

CASS COUNTY BOARD OF COMMISSIONERS  
AGENDA FOR DECEMBER 4, 2023



- 3:30 PM Meeting called to order  
Roll call of the members  
Pledge of Allegiance  
Elect new chair and vice chair  
Approve minutes of previous meeting  
Approve order of agenda

CONSENT AGENDA

- a. Establish meeting dates and rotational meetings for 2024, and adopt parliamentary procedures
- b. Approve portfolio assignments and commission service on other boards
- c. Approve county beer and liquor license renewals for 2024
- d. Approve omitted assessments
- e. Authorize purchase of office furniture for Tax Equalization Office; purchase of two chassis trucks for the Highway Department
- f. Grant final plat approval for Lehman Subdivision
- g. Authorize approval of the North Dakota Department of Transportation County Federal Aid Maintenance Certification
- h. Authorize Chair to sign resolution with the North Dakota Department of Transportation for the structure replacement, grading, and surfacing of Cass County Highway 6 in Clifton Township
- i. Authorize budget carry over for purchase of vehicle outfit in 2024 for the Sheriff's Office; budget carry over for purchase of firearms in 2024 for the Sheriff's Office
- j. Approve 2024 election precinct boundaries and polling locations
- k. Authorize quit claim deed for the tax-forfeited property redeemed by the former owner
- l. Authorize County Deeds for the five properties sold at the annual tax sale
- m. Authorize deed to the city of Fargo for property not sold at the annual tax sale
- n. Contract approval—Youthworks agreement for Attendant Care; Summit Food Service, LLC inmate food services contract for 2024

PUBLIC COMMENT

REGULAR AGENDA

- |  |                    |
|--|--------------------|
| 1. Abatement for Sierman (Fracassi)  | Information/action |
| 2. Cass Clay Community Land Trust (Trenton Gerads)                                 | Information        |
| 3. Forest Mitigation Agreement with the Metro Flood Diversion Authority (Stamness) | Information/action |
| 4. Approve vouchers (Kapitan)  | Action requested   |
| 5. Committee reports   |                    |
| 6. Correspondence  |                    |
| 7. Adjournment   |                    |

REMINDERS:

- December 4, 9:00 AM—Maple River Water Resource District meeting, Highway Department  
December 4, 1:00 PM—Cass Human Service Zone Board meeting, Commission Room  
December 11, 9:00 AM—Cass County Weed Control Board meeting, Weed Control Office  
December 12, 8:30 AM—Southeast Cass Water Resource District meeting, West Fargo Public Works  
December 14, 7:00 AM—Cass County Planning Commission meeting, West Fargo Public Works  
December 14, 9:00 AM—Cass County Joint Water Resource District meeting, West Fargo Public Works  
December 14, 10:00 AM—Red River Regional Dispatch Center meeting, Commission Room  
December 14, 3:30 PM—Metro Flood Diversion Authority Board meeting, Fargo City Commission Chambers

**NEXT REGULAR MEETING TO BE HELD MONDAY, DECEMBER 18, 2023**

**AGENDA DEADLINE IS 5:00 PM ON MONDAY, DECEMBER 11, 2023**

\*County Commission and Committee meetings will be streamed live on Cass County Government [Facebook](#), [Twitter](#) and [YouTube](#) pages

- 1) **MEETING CALLED TO ORDER BY THE CHAIRMAN**
- 2) **ROLL CALL OF THE MEMBERS BY THE SECRETARY**
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MINUTES OF PREVIOUS MEETING** (voice vote)  
Move that the minutes of the previous meeting be approved.
- 5) **ORDER OF THE AGENDA--CHAIRMAN READS THE REVISIONS, IF ANY** (voice vote)  
Move to approve the order of the agenda as printed OR as amended  
  
(For revisions, see handout provided on meeting day)
- 6) **APPROVE CONSENT AGENDA** (roll call vote)  
Move to approve the consent agenda as printed OR as amended above.