

CASS COUNTY BOARD OF COMMISSIONERS  
AGENDA FOR AUGUST 21, 2023



- 3:30 PM Meeting called to order  
Roll call of the members  
Pledge of Allegiance  
Approve minutes of previous meeting  
Approve order of agenda

CONSENT AGENDA

- a. Receive monthly financials from the Finance Office
- b. Amend Commission Policy Manual Section 4.00 Advisory Boards
- c. Authorize purchase of sign trailer; purchase of tarp to cover sandbags; purchase two box culverts
- d. Approve special event permits for Knickerbocker Liquor Locker
- e. Approve raffle permit for Dakota Southeast Chapter of Pheasants Forever, Inc.; Chaffee Lions Club
- f. Authorize Human Trafficking Grant application for YWCA Cass and Clay; Youthworks
- g. Authorize certificate of community support for the City of Mapleton
- h. Authorize letter of support for Red River Valley Fair grant application
- i. Contract approval—Lindeman Concrete Construction, LLC; Aviat U.S. Inc.

PUBLIC COMMENT

REGULAR AGENDA

1. West Fargo tax incentive for Housing Authority of Cass County (Dan Madler) Information/action
2. Memorandum of Understanding with Diversion Authority (Stamness) Information/action
3. Sheriff's Office (Jahner)
  - a. Civil processing fee changes Information/action
  - b. Special event administrative fee waiver request for Red River Valley Fair Information/action
  - c. Budget adjustment for body armor Information/action
  - d. Court Transport position change Information/action
4. Purchase to upgrade to flood stages application (Henderson) Information/action
5. County abandon cemetery briefing (Wilson) Information/action
6. Tax Equalization Office remodel (Wilson) Information/action
7. Approve vouchers (Peterson) Action requested
8. Committee reports
9. Correspondence
10. Adjournment

REMINDERS:

- August 21, 1:00 PM—Building Committee meeting, Commission Room  
August 21, 2:00 PM—Sheriff's Department Rotational meeting, Commission Room  
August 22, 8:00 AM—North Cass Water Resource District meeting, Highway Department  
August 24, 7:00 AM—Cass County Planning Commission meeting, West Fargo Public Works  
August 24, 8:00 AM---Cass County Joint Water Resource District meeting, West Fargo Public Works  
August 24, 3:30 PM—Metro Flood Diversion Authority meeting, Fargo City Hall Commission Chambers

**NEXT REGULAR MEETING TO BE HELD TUESDAY, SEPTEMBER 5, 2023  
AGENDA DEADLINE IS 5:00 PM ON MONDAY, AUGUST 28, 2023**

\*County Commission and Committee meetings will be streamed live on Cass County Government [Facebook](#), [Twitter](#) and [YouTube](#) pages

- 1) **MEETING CALLED TO ORDER BY THE CHAIRMAN**
- 2) **ROLL CALL OF THE MEMBERS BY THE SECRETARY**
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MINUTES OF PREVIOUS MEETING** (voice vote)  
Move that the minutes of the previous meeting be approved.
- 5) **ORDER OF THE AGENDA--CHAIRMAN READS THE REVISIONS, IF ANY** (voice vote)  
Move to approve the order of the agenda as printed OR as amended  
  
(For revisions, see handout provided on meeting day)
- 6) **APPROVE CONSENT AGENDA** (roll call vote)  
Move to approve the consent agenda as printed OR as amended above.