notice of Opportunity Hearing for Harmony Solar ND, LLD Project. Comments and requests for hearings must be received by October 11, 2024.

MOTION, passed


Mrs. Scherling moved and Mr. Breitling seconded to receive and file correspondence outlined by the secretary as follows: Motion carried.

14. ADJOURNMENT

MOTION, passed

On motion by Mr. Kapitan, seconded by Mrs. Scherling and all in favor, the meeting was adjourned at 4:13 PM.

ATTEST:



Brandy Madrigga, County Finance Director
Cass County, North Dakota

APPROVED:



Chad M. Peterson, Chairman
Cass County Board of Commissioners

RESOLUTION RECORD

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, the County Finance Director, Brandy Madrigga, has audited and the departments have approved the following claims against the County of Cass, and have certified that such claims are properly payable by the said County, and that the said County Finance Director has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Cass;

NOW, THEREFORE, be it resolved by the County Commissioners of the County of Cass, North Dakota, that the following bills and claims be and thereby are, ordered but paid on check numbers 345178-345421 for a total of \$1,176,932.34.

BE IT FURTHER RESOLVED, that the County Finance Director be, and hereby is authorized and directed to draw checks and electronic payments for the above claims from the respective funds as herein indicated, and that the County Finance Director be, and she hereby is, authorized to execute and deliver such checks and electronic payments.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on the 3 day of September, 2024 by Commissioner Scherling, who moved its adoption, was seconded by Commissioner Breitling, and adopted by the following vote:

Ayes: 5
Nays: 0

WHEREUPON, the resolution was duly declared adopted.

Approved:



County Finance Director

PAYMENT REGISTER
345178-345421

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
101-1503-4014701-	Administrator	8/15/2024	345348	BDT MECHANICAL LLC	2,623.00	REPAIR EXITING GENERATOR VENT CAP
101-1503-4014701-	Administrator	8/19/2024	345344	ACCURATE CONTROLS	611.52	COURTHOUSE CAMERA PARTS
101-1503-4014701-	Administrator	8/20/2024	345376	GRAINGER, W.W.	449.80	FLUORESCENT,32 W,T8 BULB
101-1503-4016202-	Administrator	8/20/2024	345214	XCEL ENERGY	18,032.22	ELEC CHRGS 7/16-8/14/2024
101-1504-4014701-	Administrator	8/21/2024	345403	NOVA FIRE PROTECTION, LLC.	2,880.00	INSTITUTIONAL SIFE WALL HEADS
101-1504-4014701-	Administrator	8/23/2024	345412	RO CAKEBREAD LLC	2,000.00	VFD WITH CONDUIT
101-1504-4016202-	Administrator	8/20/2024	345213	XCEL ENERGY	6,970.92	ELEC CHRGS 7/17-8/15/2024
101-1505-4014701-	Administrator	8/23/2024	345393	MEI TOTAL ELEVATOR SOLUTIONS	149,250.00	ANNEX BUDGET WORKS FOR ELEVATORS
101-1505-4014701-	Administrator	8/23/2024	345396	MORRIS PAINTING & DECORATING INC	375.00	PAINT 3RD FLOOR VISITING ROOM
101-1001-4015401-	Commission	8/15/2024	345359	COLUMN SOFTWARE PBC	640.68	AUG 5 MEETING MINUTES
101-1001-4015401-	Commission	8/15/2024	345359	COLUMN SOFTWARE PBC	883.45	NOTICE HEARING ON COUNTY BUDGET
101-1001-4015401-	Commission	8/15/2024	345359	COLUMN SOFTWARE PBC	1,619.56	JUL 24 MEETING MINUTES
101-1001-4015401-	Commission	8/16/2024	345359	COLUMN SOFTWARE PBC	31.92	NOTICE OF PUBLIC HEARING - KINDRED SCHOOLS
101-1001-4015811-	Commission	8/23/2024	345221	PETERSON, CHAD	2,489.62	TRVL 2/8-2/14/2024 NACO LEG
101-1001-4015813-	Commission	8/16/2024	345384	KAPITAN, JIM	38.19	MILEAGE 8/15 SENATE AG COM
101-1001-4015813-	Commission	8/16/2024	345384	KAPITAN, JIM	-9.24	8/16/2024 8/16/2024
101-1002-4013324-	Commission	8/14/2024	345391	MARQUART, ANDREW S	333.00	SERVICES 8/5-8/6/2024
101-1002-4013324-	Commission	8/14/2024	345391	MARQUART, ANDREW S	333.00	SERVICES 8/5-8/6/2024
101-1002-4013324-	Commission	8/21/2024	345391	MARQUART, ANDREW S	198.00	SERVICES 8/11-8/12/2024
101-1002-4013324-	Commission	8/21/2024	345391	MARQUART, ANDREW S	243.00	SERVICES 8/14-8/16/2024
101-1002-4015202-	Commission	8/14/2024	345392	MARSH & MCLENNAN AGENCY LLC	6,992.00	CL INLAND MARINE RENEWAL 8/1/24-8/1/25 #IM44236
101-1002-4015202-	Commission	8/14/2024	345392	MARSH & MCLENNAN AGENCY LLC	71,981.00	CL AUTO RENEWAL 8/1/24-8/1/25 #BA43238
101-1002-4015202-	Commission	8/14/2024	345392	MARSH & MCLENNAN AGENCY LLC	243,528.00	CL GENERAL LIAB RENEWAL 8/1/24-8/1/25 #GL98738
101-1002-4015202-	Commission	8/23/2024	345392	MARSH & MCLENNAN AGENCY LLC	225.00	ND INSURANCE RESERVE - BA43238 8/1/24-8/1/25
233-1007-4016202-	Commission	8/19/2024	345194	CASS COUNTY ELECTRIC CO-OP	879.60	ELEC CHRGS 06/30-07/31/24
101-3201-4016113-	Coroner	8/14/2024	345400	NMS LABS	279.00	DRUG TEST/BLOOD WORK
211-4001-4013301-CB2604.01	County Road & Bridge	8/23/2024	345349	BRAUN INTERTEC CORPORATION	41,342.50	HIGHWAY 31 BRIDGE REPLACEMENT
211-4001-4014102-	County Road & Bridge	8/12/2024	345185	XCEL ENERGY	642.96	1201 W MAIN AVE
211-4001-4014102-	County Road & Bridge	8/22/2024	345225	CASS COUNTY ELECTRIC CO-OP	9.80	UNIVERSITY DR/76TH AVE STREET LIGHT
211-4001-4014102-	County Road & Bridge	8/26/2024	345225	CASS COUNTY ELECTRIC CO-OP	12.00	45TH ST/76TH AVE STREET LIGHT
211-4001-4014102-	County Road & Bridge	8/26/2024	345225	CASS COUNTY ELECTRIC CO-OP	15.39	CO 17 & 52ND AVE S STREET LIGHT FEEDPOINT
211-4001-4014102-	County Road & Bridge	8/26/2024	345225	CASS COUNTY ELECTRIC CO-OP	28.50	SALT STORAGE BUILDING-ELECTRIC
211-4001-4014102-	County Road & Bridge	8/26/2024	345225	CASS COUNTY ELECTRIC CO-OP	30.49	HWY 16/17 DOT INTERSECTION
211-4001-4014102-	County Road & Bridge	8/26/2024	345225	CASS COUNTY ELECTRIC CO-OP	36.84	GARDNER GRAVEL SITE
211-4001-4014102-	County Road & Bridge	8/26/2024	345225	CASS COUNTY ELECTRIC CO-OP	38.75	CASS 81/26 SECURITY LIGHT
211-4001-4014102-	County Road & Bridge	8/26/2024	345225	CASS COUNTY ELECTRIC CO-OP	38.75	CASS 20/17 SECURITY LIGHT
211-4001-4014102-	County Road & Bridge	8/26/2024	345225	CASS COUNTY ELECTRIC CO-OP	72.38	CO 17 & IRONWOOD STREET LIGHT FEED POINT
211-4001-4014102-	County Road & Bridge	8/26/2024	345225	CASS COUNTY ELECTRIC CO-OP	75.72	CO 17 & LIBERTY LNE STREET LIGHT FEED POINT
211-4001-4014102-	County Road & Bridge	8/26/2024	345225	CASS COUNTY ELECTRIC CO-OP	100.18	DURBIN GRAVEL SITE
211-4001-4014102-	County Road & Bridge	8/26/2024	345225	CASS COUNTY ELECTRIC CO-OP	181.33	310 HWY 81 N
211-4001-4014102-	County Road & Bridge	8/26/2024	345225	CASS COUNTY ELECTRIC CO-OP	1,818.25	1201 MAIN AVE W-ELECTRIC
211-4001-4014102-	County Road & Bridge	8/26/2024	345229	OTTER TAIL POWER COMPANY	34.00	85 1ST AVE-DAVENPORT

PAYMENT REGISTER
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ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
211-4001-4014102-	County Road & Bridge	8/26/2024	345229	OTTER TAIL POWER COMPANY	67.17	93 1ST AVE-DAVENPORT
211-4001-4014103-	County Road & Bridge	8/14/2024	345185	XCEL ENERGY	44.01	GAS
211-4001-4014403-	County Road & Bridge	8/16/2024	345410	RDO EQUIPMENT CO.-FARGO	13,400.00	MOTOR GRADER
211-4001-4014550-CB1701.01	County Road & Bridge	8/26/2024	345398	ND DEPT. OF TRANSPORTATION	53,373.35	STRUCTURE REPLACEMENT=EST 2
211-4001-4014550-TB2102.01	County Road & Bridge	7/24/2024	345406	OLDCASTLE INFRASTRUCTURE, INC	105,971.22	CULVERT
211-4001-4014550-TB2405.01	County Road & Bridge	8/23/2024	345366	EARTHWORK SERVICES	844.27	PEA ROCK
211-4001-4014550-TB2406.01	County Road & Bridge	8/26/2024	345411	RINKER MATERIALS	56,654.00	CULVERTS
211-4001-4014575-CH2403.01	County Road & Bridge	8/26/2024	345363	DAKOTA UNDERGROUND COMPANY	57,779.86	EST NO 7
211-4001-4014601-	County Road & Bridge	8/16/2024	345343	ABM EQUIPMENT, LLC.	4,401.34	CRANE REPAIR
211-4001-4014601-	County Road & Bridge	8/16/2024	345401	NORTHWEST TIRE INC	39.89	FLAT REPAIR
211-4001-4014601-	County Road & Bridge	8/16/2024	345401	NORTHWEST TIRE INC	39.89	FLAT REPAIR
211-4001-4014601-	County Road & Bridge	8/23/2024	345401	NORTHWEST TIRE INC	19.41	FLAT TIRE
211-4001-4014601-	County Road & Bridge	8/23/2024	345401	NORTHWEST TIRE INC	369.18	NEW TIRE
211-4001-4014601-	County Road & Bridge	8/26/2024	345381	INTERSTATE POWER SYSTEMS	1,273.44	REPAIR TCM
211-4001-4014701-	County Road & Bridge	8/23/2024	345389	LSI DAKOTAS	210.00	LOCATING SERVICES
211-4001-4014701-	County Road & Bridge	8/26/2024	345345	ADVANCED BUSINESS METHODS	-28.48	8/26/2024 CM4525
211-4001-4016101-	County Road & Bridge	8/23/2024	345352	BUSINESS ESSENTIALS	90.48	OFFICE SUPPLIES
211-4001-4016130-	County Road & Bridge	8/16/2024	345361	DAKOTA FLUID POWER, INC.	3.63	SHOP SUPPLIES
211-4001-4016130-	County Road & Bridge	8/16/2024	345372	FARGO TRAILER CENTER	195.17	SHOP SUPPLIES
211-4001-4016130-	County Road & Bridge	8/16/2024	345415	SWANSTON EQUIPMENT CO.	24.10	KEY
211-4001-4016130-	County Road & Bridge	8/26/2024	345394	MENARDS	74.99	SHOP SUPPLIES
211-4001-4016130-	County Road & Bridge	8/26/2024	345394	MENARDS	94.88	SHOP SUPPLIES
211-4001-4016134-	County Road & Bridge	8/23/2024	345390	MARK SAND & GRAVEL DAKOTA CO	14,748.00	GRAVEL
211-4001-4016301-	County Road & Bridge	8/26/2024	345410	RDO EQUIPMENT CO.-FARGO	630.83	CERTIFIED DEF
211-4001-4016302-	County Road & Bridge	8/26/2024	345346	ALLSTATE PETERBILT OF FARGO	489.88	FILTERS
211-4001-4016302-	County Road & Bridge	8/26/2024	345353	BUTLER MACHINERY	205.03	FILTERS
211-4001-4016302-	County Road & Bridge	8/26/2024	345399	NELSON INTERNATIONAL	109.30	AIR SPRING WITH ATTACHMENT
248-4006-4015310-	County Road & Bridge	8/19/2024	345211	VERIZON WIRELESS	496.33	WIRELESS SERV 07/15-08/14
101-3701-4015702-	Emergency Management	8/22/2024	345223	VALLEY TRIAD /SALT COUNCIL	40.00	VENDOR BOOTH FEE
101-3701-4016301-	Emergency Management	8/26/2024	345252	WEX BANK	79.68	GAS, SERVICES; 7/24-8/23
101-4501-4011025-	Extension	8/20/2024	345378	HOFFMANN, KELCEY	4,625.00	Kelcey's Hours for 2024 Fair Help
101-4501-4015801-	Extension	8/23/2024	345333	BERNTSON, APRIL	1,117.95	April's registration and flight expenses for her October conference.
101-4501-4017401-	Extension	8/19/2024	345388	LIBERTY BUSINESS SYSTEMS, INC.	7,364.00	Vendor invoice
101-4502-4015801-	Extension	8/22/2024	345217	ERICKSON, JEANNE	111.66	Jeanne's miles and meals from 7/9 to 8/21
101-2101-4015305-	Finance	8/14/2024	345380	INFORMATION TECHNOLOGY DEPT.	63.90	WAN ACCESS
101-2101-4016501-	Finance	8/19/2024	345383	JACK HENRY & ASSOCIATES INC.	250.00	REMIT WEB JUL24
101-2103-4015305-	Finance	8/14/2024	345380	INFORMATION TECHNOLOGY DEPT.	14.20	WAN ACCESS
224-2107-4015305-	Finance	8/7/2024	345181	INTER-COMMUNITY TELEPHONE CO.	150.00	CENTRAL OFFICE TRUNKING-E911
238-2112-4013313-	Finance	8/15/2024	345404	ODNEY ADVERTISING	300.00	WEB HOSTING 3RD QTR 2024
238-2112-4013314-	Finance	8/15/2024	345367	EIDE BAILLY, LLP.	123.92	M.STEINER MEAL, LETTERHEAD AND ENVELOPES
238-2112-4013319-	Finance	8/15/2024	345362	DAKOTA PRINTING & EMBROIDY LLC	2,760.00	DRAWSTRING POUCH, MAG CLIP
238-2112-4013319-	Finance	8/23/2024	345386	KUBAT, VICKI	590.32	NDRIN MEETING 8/13/2024

PAYMENT REGISTER
345178-345421

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
238-2112-4016101-	Finance	8/15/2024	345367	EIDE BAILLY, LLP.	169.14	M.STEINER MEAL, LETTERHEAD AND ENVELOPES
420-2105-4017304-	Finance	8/15/2024	345356	CITY OF CASSELTON	25,799.27	DIVERSION SLOPE REPAIR
420-2105-4017304-	Finance	8/21/2024	345368	ELM RIVER JOINT WATER RESOURCE DIST	3,927.52	ELM RIVER DAM NO. 3
420-2105-4017304-	Finance	8/21/2024	345368	ELM RIVER JOINT WATER RESOURCE DIST	18,047.10	ELM RIVER DAMS 1 AND 2
420-2105-4017304-	Finance	8/22/2024	345358	CITY OF MAPLETON	61,957.50	2ND ST FLOOD CONTROL LIFT STATION REPLACEMENT
504-2108-4016302-	Finance	2/13/2024	345216	CORWIN CHRYSLER DODGE	817.21	REPLACED REAR LATCH
504-2108-4016302-	Finance	8/23/2024	345360	CORWIN CHRYSLER DODGE	68.52	OIL CHG
504-2108-4016302-	Finance	8/23/2024	345360	CORWIN CHRYSLER DODGE	889.29	REPLACE BATTERIES, BULB-PARK AND TURN
504-2108-4016302-	Finance	8/26/2024	345374	GATEWAY CHEVROLET	92.98	OIL CHG
504-2108-4017406-	Finance	8/20/2024	345203	PUKLICH CHEVROLET	55,257.73	CHEVROLETE TAHOE
202-5010-4016102-	Human Service Zone	8/20/2024	345371	FARGO POSTMASTER	300.00	Replenish BRM postage
202-5031-4013701-	Human Service Zone	8/22/2024	345220	JABLONSKY, TONI	18.25	Travel 7/1-7/31
202-5031-4013701-	Human Service Zone	8/24/2024	345341	VELEZ, DARLA	6.58	Travel 7/16-8/15
202-5031-4013709-	Human Service Zone	8/19/2024	345195	DAYBREAK PROPERTY MGMT	1,790.00	Security deposit
202-5031-4013728-	Human Service Zone	8/21/2024	345407	OMNI GROUP INTERNATIONAL	100.00	Interpreter services-Jul
202-5031-4013751-	Human Service Zone	8/23/2024	345357	CITY OF FARGO	42.00	31 day bus pass
202-5031-4015805-	Human Service Zone	8/15/2024	345180	FLATEN, JASMINE	247.23	Travel 7/3-7/29
202-5031-4015805-	Human Service Zone	8/19/2024	345198	RAJANIEMI, RENATA	1,017.73	Travel 8/2-8/11
202-5031-4015805-	Human Service Zone	8/22/2024	345220	JABLONSKY, TONI	113.23	Travel 6/6-6/27
202-5031-4015805-	Human Service Zone	8/22/2024	345220	JABLONSKY, TONI	137.35	Travel 7/1-7/31
202-5031-4015805-	Human Service Zone	8/27/2024	345335	HILDEBRANDT, EMMA	129.98	Travel 8/9-8/23
202-5031-4015805-	Human Service Zone	8/27/2024	345341	VELEZ, DARLA	251.25	Travel 7/16-8/15
202-5034-4015805-	Human Service Zone	8/22/2024	345379	HOLMES, DAIJAH	27.47	Travel 7/26-7/31
202-5034-4015805-	Human Service Zone	8/27/2024	345340	SVENDSGAARD, ALEXIS	227.13	Travel 7/19-8/22
101-1801-4015305-	Information Technology	8/14/2024	345380	INFORMATION TECHNOLOGY DEPT.	76.00	WAN ACCESS
101-1801-4015306-	Information Technology	8/14/2024	345380	INFORMATION TECHNOLOGY DEPT.	2,400.00	WAN ACCESS
101-1801-4016501-	Information Technology	8/19/2024	345342	A & B BUSINESS SOLUTIONS, INC.	246.00	CONTRACT FEE AUG24
101-1804-4013309-	Information Technology	8/19/2024	345419	UKG INC	9,011.60	ULTIPRO INCREMENTAL SUBSCRIPTION
101-1804-4013309-	Information Technology	8/21/2024	345420	UKG KRONOS SYSTEMS LLC	1,000.00	UPDATE EXISTING INTERFACE
101-1804-4013309-	Information Technology	8/21/2024	345420	UKG KRONOS SYSTEMS LLC	1,000.00	UPDATE EXISTING INTERFACE
101-1804-4015305-	Information Technology	8/14/2024	345380	INFORMATION TECHNOLOGY DEPT.	12.10	WAN ACCESS
101-0000-1430000-	Non-Departmental	8/22/2024	345204	AMERICAN MAIL HOUSE, INC.	5,537.67	POSTAGE 7/22-8/19/2024
101-0000-2026000-	Non-Departmental	4/16/2024	345184	VERNON D OR DIANE L LEE	1,267.97	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/27/2024	345232	AUSTIN T OR ANNIKA AVERY	32.95	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/27/2024	345233	BARRY OR MELBA WENTHIN	1,614.25	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/27/2024	345235	CHAD D OR DARCY A U SMITH	196.97	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/27/2024	345236	DANIEL A OR JEANNE E SCHMIDT	2,535.93	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/27/2024	345237	DELORES F PFAU	433.05	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/27/2024	345239	HADI ZUGAIR ALMAYAH	2,330.53	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/27/2024	345240	JAMES DOKKEN	3,824.85	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/27/2024	345241	JEAN MAROHL	920.54	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/27/2024	345242	JENNIFER OR JONATHAN LOVEJOY	627.91	OVERPAYMENT

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ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
101-0000-2026000-	Non-Departmental	8/27/2024	345243	KEVIN D OR JANICE A MUELLER	1,267.96	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/27/2024	345244	LAWRENCE DAVID KOILOR OR GRACE FIANCIAH	1,901.94	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/27/2024	345245	MARGARET MCINTOSH	4,147.06	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/27/2024	345246	MARY ELLEN MELANDER	2,325.60	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/27/2024	345247	MARY OR MICHAEL SHULSTAD	1,267.97	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/27/2024	345248	MICHAEL D GRAFF	2,535.93	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/27/2024	345249	NICHOLAS R NORBERG	450.50	OVERPAYMENT
101-0000-2026000-	Non-Departmental	8/28/2024	345334	DANNY POST	1,499.37	OVERPAYMENT
658-0000-4010100-	Non-Departmental	8/21/2024	345201	CASS HUMAN SERVICE ZONE FOR YAJARA L GARCIA	100.00	CHILD SUPPORT
658-0000-4010100-	Non-Departmental	8/27/2024	345337	KELLY SARTIN	843.00	CHILD SUPPORT
659-0000-4010100-	Non-Departmental	8/16/2024	345179	DISTRICT COURT	5,073.22	REFUND DAKOTA SEEDING & EROSION CONTROL CORPORATION
659-0000-4010100-	Non-Departmental	8/19/2024	345186	ALEXANDER S GRUVER	31.60	REFUND MERIDIAN PROPERTY MANAGEMENT
659-0000-4010100-	Non-Departmental	8/19/2024	345187	FRONT RANGE LEGAL PROCESS SERVICES INC	31.60	REFUND J.WAHL
659-0000-4010100-	Non-Departmental	8/19/2024	345188	HEBA ISMAIL	11.50	REFUND D.OMANE
659-0000-4010100-	Non-Departmental	8/19/2024	345189	LEANN JOY GODBOUT	31.60	REFUND T.NEDBERG
659-0000-4010100-	Non-Departmental	8/19/2024	345190	MARTIN OLIVERA	38.30	REFUND RODENBURG LAW FIRM
659-0000-4010100-	Non-Departmental	8/19/2024	345192	MOISES MARTIENZ AGUILAR	38.30	REFUND J.VALAQUEZ
659-0000-4010100-	Non-Departmental	8/20/2024	345193	BEVERLY J BARSTAD	14.85	REFUND R.CARRILLO
659-0000-4010100-	Non-Departmental	8/20/2024	345196	HEBA IBRAHIM ALI ISMAIL	24.90	REFUND D.OMANE
659-0000-4010100-	Non-Departmental	8/20/2024	345199	SARAH HOPE BACHMEIER	24.90	REFUND J.RODRIGUEZ
659-0000-4010100-	Non-Departmental	8/20/2024	345200	SKYLOR KELLY MORGAN	31.60	REFUND C.VANVOORHIS
659-0000-4010100-	Non-Departmental	8/22/2024	345208	FRONT RANGE LEGAL PROCESS SERVICES INC	14.90	REFUND J.HAGER
659-0000-4010100-	Non-Departmental	8/22/2024	345209	FRONT RANGE LEGAL PROCESS SERVICES INC	18.20	REFUND A MONTGOMERY
659-0000-4010100-	Non-Departmental	8/22/2024	345210	TAYLOR MARIE STANLEY	45.00	REFUND K.ALEXANDER
659-0000-4010100-	Non-Departmental	8/22/2024	345212	VICTORIA JEAN VETTER	9.75	REFUND KEN FRATES
659-0000-4010100-	Non-Departmental	8/23/2024	345215	CATHY KAY KREJCI	38.30	REFUND D.FOLEY
659-0000-4010100-	Non-Departmental	8/23/2024	345218	GREG J GESTON	38.30	REFUND A.FRANKS
659-0000-4010100-	Non-Departmental	8/23/2024	345219	HUI LU	38.30	REFUND C.JOHNSON
659-0000-4010100-	Non-Departmental	8/23/2024	345222	RIVIERA HEIGHTS	34.95	REFUND K.MILLER
659-0000-4010100-	Non-Departmental	8/26/2024	345224	ACCOUNT INFORMATION MANAGEMENT, CORP.	31.60	REFUND G.SUMBWA
659-0000-4010100-	Non-Departmental	8/26/2024	345226	HEBA IBRAHIM ALI ISMAIL	34.95	REFUND D.OMANE
659-0000-4010100-	Non-Departmental	8/26/2024	345227	JAMIE L OIEN	38.30	REFUND C.HOLMES
659-0000-4010100-	Non-Departmental	8/26/2024	345228	MICHELLE HAARSAGER	31.60	REFUND E.VALLEJO
659-0000-4010100-	Non-Departmental	8/26/2024	345230	VELDE MOORE, LTD	38.30	REFUND R.FOOTITT, II
659-0000-4010100-	Non-Departmental	8/27/2024	345231	ALDINE INDEPENDENT SCHOOL DISTRICT	34.95	REFUND CHOICE FINANCIAL GROUP
659-0000-4010100-	Non-Departmental	8/27/2024	345238	FRONT RANGE LEGAL PROCESS SERVICES INC	31.60	REFUND N.WAHL
659-0000-4010100-	Non-Departmental	8/27/2024	345250	SAMUEL EMMANUEL TODD	31.60	REFUND M.ZUO
659-0000-4010100-	Non-Departmental	8/27/2024	345251	TALLIS L WATSON	31.60	REFUND S.KOPP
659-0000-4010100-	Non-Departmental	8/27/2024	345336	JOSEPH T DAY	44.00	REPLACE CK 327893
659-0000-4010100-	Non-Departmental	8/28/2024	345338	KELSEY ROSE HOLM	38.30	REFUND D ROSEMORE
659-0000-4010100-	Non-Departmental	8/28/2024	345339	RICHARD LEBUS	38.30	REFUND R.STORBAKKEN
101-2301-4014301-	Recorder	8/15/2024	345417	TOSHIBA BUSINESS SOLUTIONS USA	8.38	CPC BILLING 7/1-7/31/24

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101-2301-4016101-	Recorder	8/16/2024	345369	ENGRAPHIX	31.74	SELF INKING STAMP
101-3502-4013502-	Sheriff	8/8/2024	345370	ESSENTIA HEALTH	676.00	LE CARDIAC STRESS TESTS
101-3502-4014301-	Sheriff	8/26/2024	345345	ADVANCED BUSINESS METHODS	60.10	PLOTTER CHARGES
101-3502-4014601-	Sheriff	8/26/2024	345397	MOTOROLA SOLUTIONS, INC.	141.20	PORT RADIO BATTERY
101-3502-4015701-	Sheriff	8/23/2024	345408	PHILLIPS, JUSTIN	29.50	USPIS OP; 7/24/24; DICKINSON ND
101-3502-4015701-	Sheriff	8/23/2024	345408	PHILLIPS, JUSTIN	76.70	USPIS OP; 8/12-8/13; BISMARCK ND
101-3502-4015701-	Sheriff	8/23/2024	345408	PHILLIPS, JUSTIN	89.70	USPIS OP; 8/15-8/16; LAS VEGAS NV
101-3502-4015702-	Sheriff	8/26/2024	345402	NORTHWESTERN UNIVERSITY CENTER FOR PUBLIC SAFETY	500.00	SUPERVISE LE PERSONNEL; STADING
101-3502-4016103-	Sheriff	8/23/2024	345354	CASSELTON VETERINARY SERVICE, INC.	280.13	GRIGGS VACCINATION
101-3502-4016105-	Sheriff	8/21/2024	345345	ADVANCED BUSINESS METHODS	285.13	BANNER VINYL
101-3502-4016105-	Sheriff	8/21/2024	345382	J & M PRINTING INC	123.41	NDPOA STAR BOOTH VENDER CARDS
101-3502-4016105-	Sheriff	8/21/2024	345382	J & M PRINTING INC	194.57	NDPOA CONF AGENDA BOOKLET
101-3502-4016113-	Sheriff	8/26/2024	345350	BRENNAN'S GARAGE LLC	150.00	IMPOUND TOW; DODGE CARAVAN
101-3502-4016301-	Sheriff	8/26/2024	345252	WEX BANK	18,824.54	GAS, SERVICES; 7/24-8/23
101-3502-4016302-	Sheriff	8/21/2024	345364	DAKOTALAND AUTOGLASS, INC-SF	139.98	SINDSHIELD CHIP REPAIRS; SQ 130
101-3502-4016302-	Sheriff	8/26/2024	345252	WEX BANK	121.64	GAS, SERVICES; 7/24-8/23
101-3502-4016302-	Sheriff	8/26/2024	345375	GORDY'S SERVICE CENTER	200.00	FLEET CARWASH; JULY
101-3502-4016302-	Sheriff	8/26/2024	345421	VALVOLINE INSTANT OIL CHANGE	77.69	OIL CHANGE; SQ 79
101-3502-4016303-	Sheriff	8/23/2024	345374	GATEWAY CHEVROLET	2,635.29	VEHICLE REPAIR; SQ 75
101-3502-4017404-	Sheriff	8/13/2024	345418	TYR TACTICAL	10,300.00	BALLISTIC SHIELDS
101-3510-4013502-	Sheriff	8/21/2024	345351	BURLEIGH-MORTON DETENTION CENTER	100.85	MEDICAL - JULY, 2024
101-3510-4013753-	Sheriff	8/12/2024	345178	DEVRIES, MICHAEL	676.75	676.75; GA TRANSPOT REIMBURSE
101-3510-4013753-	Sheriff	8/13/2024	345182	MARK LYKKEN	151.80	TRANSPORT; 8/2-8/4; GEORGIA
101-3510-4013756-	Sheriff	8/21/2024	345206	CASS COUNTY JAIL	966.00	JAIL/DORM WRK PAY 8/20/2024
101-3510-4013759-	Sheriff	8/21/2024	345347	BARNES COUNTY CORRECTIONAL CENTER	11,500.00	HOUSING - JULY, 2024
101-3510-4014601-	Sheriff	8/16/2024	345377	HOBART SALES AND SERVICE	265.25	WORK OF VULCAN BRAISING PAN
101-3510-4014601-	Sheriff	8/16/2024	345377	HOBART SALES AND SERVICE	746.26	WORK ON DW DISHWASHER
101-3510-4014601-	Sheriff	8/16/2024	345377	HOBART SALES AND SERVICE	1,350.66	WORK ON DW DISHWASHER
101-3510-4014601-	Sheriff	8/16/2024	345377	HOBART SALES AND SERVICE	2,363.50	WORK ON VICTORY WARMER
221-3508-4016112-CCDTF	Sheriff	8/19/2024	345365	DOCU SHRED INC	51.14	SHREDDING SERVICE
221-3508-4018101-CCDTF	Sheriff	8/21/2024	345373	ELLA FRANKLIN	200.00	OFFICE CLEANING; 08/18/24
226-3501-4018103-CSVICT	Sheriff	8/14/2024	345183	TERRANCE ELLINGSON	500.00	VICTIM REPARATION
247-3509-4013309-	Sheriff	8/21/2024	345395	MID-STATES WIRELESS, INC.	405.00	ALICE SITE GENERATOR OVERCRANK ALARM
247-3509-4016202-	Sheriff	8/19/2024	345194	CASS COUNTY ELECTRIC CO-OP	937.00	ELEC CHRGS 6/30-7/31/2024
247-3509-4016202-	Sheriff	8/19/2024	345197	OTTER TAIL POWER COMPANY	106.69	ELEC CHRGS 7/15-8/8/24
212-3514-4013309-23BACKBLUE	Sheriff Grant	8/19/2024	345414	SOURCINGPRO	750.00	RECRUITMENT MARKETING; 9/18-10/17
101-3101-4013320-	States Attorney	8/12/2024	345385	KELLY SERVICES, INC.	1,020.01	Temporary Employee Wages
101-3101-4013320-	States Attorney	8/20/2024	345385	KELLY SERVICES, INC.	816.00	Temp Wages
101-3101-4015116-	States Attorney	8/12/2024	345413	SHERIFF, CLAY COUNTY	52.15	Juvenile Service Fees
101-3101-4015116-	States Attorney	8/12/2024	345413	SHERIFF, CLAY COUNTY	52.15	Juvenile Service Fees
101-3101-4015305-	States Attorney	8/20/2024	345416	THOMSON REUTERS-WEST PAYMENT CENTER	545.08	Westlaw Clear
101-3101-4015305-	States Attorney	8/20/2024	345416	THOMSON REUTERS-WEST PAYMENT CENTER	2,524.35	West Law Proflex

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101-3101-4016101-	States Attorney	7/30/2024	345405	ODP BUSINESS SOLUTIONS, LLC	392.92	Office Supplies
101-3101-4016101-	States Attorney	8/12/2024	345405	ODP BUSINESS SOLUTIONS, LLC	55.86	Office Supplies
101-2401-4015801-	Tax Equalization	8/19/2024	345191	MEIDINGER, NOLAN	112.10	REIMB 8/11-8/15/24 NDAAO
101-2401-4015801-	Tax Equalization	8/19/2024	345387	LANDA, GREG	47.20	REIMB 8/13-8/15/2024 NDAAO TRAINING
101-2401-4015801-	Tax Equalization	8/21/2024	345207	FRACASSI, PAUL	374.74	REIMB 8/11-8/15/2024 BISMARCK
101-5070-4015801-	Veterans Service	8/21/2024	345205	BAKER, ANTHONY C	217.08	MILEAGE 8/20-8/21/24
231-4003-4014102-	Weed Control	8/22/2024	345234	CASS COUNTY ELECTRIC CO-OP	206.00	ELEC CHRGS 6/30-8/09/24
231-4003-4016101-	Weed Control	8/6/2024	345409	PREMIUM WATERS, INC.	11.00	WATER SERVICE AUG24
231-4003-4016101-	Weed Control	8/13/2024	345355	CINTAS	12.26	MAT RENT
231-4003-4016105-	Weed Control	8/15/2024	345359	COLUMN SOFTWARE PBC	51.68	NOTICE FOR WEED CUTTING
				TOTAL	1,176,932.34	