REGULAR MEETING OF CASS COUNTY BOARD OF COMMISSIONERS OCTOBER 2, 2023

1. MEETING CALLED TO ORDER

Chairman Chad M. Peterson called the meeting to order at 3:30 PM with all members present as follows: Duane Breitling, Jim Kapitan, and Chad M. Peterson were present in person; and Tony Grindberg and Mary Scherling were present via Microsoft Teams.

2. PLEDGE OF ALLEGIANCE

Taylor Kaushagen led the Pledge of Allegiance.

3. MINUTES APPROVED

MOTION, passed

Mr. Breitling moved and Mr. Kapitan seconded that the minutes of the previous meeting be approved as written. Motion carried.

4. AGENDA, Order amended

MOTION, passed

Mr. Breitling moved and Mr. Kapitan seconded to amend the order of the agenda with the addition of item f. Authorize solicitation of socks for the 2023 Golden Drive Homeless Kids Sock Drive to the consent agenda. Motion carried.

5. CONSENT AGENDA APPROVED

MOTION, passed

Mr. Kapitan moved and Mr. Grindberg seconded to approve the consent agenda as follows: Discussion: Mr. Breitling asked what the contract with the Maple River Water Resource District was for. County Engineer, Jason Benson was present and said the contract with the Maple River Water Resource District is an agreement for the County to complete work in 2024 on Drain 62 West of Casselton near the new soybean processing plant. On roll call vote, the motion carried unanimously.

- a. Authorize the purchase of work on County Highway 34 near Erie Township in the amount of \$227,129.03 with Oldcastle Infrastructure, Inc; purchase of work in Rochester Township in the amount of \$73,784.00 with Rinker Materials; purchase of work in Wheatland Township in the amount of \$276,590.00 with Rinker Materials; purchase of landscaping for the Jail with S & S Landscaping in the amount of \$65,980 from the Building Fund under the Jail Addition project.
- b. Accept the grant agreement for the Multi-Hazard Mitigation Plan update as written and authorize the Cass County Emergency Manager to sign and accept the grant agreement.
- c. Approve a raffle permit for Absaraka Parks to be held on October 28, 2023 at Absaraka Community Center in Absaraka, North Dakota; approve a raffle permit for Maple Sheyenne Lutheran Church to be held on October 14, 2023 at Maple Sheyenne Lutheran Church in Harwood, North Dakota.
- d. Retroactively approve a special event permit for the County Line Bar and Grill to serve alcoholic beverages on September 30, 2023, during the hours of 7:00 PM to 1:00 AM for NDSU Fraternity Homecoming to be held at Arthur Barn in Arthur, North Dakota.
- e. Contract approval-
- North Dakota Department of Transportation—grant award for traffic safety related to occupant protection, impaired driving, distracted driving, and speed enforcement;
- Maple River Water Resource district—agreement to complete work on Drain 62 West of Casselton for the 2024 Concrete Surfacing project;
- Courthouse ATM—agreement with Card Care Systems, Inc. for ATM services at the Courthouse.

6. PUBLIC COMMENT

Mr. Peterson asked for public comment and hearing none, moved on to the regular agenda items.

7. EMERGENCY RADIO, Motorola service agreement approved

Red River Regional Dispatch Center (RRRDC) Radio Dispatch Coordinator, Biran Zastoupil was present to discuss a proposal from Motorola for an annual service agreement for the County's emergency radio system. Mr. Zastoupil said his recommendation is for the County to sign the agreement for maintenance of the County's prime site equipment only which is in the amount of \$29,466.03. He said the larger agreement is more encompassing and would cover all equipment at tower sites. He said with both agreements, only Motorola equipment is covered.

MOTION, passed

Mr. Grindberg moved and Mrs. Scherling seconded to approve the annual service agreement with Motorola in the amount of \$29,466.03. On roll call vote, the motion carried unanimously.

8. FINANCE OFFICE, Collection and distribution of 911 fees Joint Powers Agreement

County Finance Director, Brandy Madrigga was present and said for consideration today is a Joint Powers Agreement for the collection and distribution of 911 fees by the North Dakota Association of Counties (NDACo). She said this JPA is being presented to all 53 North Dakota counties for consideration. Ms. Madrigga said currently counties receive 911 fees directly from individual telecom providers and based on the amount remitted, the county then distributes a set portion of the funds to SIRN and the State. She said the process results in checks being received from various telecom providers and does not allow the county to confirm the amounts remitted. She said 911 fees collected by Cass County are put towards funding the Cass County, City of Fargo, and City of West Fargo portions of the RRRDC Assessment Fees.

Ms. Madrigga said NDACo's proposal is to take over the collection and distribution of 911 fees. She said the proposal is at no cost to any county and will create efficiency for counties and telecommunication companies.

MOTION, passed

Mr. Kapitan moved and Mr. Breitling seconded to authorize the Joint Powers Agreement with the North Dakota Association of Counties for the collection and distribution of 911 fees. Discussion: Mr. Grindberg asked if this process was recognized during the budgeting process. Ms. Madrigga said during the budgeting process, the Commission approves a budget for 911 fees, however, this JPA was not discussed at the time. On roll call vote, the motion carried unanimously.

9. ARGUSVILLE SCHOOL PROPERTY, <u>Property to be included in the annual sale of land</u> acquired by tax deed in November

Ms. Madrigga said during the 2021 foreclosure process, Cass County was presented with a derelict school property located within the City of Argusville and upon a request from the City of Argusville Council, the Commission elected to remove the property from the 2021 annual action with the intention to demolish the building and improve the property. She said the demolition, asbestos abatement, and cleanup of the property took place from June 6 to July 5 2023 and work totaled \$442,670. She said accumulated taxes on the property total \$34,200 bringing the total cost of the property to \$476,870.

Ms. Madrigga said at the next meeting, the Commission will be asked to set the minimum sales price on all properties for the annual tax sale, including this property. She said the County Assessor, Paul Fracassi, felt a fair market value for the property is between \$28,000 and \$62,000. She said the City of Argusville recently sent a letter to the Commission expressing their interest in acquiring the property at no additional assessment costs to the property. She said the City of Argusville does have the option to attend the county auction and bid on the property. She said if the property does not sell in the auction, the county typically offers to sell the property to the City in which it resides.

MOTION, passed

Mr. Kapitan moved and Mr. Grindberg seconded to include parcel 09-0100-1183-000 and 09-0100-11882-000 located in the City of Argusville in the annual sale of land acquired by tax deed, which is scheduled for Tuesday, November 21, 2023 and assess any costs not recovered by the county from the sale as certified specials on real property owned by the prior owners. On roll call vote, the motion carried unanimously.

10. CEMETERY BOARD, County staff members appointed

County Administrator, Robert Wilson was present and said at the Commission meeting on August 21, the Board discussed forming a Cemetery Board. He said since then, a press release and several social media posts have been distributed to seek individuals interested in serving on the Board. Mr. Wilson said at this time it is his recommendation to appoint County Administrator, Robert Wilson; Buildings and Grounds Supervisor, Gene Gartner; County Coroner, Kristie Ross; Cass Human Service Zone Director; and one Commissioner to the Cemetery Committee. He said the Administration Office will work to fill the County Sexton, local funeral director, and two community representative positions.

He said a local funeral director, Coleen Lanners has expressed interest in the funeral director spot, however, she may be a good fit to take over the County Sexton role.

MOTION, passed

Mr. Kapitan moved and Mr. Breitling seconded to appoint County Administrator, Robert Wilson; Buildings and Grounds Supervisor, Gene Gartner; County Coroner, Kristie Ross; Cass Human Service Zone Director; and County Commissioner, Jim Kapitan (Coroner Portfolio) to the Cemetery Committee. On roll call vote, the motion carried unanimously.

11. NORTH DAKOTA STATE FAIR DELEGATE, Jim Kapitan appointed

Each year the North Dakota State Fair sends a letter requesting three delegates for each North Dakota County and are invited to attend the annual meeting. The County Commission is responsible to appoint one delegate. Mr. Kapitan was the delegate in 2021 and 2022 and was not able to attend the meeting either year. Mr. Peterson said it is important for the County to send representation to the meeting every few years.

MOTION, passed

Mr. Kapitan moved and Mr. Grindberg seconded to appoint Jim Kapitan to represent the Cass County Commission as a delegate for the North Dakota State Faid Association. On roll call vote, the motion carried unanimously.

12. VOUCHERS, Approved

MOTION, passed

Mr. Grindberg moved and Mr. Kapitan seconded to approve Voucher No. 338798 through Voucher No.339056 for a total of \$3,153,701.91. On roll call vote, the motion carried unanimously.

13. MEETING UPDATES, <u>Committee reports</u>

Commissioners and staff reported on meetings they have attended or will be attending in the upcoming weeks.

Mr. Wilson said at the next Commission meeting, an item will be brought forward to consider an update the purchase offer of the Robert D. Johnson building from Fargo Parks. He said a building inspection is in the works. He said the next Building Committee meeting will be held on October 16, 2023 at 1 PM. He said at the meeting Foss Architecture will give a presentation on a secure courtroom option. He said this Sunday to Tuesday, October 8 to 10 several Cass County representatives will be attending the North Dakota Association of Counties Annual Conference in Bismarck.

14. ADJOURNMENT

MOTION, passed

On motion by Mr. Kapitan, seconded by Mr. Breitling and all in favor, the meeting was adjourned at 4:08 PM.

ATTEST:

Brandy Madrigga, County Finance Director Cass County, North Dakota APPROVED:

Chad M. Peterson, Chairman Cass County Board of Commissioners

RESOLUTION RECORD

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, the County Finance Director, Brandy Madrigga, has audited and the departments have approved the following claims against the County of Cass, and have certified that such claims are properly payable by the said County, and that the said County Finance Director has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Cass;

NOW, THEREFORE, be it resolved by the County Commissioners of the County of Cass, North Dakota, that the following bills and claims be and thereby are, ordered but paid on check numbers 339057-339249 for a total of \$3,010,581.19.

BE IT FURTHER RESOLVED, that the County Finance Director be, and hereby is authorized and directed to draw checks and electronic payments for the above claims from the respective funds as herein indicated, and that the County Finance Director be, and she hereby is, authorized to execute and deliver such checks and electronic payments.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on the 2 day of <u>October</u>, 2023 by Commissioner <u>Grindberg</u>, who moved its adoption, was seconded by Commissioner <u>Kapitan</u>, and adopted by the following vote:

Ayes: <u>5</u> Nays: <u>0</u>

WHEREUPON, the resolution was duly declared adopted.

Approved:



	PAYMENT REGISTER								
	339057-339249								
ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	DESCRIPTION			
101-0000-1410000	Non-Departmental	9/20/2023		STAPLES ADVANTAGE	1,244.87	TONER			
101-0000-1430000	Non-Departmental	9/21/2023		American Mail House, Inc.	7,343.51	POSTAGE 08/21-09/19/2023			
101-0000-2026000	Non-Departmental	9/26/2023	339143	CINDY L KUNGEL	908.08	OVERPAYMENT			
101-0000-2026000	Non-Departmental	9/26/2023	339144	CODY D SPEARS	544.84	OVERPAYMENT			
101-0000-2026000	Non-Departmental	9/26/2023	339145	CONRAD STEINHAUSE	107.02	OVERPAYMENT			
101-0000-2026000	Non-Departmental	9/26/2023	339147	EDWARD B & RUBY R ZVIROVSKI	1,076.24	OVERPAYMENT			
101-0000-2026000	Non-Departmental	9/26/2023	339151	JAMIE & AMY JONES	1,307.63	OVERPAYMENT			
101-0000-2026000	Non-Departmental	9/26/2023	339152	KEITH & LINDA DAVIS	576.95	OVERPAYMENT			
101-0000-2026000	Non-Departmental	9/26/2023	339153	SCOTT HEATH	596.66	OVERPAYMENT			
101-1001-4015813-	Commission	9/20/2023	339111	KAPITAN, JIM	30.00	REIMB GSA BREAKFAST/LUNCH			
101-1002-4013301-	Commission	9/20/2023	339188	GALLAGHER BENEFITS SERVICES, INC.	5,000.00	2023 COMPENSATION STUDY			
101-1002-4013307-	Commission	9/15/2023	339160	BARKUS LAW FIRM, P.C.	3,274.66	SEP23 MENTAL HEALTH SVSC			
101-1002-4013307-	Commission	9/13/2023	339205	MARQUART, ANDREW S	153.00	SERVICES 8/28-8/29/23			
101-1002-4013307-	Commission	9/20/2023	339205	MARQUART, ANDREW S	243.00	SERVICES 9/14-9/15/23			
101-1002-4014504-	Commission	9/18/2023	339246	VALLEY GREEN & ASSOCIATES	45.00	CONTRACT MOWING			
101-1002-4014504-	Commission	9/18/2023	339246	VALLEY GREEN & ASSOCIATES	45.00	CONTRACT MOWING			
101-1002-4014504-	Commission	9/18/2023	339246	VALLEY GREEN & ASSOCIATES	135.00	CONTRACT MOWING			
101-1002-4014504-	Commission	9/18/2023	339246	VALLEY GREEN & ASSOCIATES	135.00	CONTRACT MOWING			
101-1002-4015501-	Commission	9/20/2023	339116	WILSON, ROBERT	123.73	REIMB DEPT HEAD DONUTS 8/30 9/13, LUNCH			
101-1501-4010105-	Administrator	9/1/2023	339085	STUEVE, KIMBERLEE J.	564.27	Qdoba for staff lunch			
101-1503-4014701-	Administrator	9/15/2023	339162	BERGSTROM ELECTRIC, INC.	170.00	COURTHOUSE PUBLIC ENTRY HEATER			
101-1503-4014701-	Administrator	9/21/2023	339175	COUGAR TREE CARE	675.00	COURTHOUSE TREE REMOVAL S. EMPLOYEE			
101-1503-4014701-	Administrator	9/25/2023	339189	GRAINGER, W.W.	27.64	ELEC THERMOSTAT			
101-1504-4014701-	Administrator	9/14/2023	339184	FARGO GLASS & PAINT CO.	790.86	INST TEMPERED GLASS			
101-1504-4014701-	Administrator	9/22/2023	339189	GRAINGER, W.W.	66.75	TWO WRIST BLADE HANDLES			
101-1504-4014701-	Administrator	9/18/2023	339189	GRAINGER, W.W.	150.88	CER-TECK R CARTRIDGES, HANDLES			
101-1504-4014701-	Administrator	9/14/2023	339189	GRAINGER, W.W.	246.60	METERING VALVE			
101-1504-4014701-	Administrator	9/14/2023	339189	GRAINGER, W.W.	264.84	DRAIN CLEANING MACHINE			
101-1504-4014701-	Administrator	9/19/2023	339189	GRAINGER, W.W.	285.70	TOILET SEAT			
101-1504-4014701-	Administrator	9/18/2023	339213	NARDINI FIRE EQUIPMENT CO.	832.00	RESTAURANT THREE TANK SYSTEM MAINTENANCE			
101-1505-4014701-	Administrator	9/15/2023	339162	BERGSTROM ELECTRIC, INC.	127.50	ANNEX EMPLOYEE ENTERANCE LIGHTS			
101-1505-4014701-	Administrator	9/15/2023	339162	BERGSTROM ELECTRIC, INC.	13,850.00	RPLC ANNEX GATE CARD READER			
101-1505-4014701-	Administrator	9/15/2023	339179	DAKOTA FENCE COMPANY	749.00	ANNEX FENCE REPAIR			
101-1505-4016202-	Administrator	9/25/2023	339133	XCEL ENERGY	7,202.64	ELEC CHRGS 8/16-9/17/23			
101-1801-4014603-	Information Technology	9/18/2023	339204	LSI DAKOTAS	28.50	LOCATING SERVICES			
101-1801-4014701-	Information Technology	9/25/2023	339204	LSI DAKOTAS	28.50	LOCATING SERVICES			
101-1804-4013309-	Information Technology	9/6/2023	339192	HSO ENTERPRISE SOLUTIONS, LLC	15,477.00	Managed Services			
101-2101-4016105-	Finance	9/22/2023	339222	PRECISION PRINTING OF MINNESOTA INC	330.00	ANNUAL COMP FINANCIAL REPORT 2022			

	PAYMENT REGISTER							
339057-339249								
ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK NUMBER	VENDOR NAME		DESCRIPTION		
101-2101-4016501-	Finance	9/18/2023	-	JACK HENRY & ASSOCIATES INC.		REMIT WEB AUG23		
101-2401-4015701-	Tax Equalization	9/19/2023		RAMADA BISMARCK HOTEL		GREG LANDA RM 105 9/12-9/14/23		
101-2401-4015801-	Tax Equalization	9/18/2023		COMFORT SUITES		THOMPSON, JARET ROOM 9/14/23		
101-2401-4015801-	Tax Equalization	9/18/2023		COMFORT SUITES		THOPSON, JARET ROOM 9/12-9/13/23		
101-2401-4015801-	Tax Equalization	9/21/2023		LANDA, GREG		TRVL BISMARCK 9/12-9/14/23		
101-2401-4015801-	Tax Equalization	9/21/2023		THOMPSON, JARET		TRVL BISMARCK 9/12-9/14/23		
101-2401-4016101-	Tax Equalization	9/13/2023		CASS COUNTY FINANCE		Vendor invoice		
101-3101-4011025-	States Attorney	9/22/2023		KELLY SERVICES, INC.		Week ending 9/10 Schirado		
101-3101-4011025-	States Attorney	9/22/2023		KELLY SERVICES, INC.		Week ending 9/17 - Schirado		
101-3101-4013307-	States Attorney	9/22/2023		,		Service Fees CV-20-00157		
101-3101-4013751-	States Attorney	9/22/2023		Rice County Sheriff's Office MILAH REED		WITNESS FEE		
101-3101-4013751-	States Attorney	9/22/2023		STEPHANIE SHAMBACH		WITNESS FEE		
101-3101-4015116-	States Attorney	9/22/2023		Marshall County Sheriff's Office		Juvenile Service 23-JV-00234		
101-3101-4015116-	States Attorney	9/22/2023		SHERIFF, CLAY COUNTY		Juv Serv 09-2023-JV-00229		
101-3101-4015116-	States Attorney	9/22/2023				Juv serv - 09-2023-JV-00229 Juv serv - 09-2023-JV-00351		
101-3101-4015701-	States Attorney	9/19/2023		SHERIFF, CLAY COUNTY		Check for Sept 21 Bar lunch		
101-3101-4015701-	,	9/19/2023		CASS COUNTY BAR ASSOCIATION		JJT Reimbursement Request		
	States Attorney					Reimbursement Request		
101-3101-4015801-	States Attorney	9/12/2023		OLSON, KARA SCHMITZ		1		
101-3101-4016101-	States Attorney	9/22/2023		ODP BUSINESS SOLUTIONS, LLC		DVDs		
101-3101-4016101-	States Attorney	9/22/2023	339217	ODP BUSINESS SOLUTIONS, LLC		4 - 2 hole punches		
101-3101-4016101-	States Attorney	9/22/2023	339217	ODP BUSINESS SOLUTIONS, LLC	464.32	Rubber fingers, highlighters, whiteout, paper,		
101-3101-4016401-	States Attorney	9/22/2023	339207	MATTHEW BENDER & CO., INC.	72.60	ND Crt Rule Anno 8/23 Supp		
101-3107-4014301-	States Attorney	9/26/2023	339203	LIBERTY BUSINESS SYSTEMS, INC.	172.41	REPLACE CONTRACT CHRG 7/1 - 9/30/23		
101-3107-4014301-	States Attorney	9/25/2023	339203	LIBERTY BUSINESS SYSTEMS, INC.	(215.76)	9/25/2023 40902		
101-3201-4016113-	Coroner	9/18/2023	339214	NMS LABS	266.00	DRUG TEST/BLOOD WORK		
101-3502-4014301-	Sheriff	9/25/2023	339203	LIBERTY BUSINESS SYSTEMS, INC.	(1,883.50)	9/25/2023 40907		
101-3502-4013309-	Sheriff	9/25/2023	339170	CITY OF FARGO	292.79	TYLER TECH ADDL MAINT FEES		
101-3502-4014301-	Sheriff	9/25/2023	339203	LIBERTY BUSINESS SYSTEMS, INC.	1,951.47	REPLACE CONTRACT BASE 07/01-09/30/23		
101-3502-4015701-	Sheriff	9/14/2023	339072	PHILLIPS, JUSTIN	224.00	TRVL; 9/11-9/14; BAKERSFIELD CA		
101-3502-4015701-	Sheriff	9/19/2023	339094	MCNAMARA, TRAVIS	141.60	TRVL; 9/12-14; SIOUX CITY,IA		
101-3502-4016103-	Sheriff	9/14/2023	339167	CASSELTON VETERINARY SERVICE, INC.	218.50	YRLY WELLNESS EXAM; K9 GRIGGS		
101-3502-4016108-	Sheriff	9/22/2023	339161	BEESEEN GEAR	666.50	NIKE 1/2-ZIP SHIRTS; SRD		
101-3502-4016111-	Sheriff	9/14/2023	339164	BROWNELLS, INC.	768.82	GUN PARTS		
101-3502-4016116-	Sheriff	9/19/2023	339093	KEVORKIAN, KRIS	295.00	EASTERN MONTANA CAREER FAIR		
101-3502-4016301-	Sheriff	9/25/2023	339249	WEX BANK	22,264.85	GAS, OTHER; 08/24-9/23		
101-3502-4016302-	Sheriff	9/25/2023	339210	MID-STATES WIRELESS, INC.	156.85	INSTALL SPOTLT HANDLE; SQ70		
101-3502-4016302-	Sheriff	9/22/2023	339234	SOUTHPOINT REPAIR CENTER	126.52	OIL CHG, TIRE ROT; SQ 32		
101-3502-4016302-	Sheriff	9/19/2023	339234	SOUTHPOINT REPAIR CENTER	196.54	POWER WINDOW SWITCH; SQ 04-05		
101-3502-4016302-	Sheriff	9/25/2023	339249	WEX BANK	232.30	GAS, OTHER; 08/24-9/23		

	PAYMENT REGISTER							
339057-339249								
ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	DESCRIPTION		
101-3502-4016303-	Sheriff	9/19/2023	-	EARL'S REPAIR		ROTATOR SEALS, LIGHT ASSMBY; SQ 76		
101-3502-4016303-	Sheriff	9/22/2023		SOUTHPOINT REPAIR CENTER		DR TRAIN,WS WIPER; SQ 19		
101-3510-4013302-	Sheriff	9/13/2023		FARGO CASS PUBLIC HEALTH	51,297.59	AUG23 JAIL NURSE SERVICES		
101-3510-4013502-	Sheriff	9/13/2023		SANFORD HEALTH		INMATE MEDICAL SERVICES - JUNE - AUGUST, 2023		
101-3510-4013502-	Sheriff	9/13/2023		THE MEDICINE SHOPPE	233.87	INMATE PHARMACY ITEMS - AUGUST, 2023		
101-3510-4013502-	Sheriff	9/13/2023	339242	TLK HOLDINGS	799.90	CRACKERS FOR MEDICAL		
101-3510-4013502-	Sheriff	9/13/2023		TLK HOLDINGS	800.20	CRACKERS FOR MEDICAL		
101-3510-4013502-	Sheriff	9/13/2023	-	TRADEMARK UNIFORMS	71.98	TOPS FOR TANNER COPPING - MEDICAL		
101-3510-4013502-	Sheriff	9/13/2023		TRADEMARK UNIFORMS	236.94	UNIFORMS FOR MATTHEW JOHNSON - MEDICAL		
101-3510-4013750-	Sheriff	9/13/2023		SUMMIT FOOD SERVICE, LLC	12,574.86	MEALS - 8/19/23 - 8/25/23		
101-3510-4013750-	Sheriff	9/13/2023	339238	SUMMIT FOOD SERVICE, LLC	12,688.30	MEALS - 8/26/23 - 9/1/23		
101-3510-4013750-	Sheriff	9/13/2023	339238	SUMMIT FOOD SERVICE, LLC	12,851.93	MEALS - 9/2/23 - 9/8/23		
101-3510-4013756-	Sheriff	9/20/2023	339107	CASS COUNTY JAIL	700.00	JAIL/DORM WRK PAY 9/19/23		
101-3510-4013759-	Sheriff	9/13/2023	339227	RICHLAND COUNTY JAIL	13,260.00	HOUSING - AUGUST, 2023		
101-3510-4013759-	Sheriff	9/13/2023	339237	STUTSMAN COUNTY CORRECTION CENTER	14,100.00	HOUSING - AUGUST, 2023		
101-3510-4015701-	Sheriff	9/19/2023	-	IVERSON, MATTHEW	200.10	TRVL; 9/10-14; NW SHUTTLE CONF		
101-3510-4015701-	Sheriff	9/13/2023	339223	QUALITY INN- BISMARCK	352.80	ROOMS FOR J. DODGE & C. MOODY		
101-3510-4016117-	Sheriff	9/13/2023		VICTORY SUPPLY	244.80	SIZE L ORANGE SANDALS		
101-3510-4016401-	Sheriff	9/13/2023		USA TODAY	250.00	INMATE NEWSPAPER - AUGUST, 2023		
101-3510-4017407-	Sheriff	9/13/2023		HARD TIME PRODUCTS, LLC	5,110.00	NAVY MATTRESS WITH PILLOW		
101-3701-4016301-	Emergency Management	9/25/2023	339249	WEX BANK	106.20	GAS, OTHER; 08/24-9/23		
101-3701-4016302-	Emergency Management	9/25/2023	339249	WEX BANK	14.00	GAS, OTHER; 08/24-9/23		
101-4501-4015801-	Extension	9/21/2023	339155	USSATIS, RITA	1,438.71	Expense Report		
202-5010-4015802-	Human Service Zone	9/15/2023	339082	BOLLINGER, GAIL		Travel 9/12-9/13		
202-5010-4015802-	Human Service Zone	9/20/2023	339108	DUITSMAN, SAMANTHA	106.20	Travel 9/11-9/14		
202-5010-4015805-	Human Service Zone	9/15/2023		BOLLINGER, GAIL	257.42	Travel 9/12-9/13		
202-5010-4015805-	Human Service Zone	9/20/2023		DUITSMAN, SAMANTHA	290.17	Travel 9/11-9/14		
202-5010-4016105-	Human Service Zone	9/15/2023	339233	SHORTPRINTER	16.95	Bus cards-K Sorenson		
202-5010-4016105-	Human Service Zone	9/20/2023	339233	SHORTPRINTER	21.95	Phone extension cards		
202-5020-4013728-	Human Service Zone	9/14/2023	339219	OMNI GROUP INTERNATIONAL	150.00	August services		
202-5020-4015805-	Human Service Zone	9/15/2023		PARROW, JEREMY		Travel 8/1-8/15		
202-5031-4013701-	Human Service Zone	9/13/2023	-	BOYER, SARA	48.05	Travel 8/9-8/30		
202-5031-4015802-	Human Service Zone	9/13/2023		BOYER, SARA		Travel 8/9-8/30		
202-5034-4013702-	Human Service Zone	9/21/2023		ANY LAB TEST NOW FARGO		Hair follicle test		
202-5034-4015802-	Human Service Zone	9/21/2023		PULKRABEK, ALISSA	41.30	Travel 8/1-8/31		
202-5034-4015805-	Human Service Zone	9/13/2023		OVERMOE, DESTRIE	115.94	Travel 8/15-9/12		
202-5034-4015805-	Human Service Zone	9/21/2023		PULKRABEK, ALISSA		Travel 8/1-8/31		
202-5034-4015805-	Human Service Zone	9/20/2023		SORENSON, KELSEY		Travel 8/16-9/15		
202-5036-4013701-	Human Service Zone	9/20/2023		FLATEN, JASMINE		Travel 8/7-8/31		

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ACCOUNT NUMBER	DEPARTMENT	DATE	NUMBER			DESCRIPTION	
202-5036-4015802-	Human Service Zone	9/20/2023		FLATEN, JASMINE		Travel 8/7-8/31	
202-5036-4015805-	Human Service Zone	9/12/2023		SHELBY PEARSON		Travel 8/1-8/31	
202-5036-4015805-	Human Service Zone	9/20/2023		FLATEN, JASMINE		Travel 8/7-8/31	
202-5061-4015104-	Human Service Zone	9/14/2023	339156	A SPECTRUM OF CARE		July correction	
202-5061-4015104-	Human Service Zone	9/14/2023	339172	COMMUNITY LIVING SERVICES, INC.		July corrections	
202-5061-4015104-	Human Service Zone	9/14/2023	339172	COMMUNITY LIVING SERVICES, INC.		June services	
202-5061-4015104-	Human Service Zone	9/14/2023	339172	COMMUNITY LIVING SERVICES, INC.		August services	
202-5061-4015104-	Human Service Zone	9/14/2023	339183	FARGO CASS PUBLIC HEALTH		July services	
202-5078-4013701-	Human Service Zone	9/15/2023	339088	POITRA, BRENDA	350.00	Basic needs	
202-5078-4013701-	Human Service Zone	9/20/2023	339114	POITRA, BRENDA	200.00	Support basic needs	
202-5091-4013710-	Human Service Zone	9/15/2023	339163	BOULGER FUNERAL HOME	3,500.00	GA burial	
202-5091-4013710-	Human Service Zone	9/15/2023	339163	BOULGER FUNERAL HOME	3,500.00	GA Burial	
202-5093-4013701-	Human Service Zone	9/20/2023	339194	CHRISTINE D. HUGHES	150.00	Stabilization of foster home	
202-5093-4013701-	Human Service Zone	9/20/2023	339231	SANFORD HEALTH	3,551.00	Medical bills	
202-5093-4015104-	Human Service Zone	9/22/2023	339221	PRAIRIE ST JOHN'S	37,398.00	Vendor invoice	
211-4001-4013301-CB2402.01	County Road & Bridge	9/12/2023	339200	KLJ ENGINEERING LLC	493.07	ENGINEERING SERVICES	
211-4001-4013301-CB2501.01	County Road & Bridge	9/12/2023	339200	KLJ ENGINEERING LLC	85.88	ENGINEERING SERVICES	
211-4001-4013301-CH2403.01	County Road & Bridge	9/21/2023	339191	HOUSTON ENGINEERING	9,647.75	36TH ST RECONSTRUCTION	
211-4001-4014102-	County Road & Bridge	9/19/2023	339102	OTTER TAIL POWER COMPANY	13.02	3502 163RD AVE	
211-4001-4014403-	County Road & Bridge	9/21/2023	339239	SWANSTON EQUIPMENT CO.	175.00	NITROGEN BREAK	
211-4001-4014508-	County Road & Bridge	8/18/2023	339185	FERGUSON WATERWORKS #2516	108.84	30 N12 HDPE SPLT COUP	
211-4001-4014508-	County Road & Bridge	8/18/2023	339185	FERGUSON WATERWORKS #2516	(489.20)	8/18/2023 IB157452*21	
211-4001-4014550-CB2301.01	County Road & Bridge	9/19/2023	339195	INDUSTRIAL BUILDERS, INC.	8,365.00	BOX CULVERT	
211-4001-4014550-CB2305.01	County Road & Bridge	9/19/2023		INDUSTRIAL BUILDERS, INC.	4,803.00	CASS COUNTY 5/CHAFFEE	
211-4001-4014550-TB1601.01	County Road & Bridge	9/25/2023	339228	RILEY BROS CONSTRUCTION	149,386.30	PERIOD 9/11-9/25	
211-4001-4014550-TB2101	County Road & Bridge	9/25/2023	339195	INDUSTRIAL BUILDERS, INC.	5,000.00	PERIOD 1/12-9/25	
211-4001-4014550-TB2301.01	County Road & Bridge	9/19/2023	339182	EARTHWORK SERVICES	364.25	PEA ROCK	
211-4001-4014550-TB2303.01	County Road & Bridge	9/19/2023	339244	TRUE NORTH STEEL, INC.	339.88	CULVERT	
211-4001-4014575-CH1801.01	County Road & Bridge	9/25/2023		RJ ZAVORAL & SONS INC	178,586.10	PERIOD 8/17-9/25	
211-4001-4014575-CH1802	County Road & Bridge	9/12/2023		PARSONS ELECTRIC	1,700.00	RADAR SPEED SIGN	
211-4001-4014575-CH2302.01	County Road & Bridge	9/25/2023		NORTHERN IMPROVEMENT CO.	183,586.69	PERIOD 9/13-9/24	
211-4001-4014575-ch2303.01	County Road & Bridge	9/21/2023		CASS COUNTY ELECTRIC CO-OP INC	49,382.00	CASS 16 AID TO CONSTRUCTION	
211-4001-4014575-CH2401.01	County Road & Bridge	9/25/2023		CENTRAL SPECIALTIES, INC.		PERIOD 9/14-9/25	
211-4001-4014601-	County Road & Bridge	9/19/2023		NORTHWEST TIRE INC		FLAT REPAIR	
211-4001-4014601-	County Road & Bridge	9/21/2023	-	NORTHWEST TIRE INC		FLAT REPAIR	
211-4001-4014601-	County Road & Bridge	9/21/2023		NORTHWEST TIRE INC		VALVE STEM INSTALL	
211-4001-4014601-	County Road & Bridge	9/21/2023		NORTHWEST TIRE INC		FLAT REPAIR	
211-4001-4014601-	County Road & Bridge	9/21/2023		RDO EQUIPMENT COFARGO		REPAIR	
211-4001-4014601-	County Road & Bridge	9/21/2023	-	RDO EQUIPMENT COFARGO		MOTOR GRADER REPAIR	
211-4001-4014701-	County Road & Bridge	9/19/2023		LSI DAKOTAS			
211-4001-4014701-	County Road & Bruge	5/15/2023	339204	LSI DAKUTAS	28.00		

	PAYMENT REGISTER							
339057-339249								
ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	DESCRIPTION		
211-4001-4014701-	County Road & Bridge	9/21/2023	339204	LSI DAKOTAS	361.00	LOCATING SERVICE		
211-4001-4016104-	County Road & Bridge	9/19/2023	339225	RDO EQUIPMENT COFARGO	2,000.00	ENGINEERING SUPPLIES		
211-4001-4016130-	County Road & Bridge	9/19/2023	339178	DACOTAH PAPER CO.	85.53	SFOLD BROWN TOWEL		
211-4001-4016130-	County Road & Bridge	9/19/2023	339209	MENARDS	118.73	SHOP SUPPLIES		
211-4001-4016130-	County Road & Bridge	9/21/2023	339212	MOTION INDUSTRIES, INC.	53.48	SHOP SUPPLIES		
211-4001-4016132-	County Road & Bridge	9/21/2023	339193	HUBERT OYE & SONS	632.64	ASPHALT		
211-4001-4016135-	County Road & Bridge	9/21/2023	339173	CONTECH ENGINEERED SOLUTIONS, LLC	120,477.90	CULVERT SUPPLIES		
211-4001-4016135-	County Road & Bridge	9/25/2023	339185	FERGUSON WATERWORKS #2516	3,768.60	HWY YARD CULVERT SUPPLIES		
211-4001-4016135-	County Road & Bridge	9/21/2023	339225	RDO EQUIPMENT COFARGO	15,184.80	CULVERT SUPPLIES		
211-4001-4016135-CH1801.01	County Road & Bridge	9/19/2023	339244	TRUE NORTH STEEL, INC.	419.14	CULVERT		
211-4001-4016301-	County Road & Bridge	9/21/2023	339168		330.36	DIESEL		
211-4001-4016301-	County Road & Bridge	9/21/2023	339201	KOTACO FUELS INC	5,344.26	DIESEL		
211-4001-4016301-	County Road & Bridge	9/21/2023	339201	KOTACO FUELS INC	20,762.55	DIESEL		
211-4001-4016301-	County Road & Bridge	9/21/2023	339225	RDO EQUIPMENT COFARGO	358.80	CERTIFIED DEF		
211-4001-4016301-	County Road & Bridge	9/21/2023	339225	RDO EQUIPMENT COFARGO	616.90	CERTIFIED DEF		
211-4001-4016301-	County Road & Bridge	9/21/2023	339225	RDO EQUIPMENT COFARGO	4,920.60	GAS		
211-4001-4016302-	County Road & Bridge	9/19/2023	339180	DAKOTA FLUID POWER, INC.	112.12	HOSE		
211-4001-4016302-	County Road & Bridge	9/21/2023	339196	INTERSTATE BILLING SERVICE	5,495.81	PARTS		
211-4001-4016302-	County Road & Bridge	9/21/2023	339212	MOTION INDUSTRIES, INC.	78.30	PARTS		
211-4001-4016302-	County Road & Bridge	9/21/2023	339212	MOTION INDUSTRIES, INC.	80.10	PARTS		
211-4001-4016302-	County Road & Bridge	9/21/2023	339225	RDO EQUIPMENT COFARGO	795.00	CLEAR PLEX		
221-3508-4014405-CCDTF	Sheriff	9/21/2023	339187	FRANKLIN, CHRISTINA	200.00	OFFICE CLEANING; 09/17/23		
221-3508-4016112-CCDTF	Sheriff	9/25/2023	339218	OFFICE DEPOT BUSINESS CREDIT	87.97	LABELS, PENS		
221-3508-4016112-CCDTF	Sheriff	9/25/2023	339230	SAM'S CLUB/SYNCHRONY BANK	172.80	CLEANING SUPPLIES		
231-4003-4014102-	Weed Control	9/18/2023	339090	CASS COUNTY ELECTRIC CO-OP	228.00	ELEC CHRGS 7/31-8/31/23		
233-1007-4016202-	Commission	9/22/2023	339122	CASS COUNTY ELECTRIC CO-OP	542.28	ELEC CHRGS 7/31-8/31/23		
235-3513-4010102-	Sheriff	9/13/2023	339069	TRAYLOR, SHARON	232.00	HAIRCUTS 9/10/23		
235-3513-4010102-	Sheriff	9/21/2023	339176	COURTNEY PRUDE	87.40	REFUND COMMISSARY		
242-0000-2450000	Non-Departmental	9/25/2023	339248	VINCO, INC.	3,728.75	WORK THRU 8/25/23		
242-1001-4013313-JAILPD	Commission	9/21/2023	339157	AMERICAN ENGINEERING TESTING, INC.	2,682.50	ASTM C39 COMPRESSIVE STRENGTH CYLINDERS		
242-1008-4013313-JAILPD	Commission	9/18/2023	339199	KLEIN MCCARTHY ARCHITECTS	17,800.54	PROFES SVSC 8/1-8/31/2023		
242-1008-4017201-JAILPD	Commission	9/25/2023	339208	MEINECKE-JOHNSON CO.	777,942.65	WORK THRU 8-31-23		
247-3509-4013309-	Sheriff	9/12/2023	339177	CUMMINS SALES AND SERVICE	484.06	SRVC CALL GENERATOR		
247-3509-4014102-	Sheriff	9/20/2023	339113	OTTER TAIL POWER COMPANY	118.81	ELEC CHRGS 8/10-9/13/23		
247-3509-4014406-	Sheriff	9/11/2023	339186	FERRELLGAS	200.00	32ND WATER TANK RENTAL 8/2/23-8/8/24		
247-3509-4014601-	Sheriff	9/20/2023	339159	Aviat U.S., Inc.	13,936.00	PROVISION SUPPORT, WARRANTY PLUS		
247-3509-4014601-	Sheriff	9/19/2023	339210	MID-STATES WIRELESS, INC.	997.44	SABIN WATER TWR ANTENNA, PATCH EQUIPMENT		
247-3509-4016202-	Sheriff	9/22/2023	339129	CASS COUNTY ELECTRIC CO-OP	851.00	ELEC CHRGS 7/31-8/31/23		
248-4006-4015310-	County Road & Bridge	9/21/2023	339125	VERIZON WIRELESS	609.84	WIRELESS SERV 09/15-10/14		

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248-4006-4015801-	County Road & Bridge	9/15/2023	339103	PAULSEN, JOEL	478.58	REIMB MFDA UPDT WTOC COMMITTEE 9/11-		
502-1801-4017401-	Information Technology	9/18/2023		BYTESPEED LLC	2,475.00	9/14/23 Catlin Computer		
504-2108-4016302-	Finance	9/15/2023		CORWIN CHRYSLER DODGE		OIL CHG		
504-2108-4016302-	Finance	9/18/2023	-	CORWIN CHRYSLER DODGE	171.96	OIL CHG ROT/REPAIR TIRE		
504-2108-4016302-	Finance	9/15/2023	339174	CORWIN CHRYSLER DODGE	274.74	OIL CHG WIPER BLADES TIRE ROT		
504-2108-4016302-	Finance	9/21/2023	339174	CORWIN CHRYSLER DODGE	1,230.25	OIL CHG, BRAKE SRVC, INSPECTION		
658-0000-4010100-	Non-Departmental	9/26/2023	339138	KIMBERLY BARRETT	206.36	CHILD SUPPORT		
658-0000-4010100-	Non-Departmental	9/26/2023	339140	CASS HUMAN SERVICE ZONE FOR JAMESON PORTER	55.38	CHILD SUPPORT		
658-0000-4010100-	Non-Departmental	9/26/2023	339141	CASS HUMAN SERVICE ZONE FOR KYNGSTYN GARTLAND	185.27	CHILD SUPPORT		
658-0000-4010100-	Non-Departmental	9/26/2023	339142	CASS HUMAN SERVICEZONE FOR JACKSON PORTER	55.39	CHILD SUPPORT		
659-0000-4010100-	Non-Departmental	9/14/2023	339057	BARBARA AREMO AUGUSTINO	35.25	REFUND K.DROHAN		
659-0000-4010100-	Non-Departmental	9/14/2023	339058	CASS COUNTY CLERK OF DISTRICT COURT	122,572.93	FORECLOSURE: OMAHA FINANCE VS. MANLY		
659-0000-4010100-	Non-Departmental	9/14/2023	339059	DLE PROCESS SERVERS	38.50	REFUND ASCENSUS TRUST COMPANY		
659-0000-4010100-	Non-Departmental	9/14/2023	339060	FREDRIKSON & BYRON, P.A.	515,207.07	FORECLOSURE: OMAHA FINANCE VS. MANLY		
659-0000-4010100-	Non-Departmental	9/14/2023	339061	FRONT RANGE LEGAL PROCESS SERVICES INC	15.50	REFUND S.ANDERSON		
659-0000-4010100-	Non-Departmental	9/14/2023	339062	JAMES D SANDSMARK	45.00	REFUND G.KILLEN		
659-0000-4010100-	Non-Departmental	9/14/2023	339063	SEAN FREDERICK	38.50	REFUND K.PETERSON		
659-0000-4010100-	Non-Departmental	9/14/2023	339064	TIMOTHY JOHN BROWN	29.50	REFUND R.CARRILLO		
659-0000-4010100-	Non-Departmental	9/15/2023	339070	FRONT RANGE LEGAL PROCESS SERVICES INC	25.50	REFUND CURRENT OCCUPANT ANY PERSON IN		
659-0000-4010100-	Non-Departmental	9/15/2023	339071	KATHRYN PATRICIA HEGDAHL	35.25	REFUND R.HELGESON		
659-0000-4010100-	Non-Departmental	9/15/2023	339073	SALVATO O'TOOLE & FROYLAN	38.50	REFUND NODAK INSURANCE COMPANY		
659-0000-4010100-	Non-Departmental	9/18/2023	339083	CHRISTOPHER DANIEL LEMAY	35.25	REFUND A. CURTIS		
659-0000-4010100-	Non-Departmental	9/18/2023	339084	DAWN MARIE LEINGANG	56.00	REFUND T MILLER		
659-0000-4010100-	Non-Departmental	9/18/2023	339086	MORTON COUNTY DISTRICT COURT	3,028.88	REFUND T.MILLER		
659-0000-4010100-	Non-Departmental	9/18/2023	339089	TARA EVERSOLE	35.25	REFUND L. JONES		
659-0000-4010100-	Non-Departmental	9/19/2023	339091	JUSTIN ERTELT	14.50	REFUND J. AKWENZIE		
659-0000-4010100-	Non-Departmental	9/19/2023	339092	KATTIE ANN KROGH	38.50	REFUND K. DUNN		
659-0000-4010100-	Non-Departmental	9/19/2023	339095	MENG CHOU TANG	35.25	REFUND VETERANS RESTURANT INVESTMENTS, LLC		
659-0000-4010100-	Non-Departmental	9/19/2023	339096	TARA EVERSOLE	35.25	REFUND L. JONES		
659-0000-4010100-	Non-Departmental	9/20/2023	339097	AARON'S SALES & LEASE	38.50	REFUND S. JURUA		
659-0000-4010100-	Non-Departmental	9/20/2023	339098	HILL LAW OFFICE	35.25	REFUND CHEYENNE SKYE WETHERBEE		
659-0000-4010100-	Non-Departmental	9/20/2023	339100	JOEL T LUING	28.75	REFUND K. NILSON		
659-0000-4010100-	Non-Departmental	9/20/2023	339101	OFF THE WALL ADVERTISING, INC.	38.50	REFUND FARGO WOODWORKS		
659-0000-4010100-	Non-Departmental	9/21/2023	339104	ANYTIME MOBILE TRUCK SERVICE	9.00	REFUND H.ABDUL		
659-0000-4010100-	Non-Departmental	9/21/2023	339106	CASS COUNTY CLERK OF DISTRICT COURT	13,307.17	FORECLOSURE: US BANK VS. NOHR		
659-0000-4010100-	Non-Departmental	9/21/2023	339110	HALLIDAY WATKINS & MANN PC	36,472.83	FORECLOSURE: US BANK VS. NOHR		
659-0000-4010100-	Non-Departmental	9/21/2023	339112	LAVERNE MCCARTY	38.50	REFUND KRISTIN WOLD		
659-0000-4010100-	Non-Departmental	9/22/2023	339117	AARON'S SALES & LEASE	6.00	REFUND P. KOLLIE		

PAYMENT REGISTER 339057-339249								
ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	DESCRIPTION		
659-0000-4010100-	Non-Departmental	9/18/2023	339118	AARON'S SALES & LEASE	35.25	REFUND L. JONES		
659-0000-4010100-	Non-Departmental	9/22/2023	339119	AARON'S SALES & LEASE	25.50	REFUND S.HINES		
659-0000-4010100-	Non-Departmental	9/22/2023	339121	BENNETT J PAGNAC	32.00	REFUND L.KLOCKE		
659-0000-4010100-	Non-Departmental	9/22/2023	339126	VIRGINIA PHILLIPS	38.50	REFUND D.PHILLIPS		
659-0000-4010100-	Non-Departmental	9/22/2023	339127	WOODS, FULLER, SHULTZ & SMITH P.C.	15.75	REFUND G.BAILEY		
659-0000-4010100-	Non-Departmental	9/25/2023	339128	AALAND LAW OFFICE LTD	35.25	REFUND L.DUDDEN		
659-0000-4010100-	Non-Departmental	9/25/2023	339131	GALLATIN COUNTY ATTORNEY	38.50	REFUND K.WILLIAMS		
659-0000-4010100-	Non-Departmental	9/25/2023	339132	HUI LU	32.00	REFUND N.LEE		
659-0000-4010100-	Non-Departmental	9/26/2023	339134	AARON'S SALES & LEASE	25.50	REFUND T.EDINGTON		
659-0000-4010100-	Non-Departmental	9/26/2023	339135	AARON'S SALES & LEASE	25.50	REFUND Y.HARRIS		
659-0000-4010100-	Non-Departmental	9/26/2023	339136	GUARANTEED SUBPOENA SERVICES	32.00	REFUND T.BOYE		
659-0000-4010100-	Non-Departmental	9/26/2023	339137	JOSIE ELYSE HALE	35.25	REFUND M.JOHNSON		
659-0000-4010100-	Non-Departmental	9/27/2023	339139	AARON'S SALES & LEASE	25.50	REFUND C.EBACK-LUNDSTAD		
659-0000-4010100-	Non-Departmental	9/27/2023	339146	DARIAN MARIE ANDERSON	38.50	REFUND J.MELBY		
659-0000-4010100-	Non-Departmental	9/27/2023	339148	FRONT RANGE LEGAL PROCESS SERVICES INC	25.50	REFUND CURRENT OCCUPANT AND ANY PERSON		
659-0000-4010100-	Non-Departmental	9/27/2023	339149	FRONT RANGE LEGAL PROCESS SERVICES INC	25.50	REFUND CURRENT OCCUPANT AND ANY PERSON		
659-0000-4010100-	Non-Departmental	9/27/2023	339150	FRONT RANGE LEGAL PROCESS SERVICES INC	25.50	REFUND CURRENT OCCUPANT AND ANY PERSON		
659-0000-4010100-	Non-Departmental	9/27/2023	339154	STEPHANIE P WRIGHT	16.50	REFUND M.NGUYEN		
				TOTAL	3,010,581.19			