

MINUTES OF VIRTUAL / CONFERENCE CALL MEETING
NORTH CASS WATER RESOURCE DISTRICT
ORIGINATING AT THE CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
JUNE 27, 2023

A virtual / conference call meeting of the North Cass Water Resource District was held on June 27, 2023, at 8:00 a.m.

Present were Wes Ecker, Chairman; Robert Thompson, Manager; Ken Lougheed, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Nina Stone, Accountant; Melissa Hinkemeyer, Administrative Assistant; Sean M. Fredricks, Ohnstad Twichell, P.C.; Kurt Lysne, Alexa Ducioame and Brady Woodard, Moore Engineering, Inc.; Duane Breitling, Cass County Commissioner; and Tom Soucy, Cass County Highway Department.

Agenda and Minutes

It was moved by Manager Thompson, seconded by Manager Lougheed and unanimously carried to approve the order of the agenda, as amended, and the minutes of the May 23, 2023, meeting, as presented.

Drain #18 extension in Sections 7 and 8 of Kinyon Township

Alexa Ducioame reported the Drain #18 extension in Sections 7 and 8 of Kinyon Township is complete and vegetation has been established.

It was moved by Manager Lougheed and seconded by Manager Thompson to approve and authorize the Chairman to sign the following regarding the Drain #18 extension in Sections 7 and 8 of Kinyon Township:

- *Change Order No. 1* for Gladen Construction, Inc. to decrease the total contract price in the amount of \$9,834.20
- *Contractor's Application for Payment No. 2* for Gladen Construction, Inc. in the amount of \$13,631.66

Upon roll call vote, the motion carried unanimously.

Drain #18 – cleanout east of I-29

Ms. Ducioame said Moore Engineering, Inc. has completed the survey and is currently comparing the channel grade to the original design profile of Drain #18 east of I-29. Ms. Ducioame will bring the analyzed results to a future meeting for further discussion.

Drain #23 – slide on the road side of the channel in Section 12 of Gardner Township and in the northwest corner of Section 10 in Wisner Township

Brady Woodard has inspected the slide on Drain #23 on the road side of the channel in Section 12 of Gardner Township. He will continue monitoring the site. The Board directed

Mr. Woodard to inspect the slide on Drain #23 in the northwest corner of Section 10 in Wisner Township and provide information and an estimated cost to repair it at a future meeting.

Drain No. 26 Improvements 2023

A motion was made by Manager Lougheed and seconded by Manager Thompson to approve and authorize the Chairman to sign the *Agreement for Cost-Share Reimbursement* with the State Water Commission for preliminary engineering regarding the Drain No. 26 Improvements 2023 Project in the N 1/2 of Section 28 and the NW 1/4 of Section 27 in Wisner Township. Upon roll call vote, the motion carried unanimously.

2024 budget and 2023 maintenance levy assessments

It was moved by Manager Thompson and seconded by Manager Lougheed to approve the North Cass Water Resource District updated 2024 budget and the 2023 maintenance levy assessments. Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Lougheed and seconded by Manager Thompson to approve payment of the wire transfers and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Ecker, Thompson and Lougheed. The motion carried unanimously.

Elm River Dam Nos. 1, 2 and 3

Manager Thompson reported on a meeting with the North Dakota Department of Water Resources regarding construction permits for Elm River Dams No. 1 and No. 2 Improvement Project No. 2022-01 and Elm River Dam No. 3 Improvements 2022 Project. It is anticipated the construction permits will be received in the next few months. Once the permits are received, the projects will be bid and constructed. Elm River Dam No. 3 Improvements 2022 Project will be constructed first. Manager Thompson indicated the project needs to be completed as soon as possible to avoid increased damage downstream of the facility.

Adjournment

There being no further business to be considered by the Board, the meeting adjourned without objection.

APPROVED:

Wes Ecker
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer