

MINUTES OF SPECIAL MEETING
CASS COUNTY JOINT WATER RESOURCE DISTRICT
HUMAN RESOURCES COMMITTEE
ORIGINATING AT THE CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
DECEMBER 26, 2023

The Cass County Joint Water Resource District Human Resources Committee met on December 26, 2023, at 3:00 p.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Keith Weston and Rick Steen, Southeast Cass Water Resource District; William A. Hejl, Rush River Water Resource District; Ken Lougheed, North Cass Water Resource District; Nina Stone, Accountant; and Melissa Hinkemeyer, Administrative Assistant.

Nomination of Committee Chair

Manager Steen nominated Keith Weston to serve in the capacity of Chair of the Cass County Joint Water Resource District Human Resources Committee. Manager Hejl seconded the motion. The motion carried unanimously.

Office staffing – Accountant position

The Human Resources Committee reviewed applications received for the Accountant position. The Committee also discussed a temporary contracting option for the Accountant position. The Committee directed Water Resource District staff to continue publishing the Accountant position advertisement through January 5, 2024.

Adjournment

There being no further business to be considered by the committee, the meeting adjourned.

APPROVED:

Rodger Olson
Chairman

ATTEST:

Melissa Hinkemeyer
Secretary