

## Highway Department

Jason Benson, P.E.  
County Engineer

Thomas B. Soucy, P.E.  
Deputy County Engineer

Blaine Laaveg  
Superintendent

## MEMORANDUM

TO: Cass County Commission

FROM: Jason Benson, County Engineer *JPB*

DATE: September 20, 2022

SUBJECT: Consent agenda topic for October 5, 2022 Commission Meeting: Sheriff's Department Portable Scales

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The 2022 Budget included the purchase of (2) two portable weighing devices from our heavy equipment budget line item for the Sheriff's Department Truck Regulatory division. I am recommending that the Commission approve the purchase of these scales from Loadometer Corp. for a total of \$10,390.00.

**SUGGESTED MOTION:** AUTHORIZE CHAIRMAN TO APPROVE A PURCHASE ORDER FOR THE PURCHASE OF (2) TWO SCALES FOR \$10,390.00 FROM LOADOMETER CORP.

J:\Admin-Eng\Commission Corrsp\2022 Commission Correspondence\Consent Memo for 2022 Sheriff Scales.doc

1201 Main Avenue West  
West Fargo, North Dakota  
58078-1301

701-298-2370  
Fax: 701-298-2395

TELEPHONE: 410-420-7535  
TOLL FREE: 1-800-753-6696

TELEFAX: 410-420-7537  
E-MAIL: [jbarnes@loadometer.com](mailto:jbarnes@loadometer.com)  
HTTP://[www.loadometer.com](http://www.loadometer.com)

# LOADOMETER

CORPORATION

*PORTABLE WEIGHING DEVICES*

9540 DEERCO ROAD  
TIMONIUM, MD 21093

August 17, 2022

Matthew Moon  
Cass County Sheriff Department  
1612 23<sup>rd</sup> Avenue North  
Fargo, ND 58102

Dear Matthew,

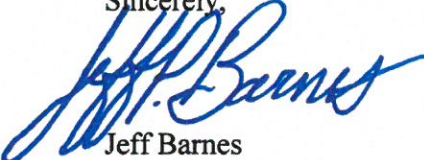
Loadometer Corporation herein affirms that it is now and has been Haenni & Cie.AG's sole source in the United States since 1979 for the sale, parts and service of their Wheel Load Weighing devices. It is expected that this relationship will continue for an indefinite time period. If this relationship should dissolve or change, you will be notified in writing immediately.

We also herein affirm the Haenni WL101 wheel load weigher is the only hydraulic/analog low profile wheel load weigher in production in the world. It is protected under United States Patent #4,673,049.

Loadometer Corporation herein quotes a firm price of \$5,195.00 each for the Haenni WL101 Wheel Load Weigher in quantities of 01 to 19 units. There is no charge for delivery and the scales are offered with the standard 3-year warranty. Delivery is typically from stock to 30 days ARO. Our terms are Net 30 Days. This price does not include any local sales/use taxes if applicable. This quote is valid for 60 Days. The total for 4 scales would be \$20,780.00.

If I may be of more service or provide additional information, please do not hesitate to contact me at 1-800-753-6696.

Sincerely,



Jeff Barnes  
Vice President



# PURCHASE ORDER

PAGE: 1  
 P.O. NO.: 152610  
 DATE: 09/26/22

N.D. Sales Tax Exempt No. E-3009

LOADOMETER  
 9540 DEERCO RD  
 LUTHERVILLE TIMONIUM, MD 21093-2119

SHIP TO:

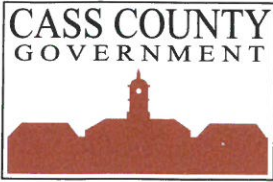
CASS COUNTY GOVERNMENT  
 COUNTY ENGINEER  
 1201 WEST MAIN AVENUE  
 WEST FARGO, ND 58078

VENDOR NO.		6674		CONFIRM BY		CONFIRM TO		REQUISITIONED BY	
DELIVER BY		SHIP VIA		F.O.B.		TERMS		NET	
09/26/22									
HALLAND, SHARI K		JASON BENSON							
FREIGHT		CONTRACT NO.		ACCOUNT NO.		PROJECT		REQ. NO.	
				211-4001-431.74-15				LOADOMETER 09/26/22	
LINE NO.	QUANTITY	UOM	ITEM NO. AND DESCRIPTION				UNIT COST	EXTENDED COST	
1	1.00	EA	2 PORTABLE SCALES				10390.0000	10390.00	
							SUB-TOTAL	10390.00	
								10390.00	

CASS COUNTY  
 GOVERNMENT



AUTHORIZED BY \_\_\_\_\_ COUNTY OFFICIAL



**MEMORANDUM**

**Highway  
Department**

Jason Benson, P.E.  
County Engineer

Thomas B. Soucy, P.E.  
Deputy County Engineer

Blaine Laaveg  
Superintendent

TO: Cass County Commission

FROM: Jason Benson, Cass County Engineer *FOR: Tom Benson*

DATE: September 20, 2022

SUBJECT: Consent Agenda Item for October 5, 2022 Commission Meeting: CH2302: Cass County Highway 17 Roundabout at 64<sup>th</sup> Ave.

Attached is a proposal from LKA Engineers, Inc. to design the light plan for the stated above project. This proposal is to design/layout all lights necessary for our new roundabout at the intersection of Cass County 17 and 64<sup>th</sup> Ave to be constructed during the 2023 construction season. LKA Engineers, Inc. has designed/laid out all the lights for the 76<sup>th</sup> Ave roundabout in 2019 and has worked closely with the City of Horace on all their new light locations, so standards and familiarity of the project scope is known.

**SUGGESTED MOTION:** Authorize Chairperson to sign the purchase order and Sign Proposal from LKA Engineers, Inc. for \$11,800.00.

J:\Admin-Eng\Commission Corrsp\2022 Commission Correspondence\C17&64th Ave Roundabout\Consent Agenda Memo LKA Light Design 092022.docx

1201 Main Avenue West  
West Fargo, North Dakota  
58078-1301

701-298-2370  
Fax: 701-298-2395

September 16, 2022

Kyle Litchy PE  
Cass County Highway Department  
1201 Main Avenue  
West Fargo, North Dakota 58078

RE: Proposal for Electrical Engineering Services for:

Roadway and Roundabout Lighting Design  
Cass County Highway 17  
West Fargo, North Dakota

Kyle:

We are pleased to present the following Electrical Engineering proposal for the above referenced project. You are expected to furnish us with full information as to your requirements including any special or extraordinary considerations for the Project or special services needed, and also to make available all pertinent existing data.

LKA Engineers Inc. will perform all services outlined on the attached sheet on a fixed fee basis of \$11,800.

This fee is based on the plans and our understanding of the scope of the project, which includes roadway lighting along approximately 5200 feet of Cass County Highway 17 to include a new roundabout at 64<sup>th</sup> Avenue South.

Services will be billed to 90% after the bid phase is complete, and final 10% upon project completion and start up.

If the above proposal is acceptable, please sign and date in the space below and return to our office.

Sincerely,



Kevin Kroke, PE  
LKA Engineers, Inc.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

BASIC SERVICES OF ENGINEER

Prepare electrical drawings and specifications for bidding purposes to show the character and extent of the electrical construction work requested by the Owner.

Provide a statement of Probable Construction cost.

Assist Owner in evaluating bids or proposals.

Provide project coordination assistance with the Contractor.

Review and approve Shop Drawings, samples, maintenance and operating instructions, schedules, the results of tests and inspections and other data which the Electrical Contractor is required to submit.

Conduct intermediate visits as needed and a final observation to determine if the work has been completed in accordance with the Contract Documents and if the Electrical Contractor has fulfilled all of his obligations.

Be present at design team meetings and construction meetings as needed in addition to intermediate and final observation.



# PURCHASE ORDER

PAGE: 1  
 P.O. NO.: 152558  
 DATE: 09/21/22

N.D. Sales Tax Exempt No. E-3009

LKA ENGINEERS, INC  
 1351 PAGE DR S STE 208  
 FARGO, ND 58103

SHIP TO: CASS COUNTY GOVERNMENT  
 COUNTY ENGINEER  
 1201 WEST MAIN AVENUE  
 WEST FARGO, ND 58078

VENDOR NO.		SHIP VIA		F.O.B.		TERMS					
12496						NET					
DELIVER BY		CONFIRM BY		CONFIRM TO		REQUISITIONED BY					
09/21/22		KEVIN KROKE P.E.		HALLAND, SHARI K		JASON BENSON					
FREIGHT		CONTRACT NO.		ACCOUNT NO.		PROJECT		REQ. NO.		REQ. DATE	
				211-4001-431.33-01		CH2302LKA				09/21/22	

LINE NO.	QUANTITY	UOM	ITEM NO. AND DESCRIPTION	UNIT COST	EXTENDED COST
1	11800.00	EA	DESIGN LIGHT PLAN FOR ROUNDABOUT	1.0000	11800.00
SUB-TOTAL					11800.00



11800.00

AUTHORIZED BY \_\_\_\_\_ COUNTY OFFICIAL