



VETERANS SERVICE

Christopher Deery
Service Officer

Shelia Hoffer
Service Representative

Anthony Baker
Service Representative

Sol Price
Service Representative

Allyse Blaufuss
Administrative Assistant

10/17/2022

Att: Commissioner Chair Steen
Cass County Commission
211 9th Street South
Fargo, ND 58103

Dear Cass County Commissioners,

The Cass County Veteran Services Office is requesting a budget amendment since our requested printer for the 2023 year, has arrived early. I was told that the copier would be a several months out due to supply chain issues however it is in our possession at this time and providing the office with top quality printing needs. I'm requesting monies to be paid to Metro for the copier allocated for 2023, to paid within this year's budget.

The 2023 Budget includes \$11,000 for the printer purchase.

**SUGGESTED MOTION: Authorize budget adjustment for the
Veteran's Service Office in the amount of \$10,903.95 for a printer**

Sincerely,

Christopher Deery
Veteran Service Officer

Cass County Courthouse
211 9th Street South
Box 2806
Fargo, North Dakota 58108

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