



Highway Department

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MEMORANDUM

TO: Cass County Commission

FROM: Jason Benson, County Engineer *JB*

DATE: September 6, 2023

SUBJECT: Agenda Item for September 18th, 2023 Cass County Commission. Request to Hire a B23 Equipment Operator this Fall and Delay Hiring the Shop Mechanic until January 2024

The Cass County Highway Department has been trying to fill the vacant B23 Shop Mechanic position for the last three months with no viable applicants applying for the position. The approved 2024 budget has authorization to hire a B23 Equipment Operator. As construction season ends and local seasonal equipment operators are laid off, I anticipate we would be more successful in hiring an equipment operator rather than a mechanic.

I'm requesting to advertise and hire a B23 Equipment Operator this fall and wait to advertise and hire the vacant B23 Shop Mechanic position until January 2024. This change would not have any financial impact on the Highway Department budget for 2023 or 2024.

SUGGESTED MOTION:

Move to authorize the Highway Department to advertise and hire a B23 Equipment Operator this fall and wait to advertise and hire the vacant B23 Shop Mechanic position in January 2024.