

MINUTES OF VIRTUAL / CONFERENCE CALL MEETING
NORTH CASS WATER RESOURCE DISTRICT
ORIGINATING AT THE CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
MARCH 28, 2023

A virtual / conference call meeting of the North Cass Water Resource District was held on March 28, 2023, at 8:00 a.m.

Present were Wes Ecker, Chairman; Robert Thompson, Manager; Ken Lougheed, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Nina Stone, Accountant; Melissa Hinkemeyer, Administrative Assistant; Sean M. Fredricks, Ohnstad Twichell, P.C.; Kurt Lysne and Alexa Ducioame, Moore Engineering, Inc.; Duane Breitling, Cass County Commissioner; and Tom Soucy, Cass County Highway Department.

Agenda and Minutes

It was moved by Manager Lougheed, seconded by Chairman Ecker and unanimously carried to approve the order of the agenda, as presented, and the minutes of the February 28, 2023, meeting.

Weed, cattail, tree and brush control

Discussion was held on the bids received for aerial and ground spraying for weed, cattail, tree and brush control on North Cass Water Resource District facilities.

A motion was made by Manager Lougheed and seconded by Manager Thompson to approve and authorize the Chairman to sign the *Agreement* with Dakota Helicopter, Inc. to provide aerial and ground spraying services for weed, cattail, tree and brush control on North Cass Water Resource District facilities for 2023. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Thompson and seconded by Manager Lougheed to approve the Cass County Weed Control Work Order regarding weed, cattail, tree and brush control on North Cass Water Resource District facilities for 2023. Upon roll call vote, the motion carried unanimously.

Discussion was held on the bid received for spraying spotted hemlock in North Cass Water Resource District facilities. A motion was made by Manager Lougheed and seconded by Manager Thompson to approve and authorize ground spraying of spotted

hemlock by DL Barkie Construction, Inc., in North Cass Water Resource District facilities as identified by the Cass County Weed Officer. Upon roll call vote, the motion carried unanimously.

North Dakota Insurance Reserve Fund – proxy for annual meeting

A motion was made by Manager Thompson and seconded by Manager Lougheed to authorize the Secretary-Treasurer to sign and return the North Dakota Insurance Reserve Fund proxy for North Cass Water Resource District. Upon roll call vote, the motion carried unanimously.

Letter of engagement to the Office of the State Auditor for 2022 audit services

A motion was made by Manager Lougheed and seconded by Manager Thompson to approve the letter of engagement to the Office of the State Auditor for 2022 audit services for North Cass Water Resource District. Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Thompson and seconded by Manager Lougheed to approve payment of the wire transfers and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Ecker, Thompson and Lougheed. The Chairman declared the motion passed.

Drain #55 – snow removal at 158th Avenue SE

The Board discussed potential snow removal on Drain #55 at 158th Avenue SE. Kurt Lysne noted snow removal can be very costly for a very short-term benefit. The Secretary-Treasurer said in previous years snow removal was only done in an emergency situation. After discussion, the Board decided not to pursue snow removal in North Cass Water Resource District facilities at this time.

Adjournment

There being no further business to be considered by the Board, the meeting adjourned without objection.

APPROVED:

Wes Ecker
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer