



## Highway Department

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### MEMORANDUM

TO: Cass County Commission

FROM: Jason Benson, County Engineer

A handwritten signature in black ink that reads "Jason P. Benson".

DATE: November 17, 2023

SUBJECT: Consent Agenda Item for December 4th, 2023, Cass County Commission.  
NDDOT County Federal Project Maintenance Certificate

NDDOT recently send us a request to certify that we are properly maintaining our Federal Aid Projects. In our standard NDDOT Federal Project Agreements we agree that Post Construction as the County we will:

1. If the traffic corridor intersects a state highway, the LPA must justify to NDDOT that any new access allowed will have minimal impact to the state highway. The design will meet the requirements of 23 CFR Part 625, Design Standards for Highways.
2. Maintain the signing and marking of the project according to the current edition of the Manual on Uniform Traffic Control Devices for Streets and Highways, as supplemented and amended.
3. Restrict the speed limit on the project at or below the maximum design speed. Any changes to the speed limit will be pursuant to North Dakota Century Code, Chapter 39-09.
4. Provide maintenance to the completed project at its own cost and expense.
5. Prohibit access and encroachments upon the right of way pursuant to 23 CFR Part 1.23, Rights of Way, and Part 710 Subpart D, Right of Way, Real Property Management.

At Cass County we maintain our Federal Aid Projects to these standards.

**SUGGESTED MOTION:** Authorize Chair, States Attorney, and Finance Director to sign the NDDOT County Federal Aid Maintenance Certification.

MEMO TO: Chairperson, Board of County Commissioners

FROM: Paul M. Benning, Local Government Engineer *PMB*

DATE: November 15, 2023

SUBJECT: Maintenance Certification

Enclosed is the annual Maintenance Certification for county federal aid projects for you to sign and return to my office by **December 29<sup>th</sup>, 2023**. This certification states that your county is properly maintaining the projects that had federal aid for construction.

Also, enclosed is a **sample** “Cost Participation, Construction, and Maintenance Agreement” similar to one you have signed for each federal aid construction project (See pages 3 and 4). This does **not** need to be returned as it is for your information only.

If you have any questions, please call me at 701-328-2217.

38/kl/ss

Cc: Road Foreman (letter only)

Enclosures

**MAINTENANCE CERTIFICATION  
COUNTY FEDERAL AID PROJECT**

North Dakota Department of Transportation, Local Government  
SFN 51026 (8-2017)

All federal aid highway projects have been inspected and are being maintained in a good and safe condition for general public use. Maintenance is in accordance with the North Dakota Department of Transportation "Construction and Maintenance Agreements".

Approved as to form:

States Attorney (Type or print) Kim Hegvik
Signature

County of Cass
Date 12-04-2023

County Auditor (Type or print) Brandy Madrigga
Signature

Chairman, Board of County Commissioners (Type or print) Chad Peterson
Signature

Recommended for approval:

County Engineer/Highway Supervisor (Type or print) Jason Benson
Signature