

**REGULAR MEETING OF CASS COUNTY BOARD OF COMMISSIONERS
SEPTEMBER 5, 2023**

1. MEETING CALLED TO ORDER

Chairman Chad M. Peterson called the meeting to order at 3:31 PM with all members present as follows: Tony Grindberg, Duane Breitling, Jim Kapitan, Mary Scherling, and Chad M. Peterson.

2. PLEDGE OF ALLEGIANCE

Taylor Kaushagen led the Pledge of Allegiance.

3. MINUTES APPROVED

MOTION, passed

Mr. Grindberg moved and Mr. Kapitan seconded that the minutes of the previous meeting be approved as written. Motion carried.

4. AGENDA, Order approved

MOTION, passed

Mr. Breitling moved and Mrs. Scherling seconded to approve the order of the agenda. Motion carried.

5. CONSENT AGENDA APPROVED

MOTION, passed

Mr. Breitling moved and Mr. Kapitan seconded to approve the consent agenda as follows: On roll call vote, the motion carried unanimously.

- a. Accept the findings and recommendations of the Cass County Planning Commission and staff and approve the final plat for Jeremy King Subdivision and Tein Birch Subdivision as the proposals meet the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance, and all other applicable regulations.
- b. Authorize Chairman to sign the quit claim deed for Kautzman Family Limited Partnership for a property adjacent to County Highway 17.
- c. Authorize the change of one B32 Court Transport Deputy position to the rank of C41 Corporal.
- d. Contract approval
 - Department of Corrections and Rehabilitation—contract renewal with the State of North Dakota for stipulations and daily costs associated with housing juveniles at the Youth Correctional Center in Mandan, ND subject to changes requested by the Cass County State's Attorney's Office;
 - Axon Enterprise, Inc.—contract for taser system for the Sheriff's Office for a 5 year term beginning in 2024.

6. PUBLIC COMMENT

Mr. Peterson asked for public comment and hearing none, moved on to the regular agenda items.

7. FARGO PAYMENT IN LIEU OF TAXES FOR HOUSING AUTHORITY OF CASS COUNTY, County to participate in incentive

West Fargo Economic Development Manager, Casey Sanders, provided information from the City of West Fargo regarding an application for a 17 year payment in lieu of taxes (PILOT) for the Housing Authority of Cass County to construct 71 units of low income housing which will serve senior citizens. Ms. Sanders was present and said the West Fargo City Commission passed the application with a unanimous vote. She said West Fargo Public Schools has not yet acted on the application. She said when the West Fargo Economic Development Advisory Committee considered the PILOT application, the Committee discussed the potential for the land to develop on its own and in the end recommended the PILOT be approved as there has been no successful development on the site to date due to previous projects backing out.

MOTION, passed

Mr. Breitling moved and Mr. Grindberg seconded to participate in the request for a PILOT in the City of West Fargo submitted by the Housing Authority of Cass County to assist with constructing 71 low income housing units at a property located at 2500 6th Street East for up to a seventeen year period. Discussion: Mr. Grindberg said he appreciates the work by the project operators to explain the need for the 17-year incentive. Mr. Peterson said he supports the project, however, struggles to support the \$450,000 cost per unit. He said the project is needful and will go out for public bid and possibly the numbers will come in less than estimated. On roll call vote, the motion carried unanimously.

8. OPIOID LITIGATION SETTLEMENT, Agreement on use of Opioid Settlement Funds approved

County Administrator, Robert Wilson was present and said Cass County entered into an agreement with Robbins, Geller, Rudman, and Dowd, LLP to represent Cass County in the multi-district litigation lawsuits against opioid manufacturers, distributors, and sellers. He said in recent years several defendants have entered into settlement agreements that include compensation to local governments including Cass County, the City of Fargo, and the City of West Fargo. He said local units of government in North Dakota are limited in how opioid settlement proceeds can be spent including the funds must be spent through the State or a local public health unit. Mr. Wilson said the applicable public health unit in Cass County is Fargo Cass Public Health (FCPH) and the request today is to enter into an agreement between Cass County, the City of Fargo, the City of West Fargo, and FCPH to pool opioid settlement funds which FCPH will utilize for opioid abatement as required.

FCPH Director of Public Health, Desi Fleming was present via Microsoft Teams and said the County has the choice to give the funds to FCPH or to the State of North Dakota. She said the Harm Reduction Division of FCPH has created a plan and future strategies proposal for opioid settlement funds and is working on opioid abatement initiatives. She said FCPH has been working with the Cass County Sheriff's Office and the Jail to provide opioid abatement initiatives in the Jail.

MOTION, passed

Mr. Grindberg moved and Mr. Kapitan seconded to authorize the Chair to sign the Agreement on Use of Opioid Settlement Funds with the City of Fargo, City of West Fargo, and Fargo Cass Public Health. On roll call vote, the motion carried unanimously.

9. ROAD, Memorandum of Understanding for Upstream Mitigation Area approved

Assistant County Engineer, Matt Stamness was present and said for the Commission's consideration today is a Memorandum of Understanding (MOU) with the Metro Flood Diversion Authority for upstream mitigation area. He said the MOU covers the impacts to interests held by the County prior, during, and after the comprehensive operation plan for the Diversion project. He said the impacts cover closures and openings of county roads, flowage easements, and reimbursements.

MOTION, passed

Mr. Breitling moved and Mrs. Scherling seconded to approve the Memorandum of Understanding with the Metro Flood Diversion Authority for the Upstream Mitigation Area. On roll call vote, the motion carried unanimously.

10. FINANCE OFFICE, 2024 budget compensation 12-step matrix approved

Mr. Wilson said on August 7, 2023 the Commission approved a preliminary budget for 2024 which included a 2 mill reduction and a 3% cost of living adjustment (COLA) for employees. He said the preliminary budget did not include converting to a 12-step employee matrix that was discussed during budget hearings, however, the Commission requested staff prepare additional information related to employee compensation including a cost estimate for the 12-step implementation and a 5-year cost projection. Mr. Wilson said the year 1 implementation cost is estimated at \$556,027 for the County in total and \$480,033 from the general fund. He said the 5-year implementation is estimated at \$5,044,568 for the County and \$4,412,695 from the General Fund. Mr. Wilson said these figures

assume a 2% COLA each year, the County is fully staffed at current levels, there is no staff turnover during the projection time, and the County's taxable value will increase by 3.5% per year.

County Sheriff Jesse Jahner was present and said transitioning to a 12-step matrix was a request by the Sheriff's Office when he was looking for ways to increase recruitment and retention in the Sheriff's Office. He said other local law enforcement agencies have close to 12-steps and the County is at a disadvantage with several more steps, and the County is falling behind on middle range salaries due to the large number of steps. He said transitioning to 12-steps will allow Cass County to be competitive with other local entities and will be a positive recruitment tool. Mr. Kapitan asked how many open positions the Sheriff's Office has. Mr. Jahner said there are 7 people in the hiring process, there are 19 Jail positions open and 2 patrol positions open. Mr. Breitling said last year the Commission approved a pay differential for the Jail nursing staff. He asked if the Sheriff has considered a similar request for Jail staff. Mr. Jahner said he believes any adjustments in compensation should be made to the Sheriff's Office as a whole, not just the Jail staff to retain and be fair to all staff. Mr. Peterson said the County needs to start investigating the Jail staff and needs to get the Jail staffed when the Jail addition is complete.

Mrs. Scherling said the Jail has different issues and what needs to be considered now is compensation pertaining to all staff and the 2024 budget. She said she supports transitioning the County's pay matrix to 12-steps as this was the recommendation made by the County's salary consultant, Gallagher.

MOTION, passed

Mrs. Kapitan moved and Mrs. Scherling seconded to adopt the 12-step employee pay matrix as part of the 2024 budget beginning January 1, 2024. On roll call vote, the motion carried unanimously.

County Finance Director, Brandy Madrigga said the 2024 budget can support implementing the 12-step matrix, and up to a 5.1% COLA with the general fund being within the required 17% to 25% ending fund balance. Implementing the 12-steps plus a 3% COLA would leave the general fund with 22.49% of revenues, a 4% COLA would leave the general fund with 21.90% of revenues, and a 5.1% COLA would leave the general fund with 21.26% of revenues. Mr. Grindberg said the Finance Office showed at the preliminary budget approval that the County historically over budgets and the ending general fund budget will likely be higher than projected. Ms. Madrigga said over the past 10 years, the budget is on average \$2.5 million below projected.

Mr. Peterson said he appreciates the Finance Office and Human Resources for providing the compensation information. He said he supports an increase in employee salaries of \$2,087,412 as was approved as part of the 2024 preliminary budget. He said the 2025 budget will have large increases due to hiring Jail staff for the Jail addition, taking over Jail nursing, attendant care, and other opportunities. He said other local entities are struggling financially and are having to increase fees and taxes, and he does not want Cass County in a similar situation in the next few years. Mr. Wilson said the recommendation from the Administration Office is a 4% COLA. Mr. Grindberg said he supports a 3% COLA as was approved in the preliminary budget.

MOTION, failed

Mrs. Kapitan moved to adopt a 4% COLA as part of the 2024 budget. Motion failed due to lack of a second.

Mr. Peterson said with the 3% COLA and 12-step matrix currently in the budget, some employees will see a 5% or 6% increase that will have long-term financial impacts to the County's budget. He said other entity employees are not receiving large increases.

11. CEMETERY BOARD

Mr. Wilson said at the last Commission meeting on August 21, County Cemetery Sexton, Jeff Baer, and County Coroner, Kristie Ross briefed the Board on the history of County abandoned cemeteries and county owned cemeteries and some of the recent challenges of operating the cemeteries. He

said the request today is to authorize the formation of a Cass County Cemetery Board and publicizing the formation of the Board to advertise board appointment opportunity. He said interested parties are encouraged to contact the Cass County Administration Office. The board may include: The County Cemetery Saxton, County Buildings and Grounds Supervisor, one County Commissioner, County Administrator or Assistant County Administrator, one Local Funeral Director, Cass County Human Service Zone Director (or designee), and one community representative.

Mrs. Scherling said she visited the Springvale Cemetery that has been a recent public concern and believes after the Committee is formed, the committee should evaluate the current cemetery rules and regulations. Mr. Breitling said he would like all the Cemeteries in the County to be reviewed to be sure they are the responsibility of the County under State law.

MOTION, passed

Mr. Grindberg moved and Mr. Breitling seconded to authorize the formation of the Cass County Cemetery Committee with appointment of members and specific committee responsibilities to be determined at a later date. On roll call vote, the motion carried unanimously.

12. VOUCHERS, Approved

MOTION, passed

Mrs. Scherling moved and Mr. Breitling seconded to approve Voucher No.338653 through Voucher No.338797 for a total of \$1,630,255.32. On roll call vote, the motion carried unanimously.

13. MEETING UPDATES, Committee reports

Commissioners and staff reported on meetings they have attended or will be attending in the upcoming weeks.


Mr. Wilson said he and Ms. Peters have been working with a consulting firm who evaluates health insurance plans to ensure the plan is effective and efficient. He said the firm has agreed to review the County's health plan with Blue Cross Blue Shield (BCBS) for free through the end of 2023, and would then request the County enter an agreement for 2024. Mr. Wilson said the County does not have the expertise to review and confirm the County's health plan is economical and has the best coverage for employees. He said if the County decides to move forward with the contract after the end of the year, the contract for 2024 will be brought to the Commission for approval.

14. ADJOURNMENT

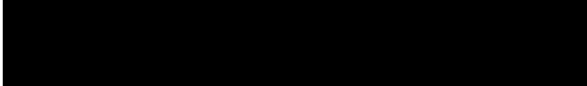
MOTION, passed

On motion by Mr. Breitling, seconded by Mr. Kapitan and all in favor, the meeting was adjourned at 5:13 PM.

ATTEST:


Brandy Madrigga, County Finance Director
Cass County, North Dakota

APPROVED:


Chad M. Peterson, Chairman
Cass County Board of Commissioners

RESOLUTION RECORD

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, the County Finance Director, Brandy Madrigga, has audited and the departments have approved the following claims against the County of Cass, and have certified that such claims are properly payable by the said County, and that the said County Finance Director has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Cass;

NOW, THEREFORE, be it resolved by the County Commissioners of the County of Cass, North Dakota, that the following bills and claims be and thereby are, ordered but paid on check numbers 338653-338797 for a total of \$1,630,255.32.


BE IT FURTHER RESOLVED, that the County Finance Director be, and hereby is authorized and directed to draw checks and electronic payments for the above claims from the respective funds as herein indicated, and that the County Finance Director be, and she hereby is, authorized to execute and deliver such checks and electronic payments.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on the 5 day of September, 2023 by Commissioner Scherling, who moved its adoption, was seconded by Commissioner Breitling, and adopted by the following vote:

Ayes: 5
Nays: 0

WHEREUPON, the resolution was duly declared adopted.

Approved:


County Finance Director

PAYMENT REGISTER 338653-338797

Check #	Vendor	Amount
338653	ACCOUNT INFORMATION MANAGEMENT, CORP	13.00
338654	CREDIT COLLECTIONS BUREAU	2,027.20
338655	FLATEN, JASMINE	941.61
338656	FRONT RANGE LEGAL PROCESS SERVICES INC	41.50
338657	PRATT, JOSIAH	311.42
338658	WORKFORCE SAFETY & INSURANCE	176.66
338659	BARBARA SIMONS	120.00
338660	CALEY MARIE KENNEDY	34.00
338661	HILL LAW OFFICE	36.50
338662	JULIEN KAU BOAYUE	41.50
338663	CASS COUNTY ELECTRIC CO-OP	1,665.84
338664	COLE IVAN MORRISON	41.50
338665	COLETTE MARIE SMITH	36.50
338667	FRACASSI, PAUL	118.00
338668	FRONT RANGE LEGAL PROCESS SERVICES INC	41.50
338669	FRONT RANGE LEGAL PROCESS SERVICES INC	29.00
338670	POITRA, BRENDA	350.00
338671	TARA JOETTE ANDVIK	35.50
338672	THOMPSON, JARET	118.00
338673	AARON'S SALES & LEASE	44.00
338674	BULKLEY RICHARDSON AND GELINAS LLP	38.00
338675	FRONT RANGE LEGAL PROCESS SERVICES INC	44.00
338676	MEIDINGER, NOLAN	118.00
338677	OTTER TAIL POWER COMPANY	120.54
338678	PRINCE T FULLY	49.00
338679	AMERICAN MAIL HOUSE, INC.	4,285.94
338680	LACEY ROHRICH	41.50
338681	VERIZON WIRELESS	642.91
338682	AT&T MOBILITY	57.63
338683	ELIZABETH A VIG	44.00
338684	ELM RIVER JOINT WATER RESOURCE DIST	16,919.37
338685	FRONT RANGE LEGAL PROCESS SERVICES INC	24.00
338686	JAMES D SANDSMARK	39.00
338687	JAMES D SANDSMARK	39.00
338688	KEVIN M LARSEN	44.00
338689	SKOOG LAW	34.00
338690	STATE BOARD OF HEALTH	12.00
338691	ADAM B ZAVALNEY	260.34
338692	BENJAMIN DAVID PEIGHTAL	44.00
338693	CASS COUNTY JAIL	700.00
338694	DOUGLAS A & ASHLEY F BRODA	1,933.36
338695	JONATHEN KRUEGER	41.50
338696	MELISSA GILLETT LEDUC	34.00
338697	ND HUMAN SERVICE ZONE DIRECTORS	200.00
338698	PSJ ACQUISITION LLC	3,632.85

PAYMENT REGISTER 338653-338797

Check #	Vendor	Amount
338699	RASHAWNDA NICOLE RICE	44.00
338700	ROGER D & LEANN K DUBOIS	641.06
338701	VICTORIA K KUBARI	1,933.39
338702	AMERICAN MAIL HOUSE, INC.	35,959.01
338703	GUARANTEED SUBPOENA SERVICES	43.00
338704	JULIE ANN PETERSON	44.00
338705	KENNEDY COOK	34.00
338706	RANI MARGARET BEZANSON	36.50
338707	TIFFANY DYAN KNUTSON	36.50
338708	DYLAN JAMES HANSON	44.00
338709	RCB COLLECTIONS	34.00
338710	WEBER LAW FIRM	41.50
338711	COUNTY OF GREENE	34.00
338712	MENG LIN TANG	36.50
338713	ABSOLUTE STUDIOS	3,595.00
338714	ALLISON CASE	50.00
338715	ANY LAB TEST NOW FARGO	200.00
338716	BARKUS LAW FIRM, P.C.	3,274.66
338717	BARNES COUNTY CORRECTIONAL CENTER	5,270.00
338718	BORDER STATES INDUSTRIES INC	25.16
338719	BOULGER FUNERAL HOME	3,500.00
338720	BURLEIGH-MORTON DETENTION CENTER	142.10
338721	BUTLER MACHINERY	4,330.00
338722	BYTESPEED LLC	3,091.00
338723	COLE PAPERS, INC.	87.80
338724	DANNY ROSS GABLE	44.00
338725	DAVID GARLAND	91.11
338726	DEVRIES, MICHAEL	431.93
338727	ELECTION SYSTEMS & SOFTWARE, INC.	9,847.44
338728	ENGRAPHIX	113.55
338729	EXCAVATING, INC.	1,724.80
338730	FAMILY HEALTHCARE CENTER	9,327.00
338731	F-M AMBULANCE SERVICE	300.00
338732	FORUM	294.20
338733	FRANKLIN, CHRISTINA	200.00
338734	ZF SEASONAL SERVICES	550.00
338735	GALLAGHER BENEFITS SERVICES, INC.	5,000.00
338736	GATEWAY CHEVROLET	261.91
338737	GRAINGER, W.W.	270.87
338738	INDUSTRIAL BUILDERS, INC.	5,422.24
338739	JOHNSON, KYLE	140.20
338740	JOHNSON, SANDRA ANN	15.33
338741	JONATHAN YOUNESS	91.33
338742	JT LAWN SERVICE	604.10
338743	KAUSHAGEN, TAYLOR LYNN	51.03

PAYMENT REGISTER 338653-338797

Check #	Vendor	Amount
338744	KELLY SERVICES, INC.	945.54
338745	KENT CHRISTIANSON	29.26
338746	KEVIN KASWOWSKI	5.56
338747	KLEIN MCCARTHY ARCHITECTS	17,540.58
338748	KRONOS INC	1,260.00
338749	LANGUAGELINE SOLUTIONS	80.00
338750	LARRY WILCOX	55.02
338751	LESLIE JOHNSON	116.48
338752	LIBERTY BUSINESS SYSTEMS, INC.	1,951.47
338753	LOGO 2 PROMO	955.26
338754	LSI DAKOTAS	17.00
338755	MARK DICKSON	1,000.00
338756	MARK DICKSON	1,000.00
338757	MARQUART, ANDREW S	198.00
338758	MARSH & MCLENNAN AGENCY LLC	310,288.00
338759	MARSHALL & SWIFT	385.95
338760	MARY LOU ORTH	175.09
338761	MATTHEW BENDER & CO., INC.	72.60
338762	MAXAIR, LLC	339.00
338763	MAY, SHARON	50.00
338764	MJ DALSIN CO. OF ND, INC.	1,355.57
338765	NAPA CENTRAL	29.94
338766	NELSON INTERNATIONAL	450.25
338767	NMS LABS	172.00
338768	NORMAN COUNTY SHERIFF'S OFFICE	55.00
338769	NORTH STAR POLYGRAPH	2,100.00
338770	NORTHERN IMPROVEMENT CO.	528,207.45
338771	NYGAARD, DACELL	44.00
338772	ODP BUSINESS SOLUTIONS, LLC	64.72
338773	ORR, BRITTANY L	104.56
338774	PRINTER SOLUTIONS	605.85
338775	RAMKOTA HOTEL-BISMARCK	1,058.40
338776	RICHARD JOHNSON	34.00
338777	RJ ZAVORAL & SONS INC	562,431.41
338778	RON'S AUTO GLASS AND MORE	40.00
338779	SAM'S CLUB/GEMB	895.02
338780	SHERIFF, CLAY COUNTY	52.15
338781	SHORT ELLIOTT HENDRICKSON, INC.	2,597.33
338782	SHORTPRINTER	16.95
338783	SHOTWELLS FLORAL	90.00
338784	SOUTHPOINT REPAIR CENTER	140.03
338785	STROH ARCHITECTS	4,778.50
338786	SUMMIT FOOD SERVICE, LLC	24,462.91
338787	TRACY FREIDT	293.75
338788	TRADEMARK UNIFORMS	257.94

PAYMENT REGISTER 338653-338797

Check #	Vendor	Amount
338789	US RECORDS MIDWEST LLC	190.30
338790	VALENTINA ANNA-MARIE BILOTTI	34.00
338791	VALENTINA ANNA-MARIE BILOTTI	49.00
338792	VICTORY SUPPLY	3,225.00
338793	WEIGT, VALERIE	513.85
338794	WEX BANK	25,579.16
338795	WILSON, ROBERT	22.95
338796	WINGATE BY WYNDHAM	882.00
338797	ZACH WISE CUP	26.13
	TOTAL	1,630,255.32

Date	Journal number	Voucher	Ledger account	Description	Amount
8/17/2023	GJT-0032055	POINV110003767	659-0000-4010100-	REFUND A.GILMORE	13.00
8/17/2023	GJT-0032058	POINV110003770	659-0000-4010100-	REFUND T.SALISBURY	2,027.20
8/15/2023	GJT-0031184	POINV110003700	202-5036-4013701-	Travel 6/2-6/30	59.98
8/15/2023	GJT-0031184	POINV110003700	202-5036-4015805-	Travel 6/2-6/30	881.63
8/17/2023	GJT-0032056	POINV110003768	659-0000-4010100-	REFUND S.GUNDERSON	41.50
8/15/2023	GJT-0031186	POINV110003702	202-5036-4013701-	Travel 4/28-6/12	66.45
8/15/2023	GJT-0031186	POINV110003702	202-5036-4015805-	Travel 4/28-6/12	244.97
8/17/2023	GJT-0032057	POINV110003769	659-0000-4010100-	REFUND N.DENNY	176.66
8/15/2023	GJT-0032112	POINV110003788	233-1007-3416004	REFUND CAMPING FEE	120.00
8/18/2023	GJT-0032113	POINV110003789	659-0000-4010100-	REFUND C.KENNEDY	34.00
8/18/2023	GJT-0032115	POINV110003784	659-0000-4010100-	REFUND C.WETHERBEE	36.50
8/18/2023	GJT-0032168	POINV110003791	659-0000-4010100-	REFUND J.BOAKAI-KUTUAKOI	41.50
8/18/2023	GJT-0032075	POINV110003771	233-1007-4016202-	ELEC CHRGS 6/30-7/31/23	789.84
8/18/2023	GJT-0032256	POINV110003797	247-3509-4016202-	ELEC CHRGS 6/30-7/31/23	876.00
8/21/2023	GJT-0032418	POINV110003807	659-0000-4010100-	REFUND A.MCFARREN	41.50
8/21/2023	GJT-0032420	POINV110003809	659-0000-4010100-	REFUND T.LANNING	36.50
8/16/2023	GJT-0032412	POINV110003803	101-2401-4015801-	TRVL 8/7-8/10/23	118.00
8/21/2023	GJT-0032422	POINV110003811	659-0000-4010100-	REFUND FREEDOM COMMUNITY CREDIT UNIT	41.50
8/21/2023	GJT-0032423	POINV110003812	659-0000-4010100-	REFUND J. DE LA CRUZ	29.00
8/18/2023	GJT-0032344	POINV110003802	202-5078-4013701-	Basic needs	350.00
8/21/2023	GJT-0032419	POINV110003808	659-0000-4010100-	REFUND M.ANDVIK	35.50
8/15/2023	GJT-0032417	POINV110003806	101-2401-4015801-	TRVL 8/7-8/10/23 BISMARCK NDAAO	118.00
8/22/2023	GJT-0032777	POINV110003825	659-0000-4010100-	REFUND C.ADAMS	44.00
8/22/2023	GJT-0032771	POINV110003820	659-0000-4010100-	REFUND NORIDIAN HEALTHCARE SOLUTIONS, LLC	38.00
8/21/2023	GJT-0032712	POINV110003816	659-0000-4010100-	REFUND CURRENT OCCUPANT - ANY PERSON IN POSSESSION	44.00
8/21/2023	GJT-0032690	POINV110003813	101-2401-4015801-	TRVL 8/7-8/10/23	118.00
8/18/2023	GJT-0032255	POINV110003796	247-3509-4014102-	ELEC CHRGS 7/12-8/10/23	120.54
8/22/2023	GJT-0032775	POINV110003823	659-0000-4010100-	REFUND A.KAYEE	49.00
8/22/2023	GJT-0033030	POINV110003840	101-0000-1430000	POSTAGE 07/20-08/18/2023	4,285.94
8/23/2023	GJT-0033186	POINV110003842	659-0000-4010100-	REFUND RIVER ROCK PROPERTY, LLC	41.50
8/21/2023	GJT-0033031	POINV110003841	248-4006-4015310-	WIRELESS SERV 08/15-09/14	642.91
8/21/2023	GJT-0033011	POINV110003827	101-1007-4015310-	Vendor invoice	14.28
8/21/2023	GJT-0033011	POINV110003827	101-3502-4015310-	Vendor invoice	43.35
8/24/2023	GJT-0033499	POINV110003854	659-0000-4010100-	REFUND R.GILBERTSON	44.00
8/21/2023	GJT-0033013	POINV110003833	420-2105-4017304-	ELM RIVER DAMS 1 AND 2	6,575.80
8/21/2023	GJT-0033014	POINV110003834	420-2105-4017304-	ELM RIVER DAM NO. 3	10,343.57
8/24/2023	GJT-0033511	POINV110003858	659-0000-4010100-	REFUND ANY PERSON IN POSSESSION	24.00
8/24/2023	GJT-0033510	POINV110003857	659-0000-4010100-	REFUND N.DOGAN	39.00
8/24/2023	GJT-0033526	POINV110003870	659-0000-4010100-	REFUND N.DOGAN	39.00
8/24/2023	GJT-0033509	POINV110003856	659-0000-4010100-	REFUND K.BOUSCHEE	44.00
8/24/2023	GJT-0033500	POINV110003855	659-0000-4010100-	REFUND AMBERSON CONSTRUCTION	34.00
8/23/2023	GJT-0033343	POINV110003848	202-5078-4013701-	Birth certificate	12.00
8/24/2023	GJT-0033638	POINV110003908	101-0000-2026000	OVERPAYMENT	260.34
8/25/2023	GJT-0033652	POINV110003918	659-0000-4010100-	REFUND T.GIBREE	44.00
8/23/2023	GJT-0033578	POINV110003890	101-3510-4013756-	JAIL/DORM WRK PAY 8/22/23	700.00
8/25/2023	GJT-0033645	POINV110003915	101-0000-2026000	OVERPAYMENT	1,933.36
8/25/2023	GJT-0033651	POINV110003917	659-0000-4010100-	REFUND R.KRUEGER	41.50
8/25/2023	GJT-0033654	POINV110003921	659-0000-4010100-	REFUND B.STALBOERGER	34.00
8/18/2023	GJT-0032195	POINV110003794	201-5010-4015906-	2023 Annual dues	200.00
8/25/2023	GJT-0033642	POINV110003912	101-0000-2026000	OVERPAYMENT	3,632.85
8/25/2023	GJT-0033650	POINV110003916	659-0000-4010100-	REFUND D.HANSON	44.00
8/24/2023	GJT-0033640	POINV110003910	101-0000-2026000	OVERPAYMENT	641.06
8/24/2023	GJT-0033639	POINV110003909	101-0000-2026000	OVERPAYMENT	1,933.39
8/28/2023	GJT-0033885	POINV110003955	101-2101-4016101-	TAX ESTIMATE SERVICE/POSTAGE	35,959.01
8/28/2023	GJT-0033861	POINV110003952	659-0000-4010100-	REFUND MAGNUM LTD	43.00
8/28/2023	GJT-0033879	POINV110003954	659-0000-4010100-	REFUND N.WOYTASSEK	44.00
8/28/2023	GJT-0033878	POINV110003953	659-0000-4010100-	REFUND D.WALTERS	34.00
8/28/2023	GJT-0033859	POINV110003950	659-0000-4010100-	REFUND C.BIEWER	36.50
8/28/2023	GJT-0033860	POINV110003951	659-0000-4010100-	REFUND J.KNUTSON	36.50
8/29/2023	GJT-0034110	POINV110003966	659-0000-4010100-	REFUND R.RICE	44.00
8/29/2023	GJT-0034111	POINV110003967	659-0000-4010100-	REFUND B.JOHNSON	34.00
8/29/2023	GJT-0034113	POINV110003969	659-0000-4010100-	REFUND D.FIFE	41.50
8/30/2023	GJT-0034371	POINV110003985	659-0000-4010100-	REFUND M.MANN	34.00
8/30/2023	GJT-0034373	POINV110003984	659-0000-4010100-	REFUND VETERANS RESTURANT INVESTMENTS, LLC	36.50
8/22/2023	GJT-0032772	POINV110003818	101-1501-4013319-	COUNTY VIDEO	3,595.00
8/25/2023	GJT-0033999	POINV110003958	237-3505-4015701-	REISSUE CHK# 330845	50.00
8/17/2023	GJT-0032194	POINV110003793	202-5034-4013702-	Hair follicle test	200.00
7/18/2023	GJT-0026184	POINV110003052	101-1002-4013307-	JUL23 MENTAL HEALTH SVSC	3,274.66
8/23/2023	GJT-0033564	POINV110003881	101-3510-4013759-	HOUSING - JULY, 2023	5,270.00
8/21/2023	GJT-0033028	POINV110003838	101-1505-4014701-	EDGE LIT PANEL	25.16
8/23/2023	GJT-0033338	POINV110003844	202-5091-4013710-	GA burial	3,500.00
8/23/2023	GJT-0033568	POINV110003883	101-3510-4013502-	INMATE MEDS - JULY, 2023	142.10
8/17/2023	GJT-0032167	POINV110003790	211-4001-4014601-	EXTENDED WARRANTY	4,330.00
8/21/2023	GJT-0033018	POINV110003832	101-1007-4017401-	Cradlepoint - Brewer Lake	2,731.00
8/21/2023	GJT-0032713	POINV110003817	101-1801-4017401-	Vendor invoice	360.00
8/24/2023	GJT-0033589	POINV110003906	211-4001-4016101-	SUPPLIES	87.80
8/25/2023	GJT-0033863	POINV110003948	659-0000-4010100-	REISSUE CHK# 334815	44.00

Date	Journal number	Voucher	Ledger account	Description	Amount
8/25/2023	GJT-0033851	POINV110003940	101-0000-2026000	REISSUE CK# 334756	91.11
8/24/2023	GJT-0033649	POINV110003923	101-3510-4013753-	TRVL; 8/20-8/21; PONTIAC MICHIGAN	431.93
8/22/2023	GJT-0032776	POINV110003824	101-2103-4014305-	TABULATOR/MEDIA SERVICES	1,995.94
8/22/2023	GJT-0032774	POINV110003822	101-2103-4014308-	CODING	1.30
8/22/2023	GJT-0032773	POINV110003821	101-2103-4014308-	LAYOUT CHANGE	41.95
8/21/2023	GJT-0032711	POINV110003815	101-2103-4014308-	AUDIO CODING SERVICES	448.00
8/21/2023	GJT-0032710	POINV110003814	101-2103-4016105-	BALLOTS-ABSENTEE, ELECTION DAY, TEST	7,360.25
8/22/2023	GJT-0033019	POINV110003836	239-2302-4016101-	RUBBER STAMP CASS CNTY OFFICIAL SEAL	113.55
8/25/2023	GJT-0033832	POINV110003933	211-4001-4014575-MS2201.01	EST NO 9	1,724.80
8/23/2023	GJT-0033570	POINV110003888	101-3510-4013502-	INTERPRETING SERVICES - JULY, 2023	69.00
8/23/2023	GJT-0033577	POINV110003889	101-3510-4013502-	INTERPRETING SERVICES - JUNE, 2023	69.00
8/23/2023	GJT-0033567	POINV110003882	101-3510-4013502-	JULY, 2023 MEDICAL SERVICES	3,174.00
8/23/2023	GJT-0033569	POINV110003887	101-3510-4013502-	MEDICAL SERVICES - MAY/JUNE, 2023	6,015.00
8/17/2023	GJT-0032114	POINV110003783	101-3201-4013309-	FM CORONER TRANSPORT - D.LINDQUIST	300.00
8/11/2023	GJT-0032413	POINV110003804	101-2401-4016401-	ANNUAL SUBSCRIPT - TAX EQ	294.20
8/25/2023	GJT-0033658	POINV110003927	221-3508-4014405-CCDTF	OFFICE CLEANING; 08/01/23	200.00
8/16/2023	GJT-0031918	POINV110003766	101-2102-4016104-	CASS CNTY ADDISON TOWNSHIP CEMETERY LAWN CARE	550.00
8/18/2023	GJT-0033015	POINV110003829	101-1002-4013309-	2023 Compensation Study	5,000.00
8/23/2023	GJT-0033528	POINV110003867	101-3502-4016302-	OIL CHG, MISFIRES LABOR; SQ 75	261.91
8/18/2023	GJT-0032187	POINV110003792	101-1503-4014701-	MOTOR1/20HP 1500RPM 115V 3.0" DIA	270.87
8/25/2023	GJT-0033646	POINV110003913	211-4001-4014550-CB2307.01	EST NO 7	5,422.24
8/24/2023	GJT-0033648	POINV110003922	101-3510-4013753-	TRVL; 8/20-8/21; PONTIAC MICHIGAN	140.20
8/25/2023	GJT-0033853	POINV110003943	101-2103-4015802-	REISSUE CHK# 331544	15.33
8/25/2023	GJT-0033855	POINV110003941	101-0000-2026000	REISSUE CK# 330285	91.33
8/21/2023	GJT-0033027	POINV110003837	101-1504-4014701-	SPRINKLER PARTS/SRVC	604.10
8/15/2023	GJT-0032770	POINV110003819	101-1501-4016101-	REIMBURSE BUDGET HEARING SUPPLIES	51.03
8/23/2023	GJT-0033557	POINV110003875	101-3101-4011025-	Schirado Wk Ending 8/13/23	945.54
8/25/2023	GJT-0034014	POINV110003961	101-3101-4013751-	REIMBURSE CHK# 335174	29.26
8/25/2023	GJT-0033834	POINV110003935	101-0000-2026000	REISSUE CHK# 334819	5.56
8/17/2023	GJT-0032117	POINV110003786	242-1001-4013313-JAILPD	PROFES SVSC 7/1-7/31/2023	17,540.58
8/17/2023	GJT-0032080	POINV110003778	101-1804-4014311-	SOFTWARE SUB 7/13-8/12/23	1,260.00
8/23/2023	GJT-0033560	POINV110003878	101-3101-4013307-	Dial Out Fee and 2 calls	80.00
8/18/2023	GJT-0032081	POINV110003779	231-4003-4015801-	REIMBURSE WEED BOARD MEETING 2023	55.02
8/25/2023	GJT-0033850	POINV110003939	101-0000-2026000	REISSUE CHK# 334757	116.48
8/25/2023	GJT-0033653	POINV110003920	101-3502-4014301-	CONTRACT, OVERAGE 7/1-9/30	1,951.47
8/24/2023	GJT-0033586	POINV110003903	101-3510-4016116-	ITEMS FOR CAREER FAIR	955.26
8/22/2023	GJT-0032945	POINV110003826	101-1801-4014603-	LOCATING SERVICES	17.00
8/25/2023	GJT-0033852	POINV110003942	211-0000-2410400	REISSUE CHK# 332324	1,000.00
8/25/2023	GJT-0033854	POINV110003944	211-0000-2410400	REISSUE CHK# 332309	1,000.00
8/16/2023	GJT-0032116	POINV110003785	101-1002-4013307-	SERVICES 8/9-8/10/23	198.00
8/17/2023	GJT-0032083	POINV110003781	101-1002-4015202-	CL EQUIP/BOILER RENEWAL 8/1/23-8/1/26	4,875.00
8/17/2023	GJT-0032111	POINV110003787	101-1002-4015202-	CL INLAND MARINE RENEWAL 8/1/23-8/1/24 #IM44235	6,965.00
8/17/2023	GJT-0032082	POINV110003780	101-1002-4015202-	CL AUTO RENEWAL 8/1/23-8/1/24	55,347.00
8/17/2023	GJT-0032084	POINV110003782	101-1002-4015202-	CL GENERAL LIAB RENEWAL 8/1/23-8/1/24 #GL98737	243,101.00
8/11/2023	GJT-0032416	POINV110003805	101-2401-4016401-	RESIDENTIAL COST HANDBOOK	385.95
8/25/2023	GJT-0033862	POINV110003947	101-0000-2026000	REFUND CHK# 334781	175.09
8/23/2023	GJT-0033558	POINV110003876	101-3101-4016401-	ND Crt Rules Ann. 8/23 Supp	72.60
8/17/2023	GJT-0032076	POINV110003772	101-1504-4014701-	REPLACED LINE FILTERS	339.00
8/25/2023	GJT-0034123	POINV110003978	232-4004-4016104-	REIMBURSE CHK# 334096	50.00
8/24/2023	GJT-0033622	POINV110003907	101-1505-4014701-	PATCHED HOLES AT ANNEX	1,355.57
8/25/2023	GJT-0033661	POINV110003929	101-3502-4016302-	WINDSHIELD WASHER FLUID	29.94
8/17/2023	GJT-0031915	POINV110003763	211-4001-4016302-	PARTS	450.25
8/17/2023	GJT-0032077	POINV110003775	101-3201-4016113-	DRUG TEST / BLOOD WORK	172.00
8/23/2023	GJT-0033561	POINV110003873	101-3101-4013307-	service on Brainard 09-2023-CV-01642	55.00
8/23/2023	GJT-0033563	POINV110003880	101-3510-4013306-	PSYCH TESTING, JUN-AUG	2,100.00
8/24/2023	GJT-0033588	POINV110003905	211-4001-4014501-CH2306.01	BIT PATCHING	29,706.15
8/25/2023	GJT-0033644	POINV110003914	211-4001-4014575-CH2302.01	EST NO 8	498,501.30
8/23/2023	GJT-0033554	POINV110003871	101-3101-4013305-	Transcript - State vs. Sahn	44.00
8/23/2023	GJT-0033641	POINV110003911	101-3101-4016101-	32 GB flash drives	29.99
8/23/2023	GJT-0033556	POINV110003874	101-3101-4016101-	Pens, small post its	34.73
8/23/2023	GJT-0033342	POINV110003847	202-5078-4013701-	Drop in daycare	104.56
8/17/2023	GJT-0032074	POINV110003774	101-1801-4014601-	SERVICE HP P4015	116.85
8/18/2023	GJT-0032341	POINV110003798	101-1801-4014601-	SERVICE CALL HP M609	489.00
8/21/2023	GJT-0032342	POINV110003799	101-2401-4015701-	ROOM CHARGE 8/6-8/9/23	352.80
8/21/2023	GJT-0032345	POINV110003800	101-2401-4015701-	ROOM CHARGE 8/6-8/9/23	352.80
8/21/2023	GJT-0032343	POINV110003801	101-2401-4015701-	ROOM CHARGE 8/6-8/9/23	352.80
8/25/2023	GJT-0033849	POINV110003938	659-0000-4010100-	REISSUE CHK# 329479	34.00
8/25/2023	GJT-0033833	POINV110003934	211-4001-4014575-CH2303.01	EST NO 5	562,431.41
8/23/2023	GJT-0033521	POINV110003865	101-3502-4016302-	WINDSHIELD REPAIR; SQ 04-04	40.00
8/17/2023	GJT-0031916	POINV110003764	101-3502-4016116-	PARADE CANDY	895.02
8/24/2023	GJT-0033555	POINV110003872	101-3107-4015116-	Juv Service Fees- Fry	52.15
8/15/2023	GJT-0032078	POINV110003776	401-2105-4013309-RRRDC	CASSN RED RIVER PROJ - FINAL DESIGN	2,597.33
8/23/2023	GJT-0033425	POINV110003853	202-5010-4016105-	Business cards-Ford	16.95
8/21/2023	GJT-0033029	POINV110003839	101-1503-4016104-	PLANT LEASE	90.00
8/23/2023	GJT-0033527	POINV110003866	101-3502-4016302-	OIL CHANGE, VEH INSPECTN; SQ 82	140.03
8/14/2023	GJT-0032079	POINV110003777	401-2105-4013310-	BILLING NO 10	4,778.50
8/24/2023	GJT-0033581	POINV110003898	101-3510-4013750-	MEALS - 8/5/23 - 8/11/23	12,209.50

Date	Journal number	Voucher	Ledger account	Description	Amount
8/24/2023	GJT-0033575	POINV110003895	101-3510-4013750-	MEALS 8/12/23 - 8/18/23	12,253.41
8/25/2023	GJT-0034013	POINV110003960	101-3101-4013751-	REISSUE CHK# 333940	293.75
8/24/2023	GJT-0033583	POINV110003900	101-3510-4013502-	PANTS FOR NURSE CHELSEY OLANDER	89.98
8/24/2023	GJT-0033584	POINV110003901	101-3510-4013502-	TOP & PANTS FOR NURSE TANNER COPPIN	167.96
8/22/2023	GJT-0033017	POINV110003831	239-2302-4016101-	PROP CORNER RECORD 9 BINDER	190.30
8/25/2023	GJT-0033856	POINV110003945	659-0000-4010100-	REISSUE CHK# 333923	34.00
8/25/2023	GJT-0033857	POINV110003946	659-0000-4010100-	REIMBURSE CHK# 334262	49.00
8/24/2023	GJT-0033585	POINV110003902	101-3510-4016117-	SNAG FREE BLUE BLANKETS	3,225.00
8/23/2023	GJT-0034114	POINV110003970	202-5078-4013701-	Travel reimbursement-kinship placement	513.85
8/25/2023	GJT-0033659	POINV110003928	101-3502-4016301-	GAS & SERVICES; 7/24-8/23	25,135.74
8/25/2023	GJT-0033659	POINV110003928	101-3502-4016302-	GAS & SERVICES; 7/24-8/23	340.39
8/25/2023	GJT-0033659	POINV110003928	101-3701-4016301-	GAS & SERVICES; 7/24-8/23	103.03
8/22/2023	GJT-0033020	POINV110003835	101-1002-4015501-	DONUTS FOR STAFF MEETING	22.95
8/23/2023	GJT-0033345	POINV110003850	202-5036-4013701-	Emergency lodging	88.20
8/23/2023	GJT-0033344	POINV110003849	202-5036-4013701-	Emergency lodging	264.60
8/23/2023	GJT-0034116	POINV110003972	202-5036-4013701-	Emergency lodging	529.20
8/25/2023	GJT-0034012	POINV110003959	101-3101-4013751-	REISSUE CHK# 333965	26.13
				TOTAL	1,630,255.32