

MINUTES OF VIRTUAL / CONFERENCE CALL MEETING
NORTH CASS WATER RESOURCE DISTRICT
ORIGINATING AT THE CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
DECEMBER 27, 2022

A virtual / conference call meeting of the North Cass Water Resource District was held on December 27, 2022, at 8:00 a.m.

Present were Wes Ecker, Chairman; Robert Thompson, Manager; Ken Lougheed, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Nina Stone, Accountant; Melissa Hinkemeyer, Administrative Assistant; Sean Fredricks and Katie Schmidt, Ohnstad Twichell, P.C.; Kurt Lysne and Alexa Ducioame, Moore Engineering, Inc.; Duane Breitling, Cass County Commissioner; and Tom Soucy, Cass County Highway Department.

Agenda and Minutes

It was moved by Manager Thompson, seconded by Manager Lougheed and unanimously carried to approve the order of the agenda, as presented, and the minutes of the November 22, 2022, meeting.

Metro Flood Diversion Project – Memorandum of Understanding regarding the Drain #13 crossing at 170th Avenue SE

Katie Schmidt and Kurt Lysne discussed the *Memorandum of Understanding* between the Water Resource District and the Diversion Authority regarding a crossing of Drain #13 at 170th Avenue SE for the Metro Flood Diversion Project. The crossing is needed to provide access to nearby property owners between Drain #13 and the Metro Flood Diversion Channel. There will also be a crossing on Drain #30 for the same purpose. Brief discussion was held on potential permits needed for the crossings as well as updates on the ongoing construction of the Metro Flood Diversion Channel.

Manager Lougheed made a motion to approve and authorize the Chairman to sign the *Memorandum of Understanding* with the Diversion Authority regarding the Metro Flood Diversion Project. Manager Thompson seconded the motion. Upon roll call vote, the motion carried unanimously.

Year-end issues

A motion was made by Manager Thompson and seconded by Manager Lougheed to:

- Authorize the Secretary-Treasurer to make any minor year-end transfers to balance the North Cass Water Resource District 2022 budget;
- Authorize the Secretary-Treasurer to make transfers to and from obligated funds, if necessary; and

- Authorize the Secretary-Treasurer to amend the North Cass Water Resource District 2022 budget.

Upon roll call vote, the motion carried unanimously.

Set regular meeting dates for 2023

The Board discussed its regular meeting dates for the year 2023. It was moved by Manager Lougheed and seconded by Manager Thompson to adopt the following Resolution. Upon roll call vote, the motion carried unanimously.

RESOLUTION

BE IT RESOLVED, that the North Cass Water Resource District does hereby set the fourth Tuesday of January through December at 8:00 a.m. at the Cass County Highway Department, 1201 Main Avenue West, West Fargo, North Dakota, as its regular meeting dates, time and place for the year 2023.

BE IT FURTHER RESOLVED, that the Secretary be and she hereby is directed to forward a copy of said schedule of meetings to the Cass County Auditor and to post said schedule at the Water Resource District's principal office and the location of the scheduled meetings, all in accordance with the provisions of Section 44-04-20 as amended.

APPROVED:

Wes Ecker
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer

Bills

It was moved by Manager Lougheed and seconded by Manager Thompson to approve payment of the wire transfers and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Ecker, Thompson and Lougheed. The Chairman declared the motion passed.

Adjournment

There being no further business to be considered by the Board, the meeting adjourned without objection.

APPROVED:

Wes Ecker
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer