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Office of the Sheriff

Jesse Jahner, Sheriff

January 9, 2023

James Kapitan Portfolio Commissioner
Cass County Commission
Cass County Courthouse
Fargo, ND 58103

Re: Request to Purchase a TruNarc Machine for Investigations

Consent Agenda: Action Requested

Chairman Chad Peterson,

The Cass County Sheriff's Office is to purchase a TruNarc Machine for the investigations division. This will be used for identifying certain drugs, including the drugs that are harmful to the touch. The TruNarc machine was approved in the 2023 budget. The total purchase price is \$ 27,500.00.

Suggested Motion: Move to authorize the Cass County Sheriff's Office to purchase TruNarc Machine which was authorized in the 2023 budget for \$ 27,500.00

Should you have any questions, please contact our office.

Respectfully,

Dean J. Haaland
Chief Deputy
Cass County Sheriff's Office

Cass County Sheriff
Law Enforcement Center
1612 23rd Avenue North
P.O. Box 488
Fargo, North Dakota 58107-0488
Phone: 701-241-5800
Fax: 701-241-5806

Cass County Sheriff
Courthouse
211 9th Street South
P.O. Box 488
Fargo, North Dakota 58107-0488
Phone: 701-241-5800
Fax: 701-241-5805

Cass County Jail
450 34th Street South
Fargo, North Dakota 58103
Phone: 701-271-2900
Fax: 701-271-2967



Vector Control

Telephone: 701-298-2382
Fax: 701-298-2395
vector@casscountynd.gov

Monday, January 9, 2023

To:

Cass County Commission
211 9th Street S.
Fargo, ND 58103

From:

Ben Prather, Vector Control Director
Jason Benson, County Engineer

Subject:

Purchase Order for Moorhead Marine – UTV's for Right of Way Treatments

2023 Budget includes funds for replacement of 2 side by side off road utility vehicles used in the treatment of interstates, state and county highways and various other areas. The scheduled replacement cycle for this equipment is a 4-year interval.

SUGGESTED MOTION:

Authorize Chairman to approve the PO in the amount of \$32,098.



PURCHASE ORDER

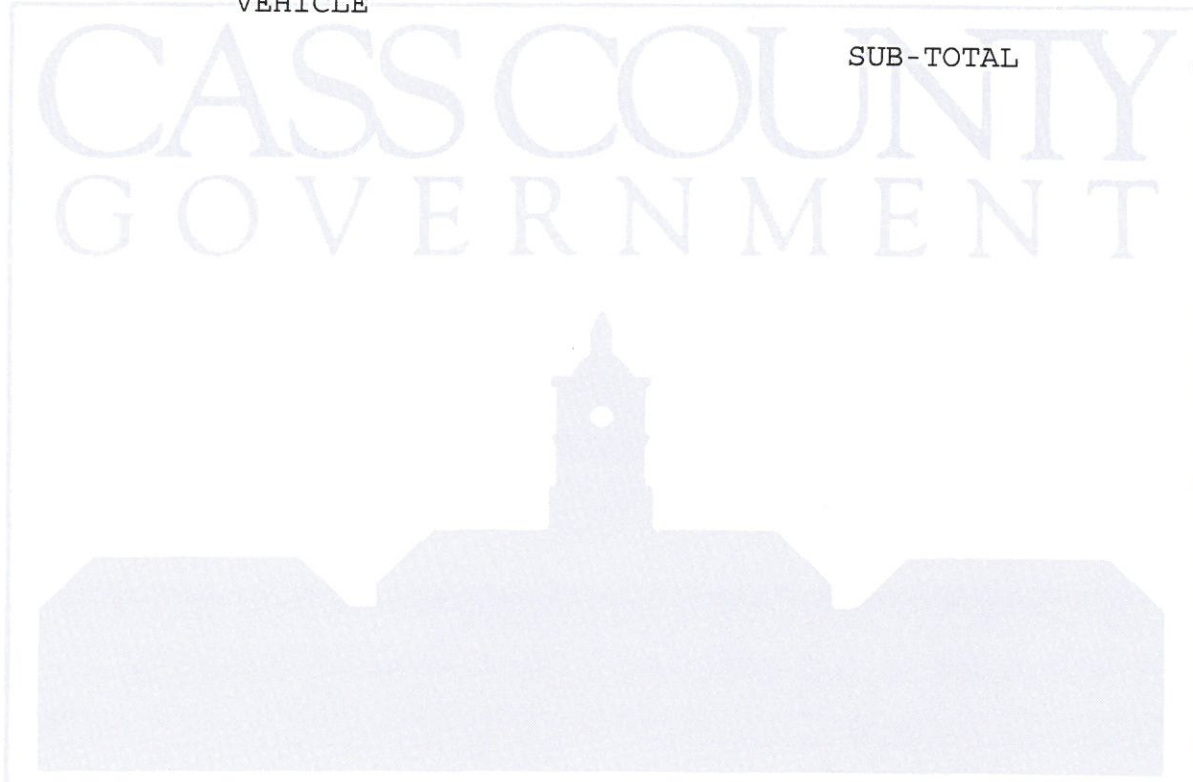
PAGE: 1
 P.O. NO.: 153764
 DATE: 01/09/23

N.D. Sales Tax Exempt No. E-3009

MOORHEAD MARINE
 5608 HWY 75 S
 MOORHEAD, MN 56560

SHIP TO: CASS COUNTY GOVERNMENT
 VECTOR CONTROL
 1201 W MAIN
 WEST FARGO, ND 58078

VENDOR NO.		4807			
DELIVER BY	SHIP VIA	F.O.B.	TERMS		
01/09/23			NET		
CONFIRM BY		CONFIRM TO		REQUISITIONED BY	
		HALLAND, SHARI K		JASON BENSON	
FREIGHT	CONTRACT NO.	ACCOUNT NO.	PROJECT	REQ. NO.	REQ. DATE
		232-4004-442.74-04		MARINE	01/09/23
LINE NO.	QUANTITY	UOM	ITEM NO. AND DESCRIPTION	UNIT COST	EXTENDED COST
1	2.00	EA	SIDE BY SIDE OFF ROAD UTILITY VEHICLE	16049.0000	32098.00
SUB-TOTAL					32098.00
					32098.00



AUTHORIZED BY _____ COUNTY OFFICIAL



Administration

Telephone: 701-241-5770

Fax: 701-241-5776

wilsonro@casscountynd.gov

MEMO

TO: County Commission

FROM: Taylor Kaushagen

Date: January 9, 2023

Subject: Purchase of bathroom remodels

The 2023 budget includes \$50,000 to complete a remodel of the south end bathrooms on the second, third, and fourth floor of the courthouse. Buildings and Grounds received a proposal from Waltz Enterprises to complete the remodel in each bathroom for \$7,980, and a total amount of \$31,920 for all four bathrooms. The county has used this company on various other projects and they are a trusted vendor.

SUGGESTED MOTION:

Authorize Chair to sign a purchase order with Walz Enterprises in the amount of \$31,920 for bathroom remodels south end of the second, third, and fourth floor of the Cass County Courthouse.

Walz Enterprises
 2878 143 st. so.
 Glyndon, MN 56547
 701 388 4260
 walzenterprises@outlook.com

Estimate

ADDRESS

Cass County
 County of Cass
 211 9th St S
 Fargo, ND 581031833 USA

ESTIMATE # 1041
DATE 06/08/2022

ACTIVITY	QTY	RATE	AMOUNT
South end courthouse bathrooms update/remodel. Basement, 2nd,3rd and 4th floors. These bathrooms are all very similar size and shape. And all have VCT tile on the floor.			
Labor Demo 2 bathrooms per floor	25	50.00	1,250.00
Materials Blades etc.	1	75.00	75.00
Labor Prep floors for tile and patch walls as needed. Prime walls for paint.	28	50.00	1,400.00
Materials Floor leveler, mud, primer,etc.	1	175.00	175.00
Labor Set floor tile. Approx. 150sq ft / room (300 total)	24	50.00	1,200.00
Labor Set base tile. With metal cap and outside corners.	10	50.00	500.00
Labor Grout floor and base tile.	12	50.00	600.00
Materials Owner to supply tile, mortar, grout and tile acc.	1	0.00	0.00
Labor Install new ceiling grid and tile.	20	50.00	1,000.00
Materials New ceiling grid.	1	200.00	200.00
Materials New ceiling tile supplied by owner.	1	0.00	0.00

ACTIVITY	QTY	RATE	AMOUNT
Labor Install new partitions.	18	50.00	900.00
Materials New partitions supplied by owner.	1	0.00	0.00
Labor Re install fixtures and accessories as needed.	12	50.00	600.00
Materials Fasteners, brackets, glue, etc.	1	80.00	80.00

This is a per floor estimate for the Basement, 2nd, 3rd, and 4th floor bathrooms on south end of courthouse. First floor is estimated separately. These bathrooms are very similar and only vary slightly in the ceilings and windows. Some adjustments will be needed to compensate for variances in materials and economic adjustment depending on when the project moves forward. The amount on this page is per two bathrooms on each floor.

TOTAL

\$7,980.00

GRAND TOTAL 4 floors \$31,920

Accepted By

Accepted Date



PURCHASE ORDER

PAGE: 1
 PO. NO.: 153862
 DATE: 01/11/23

N.D. Sales Tax Exempt No. E-3009

WALZ ENTERPRISES
 2878 143RD ST S
 GLYNDON, MN 56547

SHIP TO: CASS COUNTY GOVERNMENT
 COUNTY AUDITOR
 211 9TH ST S
 FARGO, ND 58103

VENDOR NO.		11161			
DELIVER BY	SHIP VIA	F.O.B.	TERMS		
01/11/23			NET		
CONFIRM BY		CONFIRM TO			
		GERALD JENSON			
		GERALD JENSON			
FREIGHT	CONTRACT NO.	ACCOUNT NO.	PROJECT		
		101-1503-411.47-01			
			REQ. NO.		
			WALZ		
			REQ. DATE		
			01/11/23		
LINE NO.	QUANTITY	UOM	ITEM NO. AND DESCRIPTION	UNIT COST	EXTENDED COST
1	31920.00	EA	REMODEL BATHROOM ON 4 FLOORS	1.0000	31920.00
SUB-TOTAL					31920.00
					31920.00

AUTHORIZED BY _____ COUNTY OFFICIAL