



## Administration

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### MEMO

TO: County Commission

FROM: Robert W. Wilson

Date: August 31, 2023

Subject: Consider Creation of Cass County Cemetery Board

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At the Commission meeting on August 21 Cemetery Sexton Jeff Baer, Coroner Kriste Ross and I briefed the Board on the history of County cemeteries and some of the challenges of managing the various abandoned cemeteries and the operating cemetery, Springvale.

Recent public concerns about – and scrutiny of - maintenance and allowable activities at Springvale led to the suggestion that a County Cemetery Board would provide Sexton Baer with needed administrative support in managing a cemetery operation that has become more complex in recent months.

At the Commission meeting on September 5<sup>th</sup> the Board will be asked to consider authorizing the formation of a Cass County Cemetery Board and publicize the formation of the Board. Individuals interested in applying for membership will be encouraged to contact the County Administration Office. Board appointments will likely be considered at the Commission meeting on October 2<sup>nd</sup>.

It is anticipated the board will include the following members:

- County Cemetery Sexton
- County Buildings & Grounds Coordinator
- Commissioner
- County Administrator/Asst. Administrator
- Local Funeral Director
- Cass Human Service Zone Director (or designee)
- Community Representative

**SUGGESTED MOTION: Authorize formation of the Cass County Cemetery Committee with appointment of members and specific committee responsibilities to be determined at a later date.**