

MINUTES OF VIRTUAL / CONFERENCE CALL MEETING
NORTH CASS WATER RESOURCE DISTRICT
ORIGINATING AT THE CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
JANUARY 24, 2023

A virtual / conference call meeting of the North Cass Water Resource District was held on January 24, 2023, at 8:00 a.m.

Present were Wes Ecker, Chairman; Robert Thompson, Manager; Ken Lougheed, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Nina Stone, Accountant; Melissa Hinkemeyer, Administrative Assistant; Sean Fredricks, Ohnstad Twichell, P.C.; Kurt Lysne, Alexa Ducioame and Brady Woodard, Moore Engineering, Inc.; and Tom Soucy, Cass County Highway Department.

Agenda and Minutes

It was moved by Manager Thompson, seconded by Manager Lougheed and unanimously carried to approve the order of the agenda, as presented, and the minutes of the December 27, 2022, meeting.

Reorganization of the Board for 2023

It was moved by Manager Lougheed and seconded by Manager Thompson to appoint the following individuals to serve in the designated capacities for calendar year 2023:

Wes Ecker	Chairman
Robert Thompson	Vice Chairman
Carol Harbeke Lewis	Secretary-Treasurer
Ken Lougheed	Cass County Joint Water Resource District Representative
Wes Ecker	Cass County Joint Water Resource District Alternate Representative 1
Robert Thompson	Cass County Joint Water Resource District Alternate Representative 2
Wes Ecker	Red River Joint Water Resource District Representative

Ken Lougheed

Red River Joint Water Resource District Alternate
Representative

Upon roll call vote, the motion carried unanimously.

Designate depositories of North Cass Water Resource District public funds

A motion was made by Manager Lougheed and seconded by Manager Thompson to designate the following as depositories of North Cass Water Resource District public funds:

Alerus Financial
Bell Bank
BankNorth (Casselton)
Hometown Community Bank (Page)
Security State Bank (Hunter)

Upon roll call vote, the motion carried unanimously.

Approve the Pledge of Assets

A motion was made by Manager Thompson and seconded by Manager Lougheed to approve the following Pledge of Assets:

Alerus Financial (per agreement of March 7, 1996)

Upon roll call vote, the motion carried unanimously.

Review contract for legal services

It was moved by Manager Lougheed and seconded by Manager Thompson to reaffirm the agreement with Ohnstad Twichell, P.C. for legal services and approve the 2023 billing rates presented for North Cass Water Resource District. Upon roll call vote, the motion carried unanimously.

Review contract for engineering services

It was moved by Manager Thompson and seconded by Manager Lougheed to reaffirm the agreement with Moore Engineering, Inc. for engineering services and approve the 2023 billing rates presented for North Cass Water Resource District. Upon roll call vote, the motion carried unanimously.

Drain #18 cleanout in Sections 15, 16 and 17 of Kinyon Township

Brady Woodard reported the contractor completed the Drain #18 channel cleanout in Sections 15, 16 and 17 of Kinyon Township. The contractor removed a substantial amount of sediment from the channel.

Bills

It was moved by Manager Thompson and seconded by Manager Lougheed to approve payment of the wire transfers and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Ecker, Thompson and Lougheed. The Chairman declared the motion passed.

Next meeting

The Board changed the time and location of the February 28, 2023, meeting to 1:00 p.m. at the Page Fire Hall in Page, North Dakota, to discuss North Dakota Stream Crossing Standards for road openings along the Elm River in Page, Rich and Broadlawn Townships with township officials and local property owners.

Legislative updates

Sean Fredricks updated the Board on legislative items related to water resource districts.

Drain #26 – reconstruction in Sections 27 and 28 of Wisner Township

Kurt Lysne and Alexa Ducioame discussed potential reconstruction of the Drain #26 outlet and approximately 1.5 miles of channel upstream of the outlet in Sections 27 and 28 of Wisner Township. The Board directed Moore Engineering, Inc. to develop a scope of work for preliminary engineering regarding the project and bring it to a future meeting for more discussion.

Drain #18 - cleanout east of I-29

The Board discussed the possibility of removing sediment in the Drain #18 channel east of I-29. Mr. Lysne indicated they will inspect the channel with Manager Lougheed and determine if a survey is needed this spring to determine if and where a cleanout is needed.

Adjournment

There being no further business to be considered by the Board, the meeting adjourned without objection.

APPROVED:

Wes Ecker
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer