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Office of the Sheriff

Jesse Jahner, Sheriff

Aug 14, 2024

Mr. Chad Peterson – Chair
Cass County Commission

Chair Peterson,

I am writing to formally request inclusion on the Agenda for the August 19, 2024 Commission meeting, for the purpose of formal recommendation and action on a Request for Proposal for inmate communication services at the Cass County Jail. We are currently still in the review and recommendation writing process, and comparing evaluations of the various services, technology, and financial proposals that have been offered. At the commission meeting, we will be offering a recommendation to the Commission as well as a summary of the rationale for that recommendation. The full proposals offered by each company are available in the commission office for independent review the individual commissioners prior to receiving our recommendation. While I am not yet able to provide a recommendation, I will advise that the action we will be requesting on August 19th and the options available to the commission will be as follows:

I will be recommending one proposal of the eight received to select as a new vendor. Depending on Commission discussion and action, the following outcomes and next steps will follow:

1. The commission accepts and votes on the recommended choice. If that is the case, all vendors will be notified, and we will proceed to contract negotiations with the chosen vendor. This outcome would also require a written notice to be prepared and then signed by the commission chair to notify the current vendor of non-renewal.
2. The commission proposes and votes to select a different vendor. If that is the case, the same next steps would apply.
3. The commission does not reach a majority vote, or otherwise does not vote for any of the submitted proposals. If this is the outcome, current contract language would lead to an automatic rollover for one calendar year with our current vendor under the existing contract and services.

Capt. Andrew Frobis
Jail Administrator

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