



## Administration

Telephone: 701-241-5770

Fax: 701-241-5776

wilsonro@casscountynd.gov

### MEMO

TO: County Commission  
FROM: Robert W. Wilson  
Date: February 1, 2023  
Subject: Purchase of washer enclosures for the Jail

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Buildings and Grounds is requesting approval to purchase galvanized enclosers for the washing machines to keep inmates from being able to access the back of washers at the Jail. Work was supposed to happen in 2022 but material shortages kept it from happening. This is not a budgeted item. A quote was received by BDT Mechanical, Inc. to purchase and install the enclosers in the amount of \$8,095.

**SUGGESTED MOTION: Authorize purchase of galvanized washing machine enclosers for the Jail from BDT Mechanical, Inc. in the amount of \$8,059 and authorize the Chairman to sign the quote and purchase order.**



Shipping Address: 5513 14th Avenue N  
 Fargo, ND 58102

Mailing Address: PO Box 2964  
 Fargo, ND 58108-2964

Telephone: 701.232.8891

Fax: 701.237.4711

TO: Gene Gartner  
 COMPANY: Cass County  
 RE: Cass County Jail Galvanized Dryer Enclosures

DATE: 6-16-22  
 FROM: Tracy Halvorson  
 TOTAL # OF PAGES: 1

**COMMENTS:**

This letter is to serve as our proposal for the fabrication and installation of the requested ~~stainless steel dryer~~ enclosures at the Cass County Jail.

*Galvanized  
 washer*

This project can be completed for the price of .....\$8,059.00

Sincerely,

*Tracy Halvorson*  
 BDT Mechanical, LLC  
 Project Manager  
 Price good for 30 days

Accepted by:  
 Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Signature \_\_\_\_\_  
 Title: \_\_\_\_\_  
 P.O #: \_\_\_\_\_ Date: \_\_\_\_\_

**DESIGN . BUILD . MAINTAIN**



# PURCHASE ORDER

PAGE: 154036  
P.O. NO.:  
DATE: 02/02/23

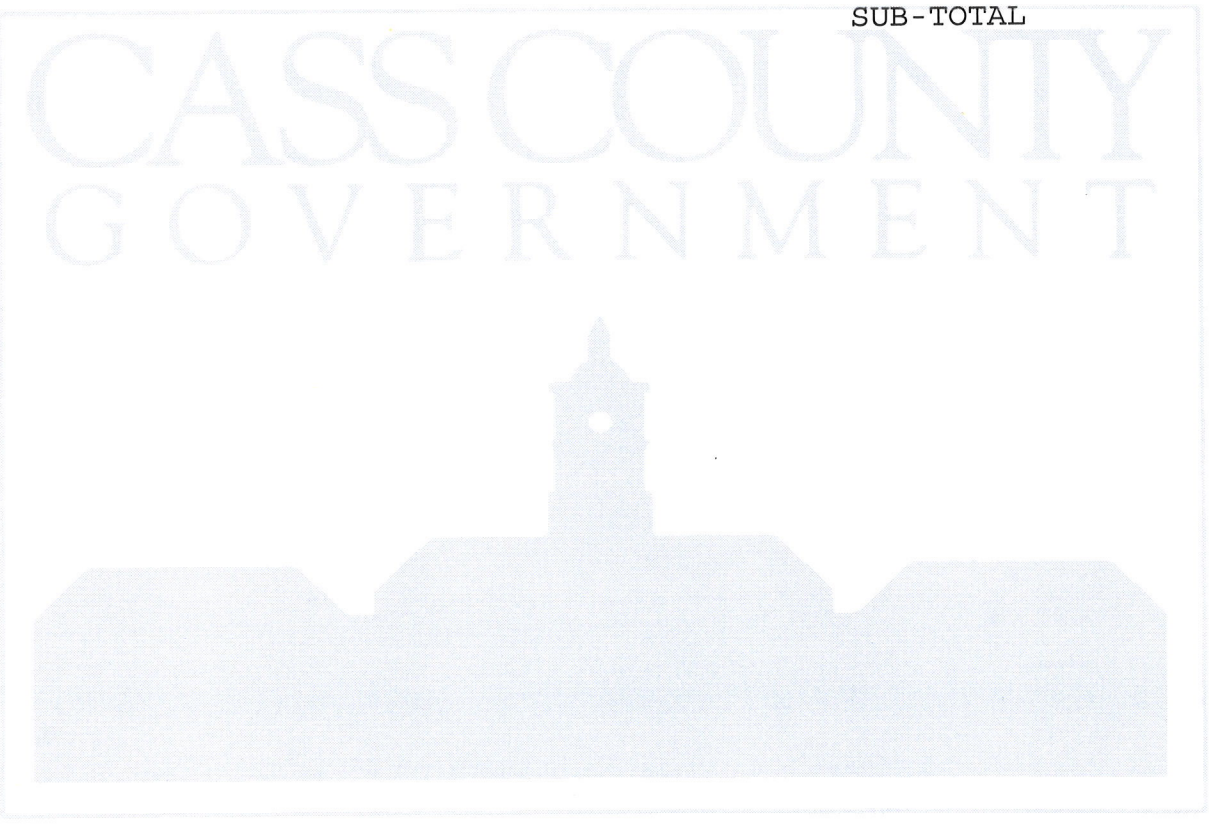
N.D. Sales Tax Exempt No. E-3009

BDT MECHANICAL LLC  
5513 14TH AVE N  
PO BOX 2964  
FARGO, ND 58108-2964

SHIP TO: CASS COUNTY GOVERNMENT  
COUNTY AUDITOR  
211 9TH ST S  
FARGO, ND 58103

VENDOR NO. 11941		SHIP VIA		F.O.B.		TERMS NET	
DELIVER BY 02/02/23		CONFIRM BY		CONFIRM TO GERALD JENSON		REQUISITIONED BY GERALD JENSON	
FREIGHT		CONTRACT NO.		ACCOUNT NO. 101-1504-411.47-01		REQ. NO. BDTM	
				PROJECT		REQ. DATE 02/02/23	
LINE NO.	QUANTITY	UOM	ITEM NO. AND DESCRIPTION			UNIT COST	EXTENDED COST
1	8059.00	EA	GALVANIZED WASHER ENCLOSURES			1.0000	8059.00
SUB-TOTAL							8059.00

8059.00



AUTHORIZED BY \_\_\_\_\_ COUNTY OFFICIAL



## Administration

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### MEMO

TO: County Commission

FROM: Robert W. Wilson

Date: February 1, 2023

Subject: Remodel of south end Courthouse bathrooms

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The 2023 budget includes \$50,000 to complete a remodel of the south end bathrooms on the second, third, and fourth floors of the Courthouse. At the last Board meeting, the Board approved part of the remodel work purchase in the amount of \$31,920.

This request has two parts the first for the replacement of tile flooring, and the second for the stalls, both for the third and fourth floor bathroom remodels. Buildings and Grounds received a quote from Fargo Linoleum Co. in the amount of \$11,309 for the tile flooring and a quote from Construction Supply, Inc. in the amount of \$7,134 for the bathroom stalls.

**SUGGESTED MOTION: Authorize Chair to sign the quote and purchase order for bathroom tile from Fargo Linoleum Co. in the amount of \$11,309, and stalls from Construction Supply Inc. in the amount of \$7,134 for the bathrooms on the south end of the Courthouse.**

**PROPOSAL**  
**FARGO LINOLEUM CO.**

317 Roberts Street - Fargo, ND - 58102  
(701) 232-2493 - Fax (701) 293-5440

**CLIENT:** Cass County Court House  
**ATTN:** Gene

**DATE:** February 1, 2023  
**JOB:** 3<sup>rd</sup> & 4<sup>th</sup> floor (4 bathrooms)

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We propose to furnish only Tao 12" x 24" tile for the 4 bathroom floors and a 6" tile base with Schluter trim, setting materials and grout. You'll need to use the 7 boxes in the shop for approximately 1/2 of the base.

\$11,309

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This quotation does not include any fees associated with plumbing work that may be necessary to complete the job. Unless otherwise stated, this quotation does not include any fees associated with fabricating or staining wooden trim or cutting doors down to accommodate higher flooring.

If existing floor coverings must be removed, owner must furnish written documentation that there is no asbestos present in the existing floor covering materials or adhesives. This proposal can not be honored otherwise. Owner is responsible for removing any materials that contains asbestos.

**The above quotation includes all material, tax and labor required to do the work in a good workman like manner.**

Applicable state sales or use tax is included.

This proposal is subject to acceptance by the owner within 30 days from this proposal date. 50% down and net cash on completion, unless specifically stated on this proposal. On Contract jobs where applicable the following terms shall apply; 90% of the value of materials and labor furnished shall be payable on the 1st day of the month following the furnishings of such materials and labor. Balance of contract price shall be payable on the 1st day of the month following completion of job.

This document constitutes the entire agreement between the parties. Changes in specifications causing extra labor and materials shall be charged on a time and material basis.



FARGO LINOLEUM CO.  
317 ROBERTS STREET  
FARGO, ND 58102

By: \_\_\_\_\_

Date: \_\_\_\_\_  
Casscourt4bathrooms.rb

By: \_\_\_\_\_  
Robert Bye



# PURCHASE ORDER

PAGE: 1  
 154035  
 P.O. NO.:  
 DATE: 2/02/23

N.D. Sales Tax Exempt No. E-3009

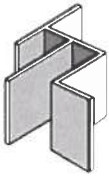
FARGO LINOLEUM COMPANY  
 317 ROBERTS STREET  
 PO BOX 2216  
 FARGO, ND 58108

SHIP TO: CASS COUNTY GOVERNMENT  
 COUNTY AUDITOR  
 211 9TH ST S  
 FARGO, ND 58103

VENDOR NO.		2333		DELIVER BY		SHIP VIA		F.O.B.		TERMS	
				02/02/23						NET	
CONFIRM BY				CONFIRM TO				REQUISITIONED BY			
				GERALD JENSON				GERALD JENSON			
FREIGHT		CONTRACT NO.		ACCOUNT NO.		PROJECT		REQ. NO.		REQ. DATE	
				101-1503-411.47-01				FGOL		02/02/23	
LINE NO.	QUANTITY	UOM	ITEM NO. AND DESCRIPTION				UNIT COST	EXTENDED COST			
1	11309.00	EA	4TH FLOOR BATHROOM REMODEL FLOORS				1.0000	11309.00			
SUB-TOTAL							11309.00				

11309.00

AUTHORIZED BY \_\_\_\_\_ COUNTY OFFICIAL



# Construction Supply Inc

2410 5th Avenue North, Fargo, ND 58102

Phone: 701-235-6605

Fax: 701-235-9632

Web Site: www.csi-fargo.com

**Bid Date:** 2/2/2023

**Estimate #:** 68641

## Estimate

To: Cass County Courthouse  
211 9th Street South  
P.O. Box 2806  
Fargo, ND 58103

Estimator Kurt Kollman  
Email Address Kurt@csi-fargo.com  
Project Name: Cass Cty Court 3rd & 4th Flr  
Fargo, ND

**Addendums:** n/a

Phone: Fax:

### MATERIAL CONTRACTS ONLY - SUBCONTRACTS ONLY IF WE ARE INSTALLING

Acceptance of listed pricing is also acceptance of terms stated on this estimate.

**Terms: NET 30 days, subject to credit approval. NO RETAINAGE ALLOWED. Past due amounts are subject to finance charges of 1-1/2% per month or 18% APR. We propose to furnish MATERIALS ONLY - One Shipment Only Per Section.**

**Delivery must be made within 15 days from date above or the price may be subject to review.**

Section:	Quantity/Description	Total
Toilet Partitions, HDPE	6 stalls & 2 screens, solid plastic, headrail braced/floor mtd. Color: Mahogany	7,134.00

Please advise if you want handicap doors to have 8" wrap around hinges & standard doors to be integral hinges. Hcpd doors cannot be integral hinges.

FOR 4TH + 3RD FLOOR BATH ROOM  
Remodels - SOUTH END COURTHOUSE

No Sales Tax Unless Otherwise Noted On Last Page.	<b>Sales Tax (0.00)</b>	\$0.00
	<b>Total</b>	\$7,134.00

Proposal subject to revision after 15 days. All prices are FOB factory - freight allowed to jobsite. Unloading and sales tax are not included. All claims for damage against carriers must be made by consignee. Replacement of lost material will be charged to purchaser. Concealed reinforcing and guaranteed field measurements are the responsibility of the contractor. Materials bid are manufacturer's standard unless otherwise stated. Quantities are proposed, not guaranteed - General Contractor to verify quantities listed above. Not responsible for code compliance. These terms supersede any future Purchase Order.

NOTE: If delivery appointments are required there is a \$40.00 delivery notification charge per shipment. This charge is not included in the prices above. If Payment is to be made by Credit Card, there will be a 3% fee. If a Lift Gate is required there will be a Lift Gate Fee added to your total.



# PURCHASE ORDER

PAGE: 1  
154037  
P.O. NO.:  
DATE: 2/02/23

N.D. Sales Tax Exempt No. E-3009

CONSTRUCTION SUPPLY, INC.  
2410 5TH AVE N  
FARGO, ND 58102

SHIP TO: CASS COUNTY GOVERNMENT  
COUNTY AUDITOR  
211 9TH ST S  
FARGO, ND 58103

VENDOR NO.		3760		DELIVER BY		SHIP VIA		F.O.B.		TERMS	
02/02/23								NET			
CONFIRM BY				CONFIRM TO				REQUISITIONED BY			
				GERALD JENSON				GERALD JENSON			
FREIGHT		CONTRACT NO.		ACCOUNT NO.		PROJECT		REQ. NO.		REQ. DATE	
				101-1503-411.47-01				CONT		02/02/23	
LINE NO.	QUANTITY	UOM	ITEM NO. AND DESCRIPTION				UNIT COST	EXTENDED COST			
1	7134.00	EA	BATHROOM REMODEL TOILET PARTITIONS				1.0000	7134.00			
							SUB-TOTAL	7134.00			
										7134.00	

AUTHORIZED BY \_\_\_\_\_ COUNTY OFFICIAL