

**Board of County  
Commissioners**

Tony Grindberg  
Chad Peterson  
Mary Scherling  
Jim Kapitan  
Duane Breitling



PO Box 2806  
211 Ninth Street South  
Fargo, North Dakota 58108  
701-241-5609  
[www.casscountynd.gov](http://www.casscountynd.gov)

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**MEMO**

TO: Cass County Board of Commissioners  
FROM: Taylor Kaushagen, Commission Assistant  
Date: March 26, 2024  
Subject: Amend Commission Policy Manual Section 4.00 Advisory Boards

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The Commission Office received an application from Joseph Cecil to serve as the extra territorial jurisdiction representative on the Fargo Planning Commission. Currently the board has two vacant extra territorial positions and no other applications have been received.

Other current open Board positions are:

- Cass County Planning Commission (1 Fargo resident)
- City Planning and Zoning Boards of Fargo (1), Gardner, Harwood, Mapleton, North River, and West Fargo from the extra-territorial area
- Southeast Human Services Board

All of the board vacancies are advertised and can be found at:

<https://www.casscountynd.gov/services/online-services/advisory-board-application>.

**SUGGESTED MOTION:**

Move to amend Commission Policy Manual Section 4.00 Advisory Boards and appoint Joseph Cecil to serve as the extra territorial representative on the Fargo Planning Commission for a five-year term ending July 1, 2028.