



## MEMORANDUM

### Highway Department

Jason, Benson, P.E.  
County Engineer

Tomas B. Soucy, P.E.  
Deputy County Engineer

Blaine Laaveg  
Superintendent

TO: Cass County Board of Commissioners  
FROM: Grace Puppe, Cass County Planner  
DATE: February 22, 2023  
SUBJECT: Agenda Topic for the March 20, 2023  
Commission Meeting: Cass County Highway  
Department Annual Report for MS4s

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The Cass County Highway Department currently has authorization to discharge under the North Dakota Pollutant Discharge Elimination System as a Small Municipal Separate Storm Sewer System (MS4).

This permit requires an Annual Report be submitted for compliance. In this report permittees must evaluate program compliance with the permit, BMPs, measurable goals, and effectiveness of the MS4 Program.

As part of the Annual Report, the highway department needs to have a public meeting. The notice of hearing for this meeting was published on March 8 & 15, 2023.

**NO MOTION REQUIRED: Information only, needs public hearing for any comments.**

ANNUAL REPORT FOR  
MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4s)

The annual report summarizes the status of your MS4's Storm Water Pollution Prevention Program with the permit conditions. The reporting requirements can be found in Part VI.D of NDR04-0000.

**Submit your annual report by March 31 to:**

ND Department of Environmental Quality  
Division of Water Quality  
918 East Divide Ave  
Bismarck ND 58501-1947

If you have questions about the MS4 Annual Report form, please visit the NDDH's MS4 website at <http://www.health.state.nd.us/WQ/Storm/MS4/MS4Permit.htm> or call the NDDH at (701) 328-5210.

Cass County	2022
Name of MS4	Reporting Year

Grace Puppe
Name of Contact Person

701-298-2375
Telephone Number

1201 Main Ave W
Mailing Address

West Fargo	ND	58078
City	State	ZIP code

**MINIMUM CONTROL MEASURE #1: Public Education and Outreach on Stormwater Impacts**

- A. You must implement a public education program to distribute educational materials to the community or conduct equivalent outreach activities about the impacts of stormwater discharges on water bodies and the steps that the public can take to reduce pollutants in stormwater runoff.

You must specifically implement an education program that individually addresses the following Minimum Control Measures:

- Measure 3 - Illicit discharge detection and elimination;
- Measure 4 - Construction site stormwater runoff control;
- Measure 5 - Post-construction stormwater management in new development; and
- Measure 6 - Pollution prevention/good housekeeping for municipal operations.

Each education program under the Minimum Control Measures listed above must identify the following:

1. The audience or audiences involved;
2. Educational goals for each audience in terms of increased awareness, increased understanding, acquired skills, and/or desired changes in behavior;
3. Activities used to reach educational goals for each audience;
4. Activity implementation plans, including responsible department in charge, entities responsible for given activities, and schedules; and

5. Available performance measures that can be used to determine success in reaching educational goals.

*Please list or describe below or on a separate sheet(s), what education and outreach activities your MS4 provided during the reporting period? (Label your response 'MCM-1A')*

The County has a dedicated Storm Water webpage for the general public that is routinely updated on a regular basis. The website includes links, minimal control measures, and general information about the EPA Phase II storm water regulations. The County continues to promote our brochure targeting riverfront landowners that provide information in regard to the causes and issues related to riverbank slumping. There are also links to International Water Institute School Lessons. Cass County also has links to the city and Household Hazardous Waste website of the City of Fargo. In addition, the website provides links to the EPA, NDDOT, NDDOH, River Keepers, and the Red River Center for Watershed Education websites.

B. Does your education program coordinate with any storm water education programs conducted by other entities in your area? If yes, who and with which program(s)?  Yes  No

Cass County also has links to the city and Household Hazardous Waste website of the City of Fargo. The County website also has links to the EPA, NDDOT, NDDOH, River Keepers, and the Red River Center for Watershed Education websites. Cass County is also a member of River Keepers.

C. Did you hold a public meeting for the reporting year to address the Storm Water Pollution Prevention Program annual report?  Yes  No

1. If you did not comply with this requirement, explain why.  
*Provide your response below or attach a separate sheet labeled 'MCM-1C-1.'*

2. Where was the meeting held? Cass County Courthouse

3. How many individuals attended for stormwater? \_\_\_\_\_

4. What was the date of the public meeting? March 20, 2023

5. On what date was it published? Notice of Hearing published on 3/8/23 & 3/15/23

6. Summarize your plan to increase attendance at your public meeting:  
Include more notification on social media and the Cass County Website

7. In what newspaper or publication of general interest did you publish the public notice of your meeting?  
*Please retain a copy of the public notice in your records.*  
Fargo Forum

8. Was this meeting conducted with other MS4 permittees? If yes, who?  Yes  No

**MINIMUM CONTROL MEASURE #2: Public Participation/Involvement**

A. During your public meeting, did you received written and/or oral input on your  Yes  No

SWPPP? *Input must be considered prior to submittal of your annual report.*

- B. Do you plan to incorporate any comments into your next SWPPP update?  Yes  No  
*List items:*
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### **MINIMUM CONTROL MEASURE #3: Illicit Discharge Detection and Elimination**

You must develop, implement and enforce a program to detect and eliminate illicit discharges as defined at 40 CFR 122.26(b) (2) into your small MS4. You must also select and implement a program of appropriate BMPs and measurable goals for this minimum control measure.

- A. Has your MS4 completed (developed) a storm sewer system map?  Yes  No
- Does your map(s) show the location(s) of:  Yes  No
1. Ponds, streams, lakes and wetlands that are part of your system;  Yes  No
  2. Structural pollution control devices (grit chambers, separators, etc.) that are part of your system;  Yes  No
  3. All pipes and conveyances in your system, as a goal—but at minimum—those pipes that are 24 inches in diameter and over;  Yes  No
  4. Outfalls, including discharges from your system to other MS4s, or waters and wetlands that are not part of your system (where you do not have operational control); structures that discharge stormwater directly into groundwater; overland discharge points and all other points of discharge from your system that are outlets, not diffuse flow areas.  Yes  No

*For items not completed, please explain here or on a separate sheet labeled 'MCM-3A,' when they will be completed:*

The County has no structural pollution control devices, ponds, streams, lakes, or wetlands in the MS4 system. The urbanized area in Cass County has rural section roads with ditches, so there are no construction control devices.

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- B. You must, to the extent allowable under law, effectively prohibit, through ordinance or other regulatory mechanism, non-stormwater discharges into your storm sewer system and implement appropriate enforcement procedures and actions. Please indicate if this item has been accomplished and if not, what is the estimated (%) completion? (or current status?) The county's UA falls within the City of Fargo ET area. They currently have a construction ordinance relating to erosion and sedimentation. IDDE for this area also falls under the jurisdiction of the city. IDDE requirements fall under the jurisdiction of the City of Fargo.
- C. You must develop and implement a program to detect and address non-stormwater discharges, including illegal dumping, to your system;  
Has this item been implemented?  Yes  No
- D. You must inform employees, businesses, and the general public in your MS4 area of hazards associated with illegal discharges and improper disposal of waste;
- E. You must address the following categories of non-stormwater discharges or flows (i.e., illicit discharges), only if you identify them as significant contributors of pollutants to your small MS4:

Are any of the following (listed) sources significant contributors to your MS4?  Yes  No

Water line flushing, landscape irrigation, diverted stream flows, rising ground waters, uncontaminated ground water infiltration (as defined at 40 CFR 35.2005(20)), uncontaminated pumped ground water, discharges from potable water sources, foundation drains, air conditioning condensation, irrigation water, springs, water from crawl space pumps, footing drains, lawn watering, individual residential car washing, flows from riparian habitats and wetlands, dechlorinated swimming pool discharges, and street wash water, discharges or flows from fire fighting activities.

*Please explain here or on a separate sheet labeled 'MCM-3E' what accomplishments your MS4 has made regarding an illicit discharge ordinance, detection and elimination, also include estimated (%) completion of incomplete items (be sure to indicate the citation for ordinance):*

IDDE requirements fall under the jurisdiction of the City of Fargo

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#### **MINIMUM CONTROL MEASURE #4: Construction Site Stormwater Runoff Control**

You must develop, implement, and enforce a program to reduce pollutants in any stormwater runoff to your small MS4 from construction activities within your jurisdiction that result in a land disturbance of greater than or equal to one acre or is less than one acre but is part of a common plan of development that will be one acre or greater. You must also select and implement a program of appropriate BMPs and measurable goals for this minimum control measure.

- A. Has an ordinance or other regulatory mechanism to require erosion and sediment controls, as well as sanctions to ensure compliance, been enacted?  Yes  No
- B. Does it contain requirements for construction site operators to implement appropriate erosion and sediment control best management practices?  Yes  No
- C. Does it include requirements for construction site operators to control waste, such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at the construction site that may cause adverse impacts to water quality?  Yes  No
- D. Have procedures been implemented for site plan reviews which incorporate consideration of potential water quality impacts?  Yes  No
- E. Have procedures for receipt and consideration of reports of non compliance, or other information submitted by the public on construction related issues, been implemented, and  Yes  No
- F. Have procedures for site inspection and enforcement of control measures been implemented?  Yes  No

*Please provide a status/update here or on a separate sheet labeled 'MCM-4,' concerning your efforts to meet this permit condition (be sure to indicate the citation for ordinance).*

Cass County continues to implement the Cass County Subdivision Ordinance adopted in March 2006. This ordinance requires all land disturbances above 1 acre to show proof of permit application with the NDDOH. The ordinance also requires the developer to create a SWPPP for all major subdivisions; this plan must be consistent with the ND DOT Erosion and Sedimentation Handbook. Inspection of sites are also required and the costs for inspections are paid for by the developer. This arrangement is agreed upon in a memo of understanding signed between the developer and the County Commission.

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- G. You must provide a list of the locations where you operated small construction activity during the reporting cycle. If you have a separate permit for small construction, you may provide the permit number for that permit and omit this part of from the report. The location record shall include, at a minimum:
1. Name of each small construction site
  2. Location of each (street address, latitude and longitude, or legal land description of township, range, section and 1/4 section)
  3. Start date of each site
  4. The estimated area of total disturbance in acres of each site
  5. Status of each site (i.e., in progress, grading complete, final stabilization date)

*Please provide the location record below or provide a separate sheet labeled 'ALR.'*

NDR110776

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**MINIMUM CONTROL MEASURE #5: Post-construction Stormwater Management in New Development and Redevelopment**

You must develop, implement, and enforce a program to address storm water runoff from new development and redevelopment projects within your jurisdiction that disturb greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale that discharge into your small MS4. Your program must ensure that controls are in place that would prevent or minimize water quality impacts. You must also select and implement a program of appropriate BMPs and measurable goals for this minimum control measure.

- A. Have you developed and implemented strategies which include a combination of structural and/or non-structural BMPs appropriate for your community?  Yes  No
- B. Has an ordinance or other regulatory mechanism to address post-construction runoff from new development and redevelopment projects to the extent allowable under law been implemented?  Yes  No
- C. Does your MS4 have a mechanism (plan) to adequately fund the long term operation and maintenance of your BMPs?  Yes  No

*Please provide a status/update concerning your efforts to meet this permit condition. Please provide your response below or provide a separate sheet labeled 'MCM-5' (be sure to indicate the citation for ordinance):*

As required by Cass County Subdivision Ordinance #2006-0 I, all major subdivisions are required to develop a storm water drainage plan in which post-development run-off cannot exceed predevelopment runoff and will often result in detention or retention ponds. The developer must indicate a funding mechanism to maintain these structural BMP's. All major subdivisions are also required to plant boulevard trees along all constructed roads to help reduce the amount of impervious area and amount of runoff. The County, when appropriated, also encourages narrow roads to control speeding, which also decreases the amount of impervious surfaces. All river front developments must comply with the county's river setbacks. These setbacks require the landowner to maintain or plant native riparian vegetation which acts as a natural buffer strip for the rivers. The County also has maximum parking lot size regulations which prevent unnecessarily large parking lots and reduce impervious areas. This permit condition is completed.

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**MINIMUM CONTROL MEASURE #6: Pollution Prevention/Good Housekeeping for Municipal Operations**

- A. You must develop and implement a training component for your operation and maintenance program aimed at preventing or reducing pollutant runoff from municipal operations such as park and open space maintenance, snow disposal, fleet and building maintenance, new construction and land disturbances, and stormwater system

maintenance. Training materials that are available from USEPA, state and regional agencies, or other organizations may be used as appropriate or modified for your community.

*Please provide or attach a status/update about your efforts in developing an employee training to meet this condition:*

The status of this condition is complete. The County has developed employee handouts for landscaping, material storage, spill prevention, equipment fueling, equipment maintenance, and equipment cleaning procedures. This material is given to each new employee and the material is covered by the County Engineer at a safety meetino.

B. Did you identify and inspect all of your structural pollution control devices such as trap, manholes, grit chambers, sumps, floatable skimmers and separators, etc.?  Yes  No

Based on your inspections, has the inspection frequency of any structural control device changed from yearly inspections due to an increase or decrease in maintenance of the device?  Yes  No

*If answered "Yes" please explain below or on a separate sheet label 'MCM-6B.'*

N/A

C. How many structural pollution control devices do you have in your MS4 system? 0

D. How many structural pollution control devices did you inspect? 0

E. Calculate the percentage: 0

*If less than 100% were inspected, please explain why below or on a separate sheet labeled 'MCM-6E:'*

F. Did you repair, replace, or maintain any structural pollution control devices?  Yes  No

G. Did you identify and inspect (on a rotating basis) at least 20% of outfalls, stormwater ponds and snow disposal areas?  Yes  No

1. How many of each of the following do you have in your MS4?

a. Outfalls (see definition in Permit): 8

b. Stormwater Ponds: 0

c. Snow Disposal Areas: 0

2. Indicate if these facilities have all been located, or have only been estimated: Located

3. How many of each did you inspect?

a. Outfalls: 8

b. Stormwater Ponds: 0

c. Snow Disposal Areas: 1

4. What is the percentage inspected for each?

a. Percentage of Outfalls: 100

- b. Percentage of Stormwater Ponds: 0
- c. Snow Disposal Areas: 100

5. If less than 20% of each type (outfalls, stormwater ponds and snow disposal areas) was inspected, please explain why:  
*Attach a separate sheet, if necessary, labeled 'MCM-6G-5'*

The County has no stormwater ponds in the MS4 system.

H. Briefly summarize the results of outfall inspections and include the dates of inspection and the date of completion of major additional protection measures. Please include any significant unscheduled (not routine) maintenance or improvement activities stemming from inspections of your structural pollution control devices. What changes have been made to your SWPPP as a result? If maintenance or improvement activities were not practicable during the same year, please indicate the reason and a schedule for completion.

*Please explain below or attach a separate sheet labeled 'MCM-6H'*

Outfalls were inspected on May 10, 2022 and no illicit discharge was detected. The snow disposal site is regularly inspected and is appropriately located with a large buffer from imperious areas and storm water conveyances.

I. Have you minimized the exposure of salt storage piles or salt treated sand piles to precipitation by providing an enclosure, covering or containing the drainage on site?  Yes  No

*If no, please indicate below when the piles will be protected. Attach a separate sheet if necessary, labeled 'MCM -6J:'*

N/A

J. You must operate your vehicle maintenance facilities and wastewater treatment plant(s) in accordance with your SWPPP. You must develop and implement site specific plans as outlined in Part V.G.6.c for your wastewater treatment plants having a design capacity of 1.0 mgd or more and for any vehicle maintenance facilities.

*Please indicate if changes to any site specific plans have been made. Attach a separate sheet if necessary, labeled 'MCM-6K:'*

All maintenance and cleaning occurs in zero rain exposure areas.

**ADDITIONAL SWPPP ISSUES:**

A. Did you make a change to any identified best management practices or measurable goals that was submitted with your permit application? *If you responded yes, explain under part B.*  Yes  No

B. Briefly list the best management practices or measurable goals that will be changed in your updated SWPPP, and indicate why they have changed: *Attach a separate sheet if necessary labeled '7B.'*

N/A



C. Did you rely on any other entities (MS4s, consultants or contractors) to satisfy any portion of your SWPPP? *If yes, please identify below the entity and for what activities:*  Yes  No

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D. Does your MS4 discharge to a water of the state that appears on the current USEPA-approved list of impaired waters under Section 303(d) of the Clean Water Act (Part IV.C)?  Yes  No

*If yes, you must review whether changes may be warranted to your SWPPP to reduce the impact of your discharge.*

E. Does your MS4 discharge to a water of the state that has a USEPA-approved TMDL implementation plan developed?  Yes  No

If yes, you must review the adequacy of your SWPPP to meet the TMDL's load allocation set for stormwater sources (Part IV.C). This review must include an assessment of:

1. Your MS4's contribution to the overall storm water allocation;
2. Your MS4's selected BMPs and their effectiveness in meeting the TMDL's allocation goal; and
3. Whether your schedule for putting BMPs in place is consistent with the schedule of the TMDL implementation plan.

F. Does your SWPPP meet the applicable requirements, schedules and objectives of the TMDL implementation plan?  Yes  No

If no, how must your SWPPP be modified to satisfy the TMDL from stormwater sources?

N/A

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**OWNER OR OPERATOR CERTIFICATION:**

The person with overall administrative responsibility for SWPPP implementation must sign the annual report. This person must be duly authorized and should be the person who signed the MS4 permit application or successor.

“I certify under penalty of law that I have personally examined and am familiar with the information submitted herein. Based on my inquiry of those individuals immediately responsible for obtaining the information, I believe the submitted information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment.”

**X**

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Authorized Signature (This person must be duly authorized to sign the annual report for the MS4)	Date
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Soucy	Tom	Deputy County Engineer
Last Name	First Name	Title

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1201 Main Ave W
Mailing Address

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West Fargo	ND	58078
City	State	Zip Code

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701-298-2370	soucyt@casscountynd.gov
Telephone	E-mail Address

### Stormwater Inspection Report

General Information			
Date of Inspection	10-27-2022	Start/End Time	2:00 PM
Inspector's Name(s)	Blaine Laaveg		
Inspector's Title(s)	Highway Superintendent		
Inspector's Contact Info	laavegb@cascountygov		
<b>Type of Inspection:</b>			
<input checked="" type="checkbox"/> Regular <input type="checkbox"/> Pre-storm event <input type="checkbox"/> During storm event <input type="checkbox"/> Post-storm event			
Weather Information			
Has there been a storm event since the last inspection? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide: Storm Start Date & Time:                  Storm Duration (hrs): Approximate Amount of Precipitation (in):			
<b>Weather at time of this inspection?</b> <input checked="" type="checkbox"/> Clear <input type="checkbox"/> Cloudy <input type="checkbox"/> Rain <input type="checkbox"/> Sleet <input type="checkbox"/> Fog <input type="checkbox"/> Snowing <input type="checkbox"/> High Winds <input type="checkbox"/> Other:    Temperature: 61°			
Have any discharges occurred since the last inspection? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, describe:			
Are there any discharges at the time of inspection? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, describe:			

	Structure	Maintenance Required?	Corrective Action Needed and Notes
1	Catch Basin	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
2	Area Drain	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
3	Catch Basin	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
4	Catch Basin	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
5	Catch Basin	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
6	Catch Basin	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
7	Catch Basin	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
8	Catch Basin	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
9	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
10	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
11	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
12	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
13	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
14	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
15	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
16	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
17	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
18	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
19	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
20	Roof Down Spout	<input type="checkbox"/> Yes <input type="checkbox"/> No	

	Structure	Maintenance Required?	Corrective Action Needed and Notes
21	Oil Water Separator	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
22	Floor Drain	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
23	Floor Drain	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
24	Floor Drain	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
25	Floor Drain	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
26	Drainage Manhole	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
27	Drainage Manhole	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
28	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
29	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
30	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
31	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
32	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
33	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
34	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
35	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
36	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
37	Roof Down Spout	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<del>38</del>	<del>Floor Drain</del>	<del><input type="checkbox"/>Yes <input type="checkbox"/>No</del>	
39	Floor Drain	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

### Additional Inspection Areas

	Activity	Implemented?	Maintenance Required?	Corrective Action Needed and Notes
1	Is trash/litter from work areas collected and placed in covered dumpsters?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
2	Are washout facilities (e.g., paint, stucco, concrete) available, clearly marked, and maintained?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
3	Are vehicle and equipment fueling, cleaning, and maintenance areas free of spills, leaks, or any other deleterious material?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
4	Are materials that are potential stormwater contaminants stored inside or under cover?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

	Activity	Implemented?	Maintenance Required?	Corrective Action Needed and Notes
5	(Other)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	

**Additional Comments**

**Print name and title:**

Blaine Laavey Highway Superintendent

**Signature:**



**Date:**

10-27-22





**Additional Inspection Areas**

	Activity	Implemented?	Maintenance Required?	Corrective Action Needed and Notes
1	Is trash/litter located in these areas?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	NO, SNOW COVERED
2	Are these areas free of spills, leaks, or any other deleterious material?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	NO
3	Are materials that are potential stormwater contaminants located in these areas?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	NO
4	(Other)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

**Additional Comments**

**Print name and title:**

TOM SOUCY, DEPUTY CO. ENGR.

**Signature:**

**Date:** 12/1/22

