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August 3rd, 2023

Office of the Sheriff

Jesse Jahner, Sheriff

Chad Peterson, Chair

Cass County Commission

211 9th St. S.

Fargo, ND 58103

Commission Chair Peterson,

I am requesting a change to the Civil Process fees that we are currently charging for based on North Dakota Century Code and also to recover costs accrued to Cass County Government for our efforts in serving Civil Process Actions. We have not made changes to these fees for several years. With that being said I am respectfully requesting to change the Civil Process Mileage Fees from .50 a mile to a mileage fee consistent with the IRS standard mileage rate. In addition, I am looking to charge a flat rate of \$5.00 for administrative fees accrued rather than charge for them individually. An increase to the administrative fees would more appropriately reflect administrative duties not currently accounted for.

Suggested Motion

“Move to change to Civil Process Mileage Fees from .50 a mile to mileage consistent with the IRS standard mileage rate. In addition, approve to charge a flat rate of \$5.00 for administrative fees that are accrued to process the service.”

Respectfully,

Jesse Jahner
Cass County Sheriff

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