



Highway Department


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MEMORANDUM

TO: Cass County Commission

FROM: Jason Benson, County Engineer 

DATE: June 23, 2023

SUBJECT: Agenda Item for July 5th, 2023 Cass County Commission. Cass County Highway Department Right of Way Budget Adjustment

Cass County Highway Department budgeted \$450,000 for 2022 and \$200,000 for 2023. Due to the timing of right of way acquisition, only \$371,531 was expended in 2022. This resulted in the need for this 2022 right of way acquisition to be finished in 2023. The current 2023 expenditure is \$256,337. Now the Cass County Highway Department is requesting to acquire an additional \$139,441 from the Cass County Joint Water Resource District. In addition, several right of way parcels still need to be acquired this summer or fall for 2024 projects.

Therefore, we are requesting a budget adjustment raising the right of way budget 211-4001-431-7303 from \$200,000 to 450,000. This budget adjustment will be covered in part by the additional carryover of right of way funds from 2022. We anticipate that the 2023 budget will end with a balance of \$5,271,982 or 14.6% of our expenditures.

SUGGESTED MOTION:

Move to approve a budget adjustment raising the right of way budget 211-4001-431-7303 from \$200,000 to 450,000.